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January 17, 2025

Mayor Jacque and City Council Members
City of Dyersville
Memorial Building
340 1st Avenue East
Dyersville, IA 52040

Subject: Request for Authorization to Implement Social Center Improvements

In the Fiscal Year 2024 budget, the city allocated \$30,000 to procure tables and various enhancements for the social center. As part of this initiative, city staff successfully purchased tables in late FY24, spending approximately \$15,000.

However, there remains a pressing need to replace the carpet in Rooms A and B and carry out minor wall improvements. The budget for these additional enhancements is estimated not to exceed \$15,000, which we would reallocate the remaining capital improvement funds from the Fiscal Year 2024 budget.

A budget amendment is required to proceed with these necessary improvements. I respectfully seek authorization to move forward with the planned enhancements at the social center, with a total budget not exceeding \$15,000.

These improvements will significantly enhance the functionality and aesthetic appeal of our social center, making it a more welcoming and versatile space for our community members.

Thank you for considering this request. I am available to discuss this matter further at your earliest convenience.

Sincerely,

A handwritten signature in black ink, appearing to read "Mick J. Michel", is written over the word "Sincerely,".

Mick J. Michel,
City Administrator