

## **MINUTES**

### **CALL TO ORDER – ROLL CALL**

#### **PRESENT**

Council Member Jim Gibbs, Council Member Jenni Ostwinkle Silva, Council Member Mike English, Council Member Mike Oberbroeckling, Council Member Tom Westhoff

#### **ABSENT**

Mayor Jeff Jacque

### **PLEDGE OF ALLEGIANCE**

### **APPROVAL OF AGENDA**

Motion made by Council Member Oberbroeckling to approve the Monday, March 20, 2023 agenda as presented Seconded by Council Member Gibbs. Roll call vote:  
Voting Yea: Gibbs, Ostwinkle Silva, English, Oberbroeckling, Westhoff Nays: None Motion carried.

### **ORAL COMMENTS**

### **APPROVAL OF CONSENT AGENDA**

Motion made by Council Member Ostwinkle Silva to approve the Consent Agenda Seconded by Council Member Oberbroeckling. Roll call vote:  
Voting Yea: Gibbs, Ostwinkle Silva, English, Oberbroeckling, Westhoff Nay: None Motion carried.

**1. Approve Bills; 2. Approve February Receipts; 3. Approve Minutes** - City Council Meeting - March 6, 2023; **4. Approve Minutes** - Budget Work Session - March 13, 2023; **5. Receive & File Minutes** - Planning & Zoning Commission Meeting - March 13, 2023; **6. Receive & File Minutes** - James Kennedy Public Library Board of Trustees Meeting - February 14, 2023; **7. Blasting Permit:** Bennett Explosives, Inc. - April 2023; **8. Authorize Mayor to Sign:** Change Order No. 3 - Dyersville East Road Utilities Extension 2022 - Sanitary Sewer & Force Main - Tschiggfrie Excavating Co. - \$10,520.00; **9. Authorize Mayor to Sign:** Contract Payment No. 3 to Tschiggfrie Excavating Co. in the amount of \$189,207.20 for Dyersville East Road Utility Extension 2022 - Sanitary Sewer & Force Main; **10. Authorize Mayor to Sign:** Contract Payment No. 6 to Portzen Construction, Inc. in the amount of \$183,929.44 for Dyersville East Road Utility Extension 2022 - Contract D Lift Station and Linear Sewer Onsite; **11. Resolution No. 17-23** approving Plat of Survey of Mercy Park No. 2 in the City of Dyersville; **12. Resolution No. 18-23** approving Final Plat of Bell 3rd Addition to the City of Dyersville, Dubuque County, Iowa. Comprised of Lot 3 and Lot 2-2 of Bell 2nd Addition to the City of Dyersville, Dubuque County, Iowa; **13. Request** to close the city parking lot adjacent to the Library for an exhibit called Bus-eum on Friday, May 26, 2023 from 12:00 pm (noon) to 8:00 pm. The exhibit will be open from 3:00 pm to 7:00 pm.; **14. Receive & File** - Staff Report - Police - March 2023; **15. Receive & File** - Staff Report - Library - March 2023; **16. Receive & File** - Staff Report - Parks & Recreation - March 2023; **17. Receive & File** - Staff Report - Public Works - March 2023; **18. Receive & File** - Staff Report - City Administrator - March 2023. The following bills were approved for payment:

Access Systems	Contract	\$	350.77
Acco	Supplies	\$	2,131.00
Ace Homeworks	Supplies	\$	261.67
Addoco Inc	Playground Mulch	\$	760.00

Ahlers, Kate	Refund	\$	35.00
Airespring	Phone	\$	329.40
Alliant Energy	Electricity	\$	5,585.35
Amazon	Books	\$	2,505.81
APWA Iowa Chapter	Registration	\$	750.00
Automatic Systems Co	Service Call	\$	1,407.50
Baker & Taylor Books	Books	\$	1,385.84
Bergan KDV	Audit	\$	22,250.00
Big River Magazine	Subscription	\$	40.00
Blackstone Publishing	Books	\$	84.18
Book Systems Inc	Contract	\$	1,430.00
Capital Sanitary Supply	Supplies	\$	439.79
Carquest Auto Parts	Supplies	\$	75.67
Cengage Learning	Books	\$	171.94
Center Point Publishing	Books	\$	228.41
Chain Reaction Disc Golf	Supplies	\$	350.00
CMA Welding LLC	Supplies	\$	614.60
Cummings, Joshua	Cleaning Services	\$	280.00
Demco Educational Corp	Supplies	\$	77.28
Dyersville Commercial	Legal Notices/Ads	\$	450.00
Eagle Point Energy 5	Solar Energy	\$	2,149.96
Fareway Stores Inc	Programs	\$	109.24
Ferguson Waterworks	Supplies	\$	5,279.04
Fuerste Carew Coyle Juergens PC	Legal Fees	\$	736.50
Fun Express	Supplies	\$	71.92
Giant Wash	Uniforms/Floor Mats	\$	92.65
Good Old Days	Subscription	\$	40.00
Grey House Publishing	Books	\$	190.00
Hawkins Water Treatment	Supplies	\$	1,649.74
Henderson Truck Equipment	Supplies	\$	51.86
Hoopla By Midwest Tape	Programs	\$	212.18
Iowa Dept of Natural Resources	Certification	\$	20.00
Iowa Municipal Finance Officers Assn	Registration	\$	125.00
J & D Mart Ltd	Programs	\$	1,764.00
J & L Lumber	Supplies	\$	15.92
J & R Supply	Supplies	\$	2,026.78
Jochum, Rick	Reimbursement	\$	46.95
John Deere Financial	Supplies	\$	150.48
Johnson Controls	Alarm Monitoring	\$	460.00
Kanopy Inc	Programs	\$	33.00
Koelker Plastics	Development Agreement	\$	5,749.24
Macdonald, Mary Kay	Refund	\$	100.00
Maquoketa Valley Electric Coop	Electricity	\$	4,382.40
Microbac Laboratories	Testing	\$	2,283.00
Mueller, Melissa	Refund	\$	100.00
Paraclete Press Inc	Books	\$	54.07
Pitney Bowes	Machine Lease	\$	137.10
Postmaster	Supplies	\$	96.16
Psychology Today	Subscription	\$	19.97
Quill Corporation	Supplies	\$	32.31
Schmitz Janitorial Supply	Supplies	\$	68.55
Scholastic Inc	Books	\$	299.00
Simmering-Cory Iowa Codification	Code Update	\$	547.00

Spahn & Rose Lumber Co	Supplies	\$	1,165.79
Speer Financial	Financial Assistance	\$	335.00
Splinter, Chris	Refund	\$	35.00
Streicher's	Uniforms	\$	176.99
Superior Welding Supply Co	Supplies	\$	51.00
T & W Grinding	Composting	\$	5,673.00
This Is Iowa Ballpark Inc	Economic Development	\$	1,000,000.00
TJ Cleaning Services	Cleaning Services	\$	810.00
Treasurer State of Iowa	W.E.T. Tax	\$	5,800.77
Vonderhaar, Shirley	Programs	\$	1,393.75
Wessels, Ruth	Refund	\$	75.00
Windstream	Phone	\$	126.99
Woodsmith	Subscription	\$	29.00

001 - General Fund	\$	41,433.15
002 - Library Trust Fund	\$	4,800.14
110 - Road Use Fund	\$	4,373.54
112 - Trust and Agency Fund	\$	275.00
135 - Dyersville TIF Dist Fund	\$	5,749.24
301 - Capital Projects Fund	\$	1,000,000.00
600 - Water Fund	\$	17,030.64
610 - Sewer Fund	\$	7,371.09
670 - Solid Waste Fund	\$	5,727.72
Grand Total:	\$	1,086,760.52

#### Receipts February 2022

001 - General Fund	\$	107,118.34
002 - Library Trust Fund	\$	4,266.80
110 - Road Use Tax Fund	\$	51,190.30
112 - Trust & Agency Fund	\$	2,900.00
121 - L.O. Sales Tax Reserve	\$	58,901.66
128 - CDBG Fund	\$	218,948.39
135 - Dyersville TIF Dist Fund	\$	2,459.60
200 - Debt Service Fund	\$	3,024.62
600 - Water Fund	\$	81,475.32
610 - Sewer Fund	\$	117,403.60
670 - Solid Waste Fund	\$	29,865.79
===Receipt Total===	\$	677,554.42

## ACTION ITEMS

**19. Ordinance No. 854** amending Section 92.08 of the Code of Ordinances of Dyersville, Iowa, by Amending Provisions Pertaining to Customer Deposits for Water Service. Third Reading

Motion made by Council Member Oberbroeckling to waive the reading of Ordinance No. 854 Seconded by Council Member Gibbs. Roll call vote:

Voting Yea: Gibbs, Ostwinkle Silva, English, Oberbroeckling, Westhoff Nay: None Motion carried.

Motion made by Council Member Ostwinkle Silva to approve third reading of Ordinance No. 854 Seconded by Council Member Westhoff. Roll call vote:

Voting Yea: Gibbs, Ostwinkle Silva, English, Oberbroeckling, Westhoff Nay: None Motion carried.

**20. Resolution No. 16-23** approving Administrative Service Agreement between East Central Intergovernmental Association and City of Dyersville

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Gibbs. Roll call vote:

Voting Yea: Gibbs, Ostwinkle Silva, English, Oberbroeckling, Westhoff Nay: None Motion carried.

**21. Resolution No.19-23** setting a Public Hearing on the Zoning Application to Amend Zoning District A-1, Agricultural District to C-1, Commercial District. Set Date for April 3, 2023 at 6:00 p.m.

Motion made by Council Member Gibbs to approve Seconded by Council Member Oberbroeckling. Roll call vote:

Voting Yea: Gibbs, Ostwinkle Silva, English, Oberbroeckling, Westhoff Nay: None Motion carried.

**22. Resolution No. 20-23** approving and adopting Request for Qualifications for Professional Services for Project Scoping Study, Federal Emergency Management Agency Building Resilient Infrastructure and Communities Grant Program

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Ostwinkle Silva. Roll call vote:

Voting Yea: Gibbs, Ostwinkle Silva, English, Oberbroeckling, Westhoff Nay: None Motion carried.

**23. Resolution No. 21-23** approving mowing services agreement for Contract A 2023 with J & J Lawn Care

Motion made by Council Member Westhoff to approve Seconded by Council Member Ostwinkle Silva. Roll call vote:

Voting Yea: Gibbs, Ostwinkle Silva, English, Oberbroeckling, Westhoff Nay: None Motion carried.

**24. Resolution No. 22-23** approving mowing services agreement for Contract B 2023 with J & J Lawn Care

Motion made by Council Member Gibbs to approve Seconded by Council Member Westhoff. Roll call vote:

Voting Yea: Gibbs, Ostwinkle Silva, English, Oberbroeckling, Westhoff Nay: None Motion carried.

## **COUNCIL COMMENTS**

## **ADJOURNMENT**

Motion made by Council Member English to adjourn at 6:40 pm Seconded by Council Member Oberbroeckling.

Voting Yea: Gibbs, Ostwinkle Silva, English, Oberbroeckling, Westhoff Nay: None Motion carried.

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Mike English Mayor Pro-Tem

ATTEST:

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Tricia L. Maiers, City Clerk / Treasurer