



## CITY COUNCIL

Lower Level Council Chambers  
Monday, March 17, 2025  
6:00 PM

### MINUTES

#### CALL TO ORDER – ROLL CALL

PRESENT Mayor Pro Tem Mike English, Council Member Mike Oberbroeckling, Council Member Mark Singsank, Council Member Tom Westhoff ABSENT Mayor Jeff Jacque & Council Member Jim Gibbs

#### PLEDGE OF ALLEGIANCE

#### APPROVAL OF AGENDA

Motion made by Council Member Oberbroeckling to approve March 17, 2025 agenda as presented

Seconded by Council Member Singsank.

Voting Yea: English, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

#### ORAL COMMENTS

Mike Deutmeyer with the Dyersville Commercial Club Park Board inquired if they could discuss the hotel-motel tax funds with the council to allocate additional funds to the park.

#### APPROVAL OF CONSENT AGENDA

Motion made by Council Member Oberbroeckling to approve the consent agenda Seconded by Council Member Singsank.

Voting Yea: English, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

**1. Approve Bills; 2. Approve Receipts** - February 2025; **3. Approve Minutes** City Council Meeting - March 3, 2025; **4. Approve Minutes** Budget Work Session - March 3, 2025; **5. Receive & File Minutes** James Kennedy Public Library Board of Trustees Meeting - February 11, 2025; **6. Blasting Permit** Bennett Explosives, Inc. - April 2025; **7. Resolution No. 32-25** setting the Salaries for the Dyersville Family Aquatic Center Employees of the City of Dyersville 2025; **8. Receive & File** Treasurer's Report - February 2025; **9. Receive & File** Revenue & Expense Report - February 2025; **10. Receive and File** 2025 Residential Spring Clean Up Notice; **11. Receive & File** Staff Report - Police - March 2025; **12. Receive & File** Staff Report - Parks & Recreation - March 2025; **13. Receive & File** Staff Report - Library - March 2025; **14. Receive & File** Staff Report - Public Works - March 2025; **15. Receive & File** Staff Report - City Administrator - March 2025; **16. Miscellaneous Correspondence** Greater Dubuque Development Corporation - March 2025. The following bills were approved for payment:

Access Systems	Contract	\$ 475.04
Acco	Supplies	\$ 363.80
Ace Hardware	Supplies	\$ 245.52
Advanced Properties LLC	Development Agreement	\$ 190,044.14
AireSpring	Phone	\$ 342.17
Alliant Energy	Electricity	\$ 12,863.68
Amazon	Books	\$ 4,993.09
Auditor - State of Iowa	Budget Certification	\$ 625.00
Baker & Taylor Books	Books	\$ 791.01
Bergan KDV	Audit	\$ 1,250.00
Bi-County Disposal Inc	Garbage / Recycling	\$ 27,087.50
Big Wheels Repair LLC	Supplies	\$ 3,001.33
Black Hills Energy	Natural Gas	\$ 3,720.49
Blackstone Publishing	Books	\$ 142.81
Blue Path Finance Inc	Solar Energy	\$ 2,040.41
Boge Equipment & Service	Vehicle Maintenance	\$ 11,575.00

Book Systems Inc	Contract	\$ 1,230.00
Capital Sanitary Supply	Supplies	\$ 147.00
Carrot-Top Industries	Supplies	\$ 474.91
Cengage Learning	Books	\$ 155.15
Center Point Publishing	Books	\$ 104.53
CMA Welding LLC	Supplies	\$ 400.00
Columbus Club Lanes	Programs	\$ 600.00
Complete Office of Wisconsin	Supplies	\$ 125.93
Computer Doctors Inc	Computer Work	\$ 720.00
Creative Product Sourcing Inc	Supplies	\$ 89.10
Data443 Risk Mitigation, Inc	Contract	\$ 291.25
Demco Educational Corp	Supplies	\$ 55.90
Drees, Terry	CPR Training	\$ 85.00
Dyersville Commercial	Legal Notices/Ads	\$ 945.22
ESRI	Software	\$ 16,500.00
Fareway Stores Inc	Supplies	\$ 227.33
Farmers Shipping Assn	Supplies	\$ 160.10
Ferguson Waterworks #2516	Software	\$ 4,876.20
FL Krapfl Inc	Labor/Equipment	\$ 1,968.75
Flags Unlimited	Supplies	\$ 345.10
Fun Express	Supplies	\$ 178.91
Geri-Fit Company LLC	Program	\$ 39.95
Giant Wash	Uniforms/Mats	\$ 150.40
Hansel Cleaning Services LLC	Contract	\$ 750.00
Hawkins Water Treatment	Supplies	\$ 1,531.68
Helle Farm Equipment	Supplies	\$ 9.00
Henderson Truck Equipment	Supplies	\$ 68.07
Hoopla By Midwest Tape	Programs	\$ 669.43
Imon Communications LLC	Fiber Optic Internet	\$ 1,005.00
Ingram Library Services	Books	\$ 312.81
Iowa Association of Municipal Utilities	Membership Dues	\$ 1,078.00
Iowa Law Enforcement Academy	Evaluation	\$ 150.00
Iowa Library Association	Dues	\$ 25.00
J & D Mart LTD	Programs	\$ 1,541.00
J & L Lumber	Supplies	\$ 4,687.89
J & R Supply	Supplies	\$ 1,460.00
John Deere Financial	Supplies	\$ 387.36
Johnson Controls	Alarm Monitoring	\$ 460.00
Jumbo Visual Projection	Service	\$ 900.00
Kanopy Inc	Programs	\$ 55.00
Maiers, Tricia	Reimbursement	\$ 212.80
Manchester Signs	New Equipment	\$ 431.00
Medical Associates Clinic	Exam	\$ 87.00
Microbac Laboratories	Testing	\$ 1,019.50
Midwest Breathing Air LLC	Supplies	\$ 203.75
Midwest Patch / Hi-Viz Safety	Supplies	\$ 900.00
Mm Mechanical	Maintenance	\$ 311.14
Mr. Lock & Key	Service Call	\$ 64.98
Napa Auto Parts	Supplies	\$ 57.21
Origin Design Co	Engineer Fees	\$ 23,995.05
Overdrive	Electronic Media	\$ 679.21
Playaway Products	Books	\$ 68.44
RACO Manufacturing	Service Renewal	\$ 4,500.00

Rapids Reproductions	Engineering Fees	\$	1,265.20
Rick's Lawn Mowing & Snow Removal	Snow Removal	\$	4,635.25
School Outfitters	Grant	\$	1,136.28
State Hygienic Laboratory	Testing	\$	560.00
T & W Grinding	Composting	\$	5,065.00
Tauke Motors	Vehicle Maintenance	\$	1,098.29
TJ Cleaning Services	Cleaning Services	\$	400.00
Tn Marketing LLC	Grant	\$	699.00
Tri-State Automatic Sprinkler	Contract	\$	390.00
Verizon Wireless	Phone	\$	21.06
Victoryxr	Grant	\$	944.00
Vonderhaar, Shirley	Program	\$	2,388.35
West Networks	Software Warranty	\$	6,036.08
WHKS & Co	Engineer Fees	\$	21,072.59
Windstream	Phone	\$	127.96
WK Dyersville LLC	Development Agreement	\$	10,848.25
Xtream / Mediacom	Cable Service	\$	11.22
Zurawski, Paul	Supplies	\$	78.11

001 - General Fund	\$	63,477.85
002 - Library Trust Fund	\$	13,512.64
110 - Road Use Fund	\$	2,938.89
135 - Dyersville TIF Dist Fund	\$	200,892.39
301 - Capital Projects Fund	\$	46,332.84
600 - Water Fund	\$	24,525.64
610 - Sewer Fund	\$	9,959.31
670 - Solid Waste Fund	\$	32,189.12
Grand Total:	\$	393,828.68

February 2025	Receipts	Treasurer's Report
001 - General Fund	\$ 153,982.72	\$ 41,736.11
002 - Library Trust	\$ 7,525.69	\$ 100,158.67
110 - Road Use Tax	\$ 45,171.58	\$ 487,199.43
112 - Trust & Agency	\$ 500.00	\$ 48,136.00
121 - L.O. Sales Tax Reserve	\$ 46,457.19	\$ 1,125,093.95
128 - CDBG / Flood Fund	\$ 167,952.00	\$ (402,335.86)
135 - Dyersville TIF Dist Fund	\$ 7,416.16	\$ 4,310,997.95
200 - Debt Service	\$ 6,219.03	\$ 1,369,070.15
301 - Capital Improvements	\$ -	\$ (2,692,128.21)
600 - Water Fund	\$ 87,366.85	\$ (1,587,301.07)
601 - Water Sinking Fund	\$ -	\$ 1,147,685.73
602 - Water Capital Fund	\$ -	\$ 126,873.37
610 - Sewer Fund	\$ 139,921.22	\$ 2,440,049.35
611 - Sewer Sinking Fund	\$ -	\$ (1,137,007.03)
612 - Sewer Capital Fund	\$ -	\$ (1,768,087.08)
670 - Solid Waste Fund	\$ 36,787.03	\$ (93,833.06)
Totals	\$ 699,299.47	\$ 3,516,308.40

## ACTION ITEMS

**17. 6:00 P.M. Public Hearing** for proposed plans, specifications, and estimated cost for the 1st Avenue East ADA Access Improvement Project 2025

Motion made by Council Member Singsank to open the Public Hearing Seconded by Council Member Oberbroeckling.

Voting Yea: English, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

With there being no written or oral comments motion made by Council Member English to close the Public Hearing Seconded by Council Member Singsank.

Voting Yea: English, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

**18. Resolution No. 33-25** approving and confirming the proposed plans and specifications for the 1st Avenue East ADA Access Improvement Project 2025

Motion made by Council Member Singsank to approve Seconded by Council Member Westhoff.

Voting Yea: English, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

**19. Resolution No. 34-25** terminating the agreement from Resolution 64-20 and approving the Iowa Association of Municipal Utilities Iowa Safety Education Program Participant Agreement

Motion made by Council Member Singsank to approve Seconded by Council Member Westhoff.

Voting Yea: English, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

**20. Resolution No. 35-25** amending a one-time sewer adjustment procedure in the City of Dyersville, Iowa

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Singsank.

Voting Yea: English, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

**21. Resolution No. 36-25** approving amendment one to Zero Zone Refrigeration, LLC Grant Agreement with Iowa Economic Development Authority, Contract Number 22-HQJP-011

Motion made by Council Member Singsank to approve Seconded by Council Member Oberbroeckling.

Voting Yea: English, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

**22. Resolution No. 37-25** approving mowing services agreement for Contract A 2025 with J & J Lawn Care

Motion made by Council Member Singsank to approve Seconded by Council Member Oberbroeckling.

Voting Yea: English, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

**23. Resolution No. 38-25** approving mowing services agreement for Contract B 2025 with J & J Lawn Care

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Westhoff.

Voting Yea: English, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

**24. Resolution No. 39-25** deleting property from the Consolidated Dyersville Economic Development District

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Singsank.

Voting Yea: English, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

**25. Ordinance No. 867** deleting property from the Tax Increment Financing District for the Consolidated Dyersville Economic Development District of the City of Dyersville, Iowa, pursuant to Section 403.19 of the Code of Iowa

Motion made by Council Member Oberbroeckling to waive reading Seconded by Council Member Westhoff.

Voting Yea: English, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Singsank.

Voting Yea: English, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

## **26. Waive Second Reading** of Ordinance No. 867

Motion made by Council Member Singsank to waive reading and approve Seconded by Council Member English.

Voting Yea: English, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

## **27. Waive Third Reading** of Ordinance No. 867

Motion made by Council Member Oberbroeckling to waive reading and approve Seconded by Council Member Singsank.

Voting Yea: English, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

**28. Resolution No. 40-25** setting date for public hearing on designation of the expanded Consolidated Dyersville Economic Development District and on Urban Renewal Plan Amendment. Set date for April 21, 2025 at 6:00 P.M.

Motion made by Council Member Oberbroeckling to approve as amended Seconded by Council Member Singsank.

Voting Yea: English, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

**29. Resolution No. 41-25** setting date of meeting at which it is proposed to approve an amended development agreement with Dyersville Industries, Inc. d/b/a Dyersville Economic Development Corporation, including annual appropriation tax increment payments. Set date of meeting for April 21, 2025 at 6:00 P.M.

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Singsank.

Voting Yea: English, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

## **30. Discussion and Possible Action** for 1st Avenue West Roadway Project

Motion made by Council Member Westhoff to table Seconded by Council Member Oberbroeckling.

Voting Yea: English, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

**31. Proclamation** declaring Thursday, April 3, 2025 as Junior Achievement Day to recognize and celebrate the many community partners who support Junior Achievement's mission in Dyersville

Motion made by Council Member Oberbroeckling to waive reading and approve Seconded by Council Member Westhoff.

Voting Yea: English, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

## **COUNCIL COMMENTS**

## **ADJOURNMENT**

Motion made by Council Member English to adjourn at 7:23 pm Seconded by Council Member Oberbroeckling.

Voting Yea: English, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

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Jeff Jacque, Mayor

ATTEST:

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Tricia L. Maiers, City Clerk / Treasurer