

Memorandum

TO: Mayor Jeff Jacque and City Council
From: Mick J. Michel, City Administrator
RE: City Administrator's Report
Date: December 13, 2024

I am pleased to present the monthly report outlining the progress made on ongoing commitments, priority projects, and initiatives aligned with the goals outlined in our 2024-2025 agenda.

- 1. Update City Logo and Branding Plan:** The City Clerk and I continue working with DeNovo on our branding plan. DeNovo is continuing to work on the brand videos.
- 2. Replacement of Ballpark Lights and Other Improvements at Candy Cane Park and Westside Park:** The public works department has pulled wires at Candy Cane Park as part of the light installation. Park and Rec Manager has received an estimate to install netting at Westside Park, which is outside the scope of the project. We are evaluating the potential to implement the netting project in the FY26 budget.
- 3. Residential Developments:** Hageman Home is finishing up the first phase of its fourth residential development. The city is still working on K&K Building's proposed agreement on the storm sewer improvement project in the area. Lakeview Development has completed the utility work and streets inside their development; they are working on getting the sewer infrastructure to the existing sewer mains. I started some discussions with the developers' team on the workforce multi-residential development. I have two volunteer annexation agreements for the city council's review and consideration.
- 4. Social Center Improvements:** There are leftover funds from FY24 for the table improvement project. We are obtaining estimates to replace the carpet in Room A and Room B, along with improvements to the wallpaper to help reduce scuff marks on the walls.

5. **Professional Ballpark Project:** I have assisted Dyersville Events with their Field of Dreams project and worked with the ownership group on their development plans.
6. **RAISE Grant Debrief:** We are working with HDR and WHKS on the RAISE grant, specifically the BCA data.
7. **County Heritage Trail Improvement Project:** I spoke with the Executive Director of Dubuque County Conservation, who is working with IADOT on concept statements for the improvement project. The Conservation Board is considering bidding on the project in the fall of 2025.