

James Kennedy Public Library
Board of Trustees
Minutes of the January 14, 2025 Regular Meeting

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, January 14, 2025 in the Hoffman Room. Present: Danelle Schroeder, Sally Kelly, Monika Steffen, Catherine O’Hea, Beth Gudenkauf, Alycia Willenbring, Beth Derr, Alex Wiezorek, and Library Director Shirley Vonderhaar. Absent: Melissa Kane.

1. President Alex Wiezorek called meeting to order at 6:00 pm.
2. Consider Approval of Agenda
O’Hea MOVED “Approval of Agenda”, seconded by Steffen.
Ayes: Schroeder, Kelly, Steffen, O’Hea, Gudenkauf, Willenbring, Derr, and Wiezorek
Nays: None
Motion CARRIED
3. Consider Approval of Agenda Consent Calendar
 - Correspondence & Communication
 - Approve Minutes of Previous Meeting: December 10, 2024 Regular Meeting
 - Approve December Librarian’s Report
 - Approve Bills:
 - January Bills
 - Claims Report for December
 - December & January Credit Card Claims
 - Budget Reports
 - December City Report
 - December Library Report
 - Trust Account Reports
 - December Bank Statements
 - December Balance Report
 - Trust Account Expenditure Report
 - December Donations
 - Program Reports
 - December Report of Programs and Attendance
 - December WhoFi Program Overview
 - January Schedule of Events
 - Schedule for Upcoming Programs
 - Quarterly Contract Use Reports
 - Statistics by City / Residence Area
 - Statistics by Contract / Service Area
 - Grant Report
 - Friends of the Library Report – Membership drive started 1/7/25; Tickets to bus trip on sale at library starting 1/15/25; Used book sale scheduled for 1/24/25 to 1/27/25
 - JKPL Endowment Report
 - Strategic Planning Report

- Committee Reports
 - Executive Committee
 - Finance Committee
 - Fundraising, Marketing and Public Relations Committee
 - Furnishings, Art & Facilities Committee
 - Personnel Committee
 - Policy Committee

Steffen MOVED "Approval of Agenda Consent Calendar", seconded by O'Hea.

Ayes: Schroeder, Kelly, Steffen, O'Hea, Gudenkauf, Willenbring, Derr, and Wiezorek

Nays: None

Motion CARRIED

4. Library Director Evaluation – O'Hea shared the results of the evaluation with the Board as a whole.

5. Consider Approval of FY2026 Library Operating Budget Request (recommendation from Finance Committee)
 Finance Committee MOVED to "approve FY26 Library Operating Budget request of \$576,785.00." No second needed.
 Ayes: Schroeder, Kelly, Steffen, O'Hea, Gudenkauf, Willenbring, Derr, and Wiezorek
 Nays: None
 Motion CARRIED

6. Consider Approval of FY2026 Library Trust Account Budget Request (recommendation from Finance Committee)-
 Finance Committee MOVED to "approve FY26 Library Trust Account Budget request of \$40,000.00" No second needed.
 Ayes: Schroeder, Kelly, Steffen, O'Hea, Gudenkauf, Willenbring, Derr, and Wiezorek
 Nays: None
 Motion CARRIED

7. Consider Approval of FY2026 Library Capital Projects Request (recommendation from Finance Committee)
 Finance Committee MOVED to "approve FY26 Library Capital Projects Budget request of \$30,000.00." No second needed.
 Ayes: Schroeder, Kelly, Steffen, O'Hea, Gudenkauf, Willenbring, Derr, and Wiezorek
 Nays: None
 Motion CARRIED

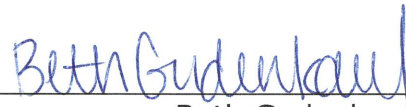
8. Meetings and Training

- Upcoming
- Recently Attended
- Trustee Training Webinar - Part 4: Developing & Adopting Library Policies

9. Oral Presentations

10. Adjournment

Gudenkauf MOVED adjourn, seconded by Steffen. Meeting ADJOURNED by Wiezorek at 6:36 pm.



Beth Gudenkauf, Secretary