



CITY COUNCIL

Lower Level Council Chambers
Monday, November 20, 2023
6:00 PM

MINUTES

CALL TO ORDER – ROLL CALL

PRESENT Mayor Jeff Jacque, Council Member Jim Gibbs, Council Member Jenni Ostwinkle Silva, Council Member Mark Singsank, Council Member Mike Oberbroeckling, Council Member Tom Westhoff

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion made by Council Member Oberbroeckling to approve Monday, November 20, 2023 agenda as presented Seconded by Council Member Gibbs.

Voting Yea: Gibbs, Ostwinkle Silva, Singsank, Oberbroeckling, Westhoff Nay: None Motion carried.

ORAL COMMENTS

APPROVAL OF CONSENT AGENDA

Motion made by Council Member Gibbs to approve Seconded by Council Member Westhoff.

Voting Yea: Gibbs, Ostwinkle Silva, Singsank, Oberbroeckling, Westhoff Nay: None Motion carried.

1. Approve Bills; 2. Approve Receipts - October, 2023; **3. Approve Minutes** City Council Meeting - November 6, 2023; **4. Receive & File Minutes** James Kennedy Public Library Board of Trustees Meeting - October 11, 2023; **5. Receive & File Minutes** Planning & Zoning Commission Meeting - November 13, 2023; **6. Blasting Permit** Bennett Explosives, Inc. - December 2023; **7. Special Class C Retail Alcohol License** Happy Joe's Pizza; **8. Resolution No. 75-23** approving Final Plat of Steffensmeier Place No. 4, Dubuque County, Iowa; **9. Resolution No. 76-23** approving the 2023 Street Financial Report; **10. Request** from Bi-County Disposal to deliver garbage toters in November, 2023; **11. Authorize Mayor to Sign** Contract Payment No. 2 to Taylor Construction, Inc. in the amount of \$227,774.01 for 1st Ave Bridge Deck; **12. Authorize Mayor to Sign** Contract Payment No. 2 to Tschiggfrie Excavating Co. in the amount of \$26,813.42 for the PCC Sidewalk/Trail project; **13. Authorize Mayor to Sign** Change Order No. 7 - Dyersville East Utility Extension 2022 - Contract D Lift Station and Linear Sewer Onsite - Portzen Construction, Inc. - \$29,821.79; **14. Authorize Mayor to Sign** Contract Payment No. 11 to Portzen Construction, Inc. in the amount of \$36,045.07 for Dyersville East Road Utility Extension 2022 - Contract D Lift Station and Linear Sewer Onsite; **15. Authorize Mayor to Sign** Change Order No. 2 - Dyersville East Utility Extension 2022 - Contract E Water and Sewer - Top Grade Excavating, Inc. - \$190,815.00; **16. Authorize Mayor to Sign** Change Order No. 3 - Dyersville East Utility Extension 2022 - Contract E Water and Sewer - Top Grade Excavating, Inc. - \$14,965.00; **17. Authorize Mayor to Sign** Contract Payment No. 7 to Top Grade Excavating, Inc. in the amount of \$14,216.75 for Dyersville East Road Utility Extension 2022 - Contract E Water and Sewer; **18. Authorize Police Chief to Sign** 28E Agreement for Tobacco, Alternative Nicotine and Vapor Product Enforcement; **19. Receive & File** Treasurer's Report - October 2023; **20. Receive & File** Revenue & Expense Report - October 2023; **21. Receive & File** Dyersville Family Aquatic Center - 2023 Season Expenditures/Revenues; **22. Receive & File** Staff Report - Police - November 2023; **23. Receive & File** Staff Report - Parks & Recreation - November 2023; **24. Receive & File** Staff Report - Library - November 2023; **25. Receive & File** Staff Report - Public Works - November 2023; **26. Receive & File** Staff Report - City Administrator - November 2023. The following bills were approved for payment:

A Mad Cadder	Design Service	\$ 9,450.00
Access Systems	Contract	\$ 173.01

Acco	Supplies	\$ 217.14
Ace Homeworks	Supplies	\$ 300.39
Airespring	Phone	\$ 333.10
Amazon	Books	\$ 1,355.56
American Legion Post 137	Renovation	\$ 3,668.94
Baker & Taylor Books	Books	\$ 2,066.91
Bell Bank Equipment Finance	Lease Payment	\$ 4,689.80
Betsinger McCann, Linda	Program	\$ 145.00
Birds & Blooms Extra	Subscription	\$ 14.98
Capital Sanitary Supply	Supplies	\$ 113.29
Cengage Learning	Books	\$ 186.33
Center Point Publishing	Books	\$ 103.88
Crescent Electric Supply	Supplies	\$ 177.19
Crochet World	Subscription	\$ 40.00
Decker Concrete	Development Agreement	\$ 46,662.79
Dorsey & Whitney	Legal Fees	\$ 3,518.50
Dubuque Fire Equipment Inc	Inspection	\$ 1,181.30
Dubuque Humane Society	Stray Charges	\$ 200.00
Dyersville Chamber of Commerce	Dues	\$ 140.00
Fareway Stores Inc	Program	\$ 103.57
Fuerste Carew Coyle Juergens PC	Legal Fees	\$ 694.50
Giant Wash	Uniforms/Floor Mats	\$ 188.84
Gigantic Design Co	Signage	\$ 3.00
Hansel Cleaning Services LLC	Cleaning Services	\$ 800.00
Heartland Business Systems LLC	Phone Contract	\$ 92.50
Heritage Printing Co	Supplies	\$ 42.00
Hogan Hansen	Financial Report	\$ 20,000.00
Hoopla By Midwest Tape	Program	\$ 257.94
Hunter, Sarah	Refund	\$ 100.00
Imon Communications LLC	Fiber Optic Internet	\$ 1,005.00
Ingram Library Services	Books	\$ 174.12
Innovation Lab	Support	\$ 5,000.00
Iowa Dept of Natural Resources	Annual Fee	\$ 115.00
Iowa Poetry Association	Books	\$ 12.75
J & R Supply	Supplies	\$ 1,428.00
J P Cooke Co	Dog Tags	\$ 89.35
John Deere Financial	Supplies	\$ 172.64
Junior Library Guild	Books	\$ 3,928.50
Kanopy Inc	Program	\$ 44.00
Kass, Lisa	Refund	\$ 100.00
Maiers, Tricia	Reimbursement	\$ 121.91
Maquoketa Valley Electric Coop	Electricity	\$ 13,628.30
Microbac Laboratories	Testing	\$ 1,565.00
Municipal Emergency Services	Supplies	\$ 461.77
National Geographic	Subscription	\$ 39.00
National Geographic Kids	Subscription	\$ 55.00
Origin Design Co	Engineer Fees	\$ 19,916.50
Overdrive	Electronic Media	\$ 602.21
Postmaster	Supplies	\$ 102.00
Quill Corporation	Supplies	\$ 935.60
Racom Corporation	Maintenance	\$ 1,888.09
Randy's Neighborhood Market	Program	\$ 2.00
RDG Planning & Design	Professional Services	\$ 524,283.88

Reliance Standard	Insurance	\$	206.63
River Lights Bookstore	Books	\$	17.76
Saylor, Carmen	Refund	\$	100.00
Tauke Motors	Rental Vehicle	\$	143.60
TJ Cleaning Services	Cleaning Services	\$	690.00
USA Blue Book	Supplies	\$	984.20
Wessel, Kara	Program	\$	220.00
White Cap LP	Supplies	\$	33.48
Windstream	Phone	\$	127.49

001 - General Fund	\$	47,667.17
002 - Library Trust Fund	\$	1,311.91
110 - Road Use Fund	\$	84.70
112 - Trust and Agency Fund	\$	300.00
128 - CDBG	\$	3,668.94
135 - Dyersville TIF Dist Fund	\$	46,662.79
301 - Capital Projects Fund	\$	503,388.56
600 - Water Fund	\$	6,285.45
602 - Water Capital Fund	\$	50,261.82
610 - Sewer Fund	\$	15,438.11
670 - Solid Waste Fund	\$	144.79
Grand Total:	\$	675,214.24

Receipts October 2023

001 - General Fund	\$	842,200.85
002 - Library Trust	\$	687.13
110 - Road Use Tax	\$	50,263.60
112 - Trust & Agency	\$	1,800.00
121 - L.O. Sales Tax Reserve	\$	43,289.95
128 - CDBG Fund	\$	477,513.60
135 - Dyersville TIF Dist Fund	\$	702,565.91
200 - Debt Service	\$	317,390.10
600 - Water Fund	\$	96,162.77
602 - Water Capital Fund	\$	557,477.52
610 - Sewer Fund	\$	625,383.94
670 - Solid Waste Fund	\$	30,783.13
===Receipt Total===	\$	3,745,518.50

October 2023 Treasurer's Report Summary

001 - General Fund	\$	831,871.29
002 - Library Trust Fund	\$	83,267.53
110 - Road Use Tax Fund	\$	199,564.97
112 - Trust & Agency Fund	\$	45,061.00
121 - L.O. Sales Tax Reserve	\$	669,519.59
128 - CDBG / Flood Fund	\$	656,686.00
135 - Dyersville TIF District	\$	3,768,909.22
200 - Debt Service Fund	\$	967,551.69
301 - Capital Improvements	\$	(1,586,122.37)
600 - Water Fund	\$	174,338.32
601 - Water Sinking Fund	\$	2,261,369.03
602 - Water Capital	\$	103,701.86
610 - Sewer Fund	\$	1,039,325.57
611 - Sewer Sinking Fund	\$	(496,450.07)

612 - Sewer Capital Fund	\$ (4,540,984.54)
670 - Solid Waste Fund	\$ (64,841.31)
===Total===	\$ 4,112,767.78

ACTION ITEMS

27. **Presentation** of a check from Strand Associates by Jenny Ruddy

Motion made by Council Member Oberbroeckling to accept Seconded by Council Member Singsank.
Voting Yea: Gibbs, Ostwinkle Silva, Singsank, Oberbroeckling, Westhoff Nay: None Motion carried.

28. **Resolution No. 74-23 (AMENDED)** to fix a date of meeting at which it is proposed to approve an application for voluntary annexation of properties owned by Dennis L. Schmidt & Theresa R. Schmidt. Set date for December 18, 2023 at 6:00 P.M.

Motion made by Council Member Ostwinkle Silva to approve Seconded by Council Member Oberbroeckling.
Voting Yea: Gibbs, Ostwinkle Silva, Singsank, Oberbroeckling, Westhoff Nay: None Motion carried.

29. **Resolution No. 77-23** approving amendment one to grant agreement between the Iowa Economic Development Authority and City of Dyersville and This is Iowa Ballpark, Inc.

Motion made by Council Member Westhoff to approve Seconded by Council Member Gibbs.
Voting Yea: Gibbs, Ostwinkle Silva, Singsank, Oberbroeckling, Westhoff Nay: None Motion carried.

30. **Resolution No. 78-23** adopting the Dubuque County Multi-Jurisdictional Local Hazard Mitigation Plan

Motion made by Council Member Oberbroeckling to approve as amended Seconded by Council Member Ostwinkle Silva.
Voting Yea: Gibbs, Ostwinkle Silva, Singsank, Oberbroeckling, Westhoff Nay: None Motion carried.

31. **Resolution No. 79-23** approving the Fiscal Year 2023 Urban Renewal Report for the City of Dyersville

Motion made by Council Member Gibbs to approve Seconded by Council Member Oberbroeckling.
Voting Yea: Gibbs, Ostwinkle Silva, Singsank, Oberbroeckling, Westhoff Nay: None Motion carried.

32. **Resolution No. 80-23** obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year

Motion made by Council Member Westhoff to approve Seconded by Council Member Singsank.
Voting Yea: Gibbs, Ostwinkle Silva, Singsank, Oberbroeckling, Westhoff Nay: None Motion carried.

33. **Receive & File** TIF Indebtedness Certifications to Dubuque County Auditor

Motion made by Council Member Oberbroeckling to approve as amended Seconded by Council Member Gibbs.
Voting Yea: Gibbs, Ostwinkle Silva, Singsank, Oberbroeckling, Westhoff Nay: None Motion carried.

34. **Receive & File** TIF Indebtedness Certification to Delaware County Auditor

Motion made by Council Member Ostwinkle Silva to approve Seconded by Council Member Westhoff.

Voting Yea: Gibbs, Ostwinkle Silva, Singsank, Oberbroeckling, Westhoff Nay: None Motion carried.

COUNCIL COMMENTS

ADJOURNMENT

Motion made by Council Member Oberbroeckling to adjourn at 7:03 pm Seconded by Council Member Singsank.

Voting Yea: Gibbs, Ostwinkle Silva, Singsank, Oberbroeckling, Westhoff Nay: None Motion carried.