



BICYCLE SHARE POLICY

Adopted: July 15, 2024

DYERSVILLE BICYCLE SHARE POLICY

1. Purpose

This policy outlines guidelines and procedures for implementing, using, and managing a bicycle share program. The program aims to improve mobility, alleviate traffic congestion, support environmental sustainability, and boost economic development within the city.

2. Bicycle Policy

- a. *Safety and Maintenance.* All bicycles need regular inspection and maintenance to ensure safety. Bicycles should be equipped with lights, reflectors, and bells to enhance safety, and users are strongly encouraged to wear helmets.
- b. *Parking and Placement of Bicycles.* Designated bicycle-share parking areas must be utilized where available. Bicycles should not block pedestrian pathways, access ramps, or entryways. The user or Bicycle Share Coordinator must ensure that improperly parked bikes are promptly relocated to a designated parking area, and the user will be notified of the relocation via the Bicycle Share app or other communication channels.
- c. *Bicycle User Responsibilities.* Bicycle users must follow all traffic laws and ordinances when using bicycles. Any maintenance issues or damage to the bicycles must be reported to the Bicycle Share Coordinator or their representative immediately. Bicycle users are not allowed to use bicycles for commercial delivery services.
- d. *Equity and Accessibility.* The city must provide equitable access to the bicycle-share program, ensuring availability across all communities in the city. As funds are available, the city encourages the deployment of adaptive bikes to accommodate users with disabilities.
- e. *Bicycle Riding Competence.* Users must be competent bicycle riders. This includes physical fitness for bicycle riding, familiarity with bicycle operation, and knowledge of relevant laws and safety procedures.

3. Program Rules

- a. The user must be at least 18 years old to access and use the bicycle-share program.

- b. The user is fully liable for any theft, loss, damage, or alteration of bicycle equipment.
- c. The user will inspect the bicycle before operating it, which includes inspecting the brakes, steering, wheels, seat, pedals, and, if applicable, lights; condition of the frame; sufficient battery charge for electric pedal-assist bicycles; and any signs of damage, disrepair, unusual or excessive wear, or other signs of mechanical and/or maintenance needs (each, a "Safety Issue"). The user shall not ride or operate any bicycle with a Safety Issue or concern that one may exist and immediately notify the city.
- d. The user must not alter, service, repair, remove, or replace any component of the Program Equipment, including bicycle parts such as batteries, motors, gears, hubs, wheels, tires, seats, shifters, brakes, handlebars, etc., without the permission from the Bicycle Share Coordinator or their representative.
- e. There shall only be one user per bicycle. Bicycles are not designed for more than one rider, and any such use can be dangerous to users, riders, and others and could damage the bicycle.
- f. The user will not use a bicycle for racing, mountain bike riding, single-track trail riding, BMX riding, jumps, stunts, trick riding, or riding up and/or downstairs. The user will only operate a bicycle on authorized roads or appropriate (non-wilderness greenway, flat, and smooth) trails and will not operate and/or use the bicycle on mountain bike trails or other wilderness or terrain trails, through standing water or a body of water, or any bike parks, skate parks, or other similar features or adverse terrain, or in any location that is prohibited, illegal and/or a nuisance to others.
- g. The user will not use a bicycle with an animal, on a leash, or otherwise, as such use can be dangerous for the user and others and can result in injury and/or property damage. The user assumes all risk if he/she uses a bicycle in breach of this Policy.
- h. Bicycles may not be transported between the Program and any other bike-sharing or similar program located in other cities without permission from the Bicycle Share Coordinator or their representative.
- i. The user must not, under any circumstances, use, ride, and/or operate a bicycle if the user has consumed, ingested, and/or used alcohol, drugs, medications, or any other substances that inhibit the user's cognitive abilities. The user shall not use a bicycle if it has a blood concentration above the jurisdictional limit prescribed. The user shall not use a bicycle if it feels that its physical, mental, or other abilities are not fully intact to do so.

- j. The user will not use a cellular phone, text messaging device, portable music player, or other device that may distract the user from safely operating a bicycle.
- k. The user understands that wearing a properly sized, fitted, and fastened Snell, CPSC, ANSI, or ASTM-approved helmet when riding a bicycle reduces (but does not eliminate) the risk of injury. The city recommends that the user wear a helmet properly and visible clothing while riding a bicycle.
- l. The user must not allow anyone else to use, ride, or operate a checked-out bicycle. The user is liable for all damages caused by the bicycle checked out, whether ridden by the user or others.
- m. The user is responsible for assessing the weather and surface conditions and assumes all risks related to operating a bicycle in snow, ice, cold, rain, wind, or other adverse weather and/or surface conditions.
- n. The user must report to the city any injury, accident, or damage to the bicycle or other personal or public property related to and/or due to the user's use and operation of a bicycle. The user must report to the city and the appropriate authority (such as police or sheriff) any incident involving claims, actions, citations, fines, or other criminal and/or civil penalties involving a bicycle.
- o. The user will return the bicycle to a station in the same condition received, with ordinary wear and tear expected. The user must secure the bicycle to the station dock, following guidelines or rules.
- p. The user will ensure that during the use and operation of the bicycle, if the user leaves the bicycle unattended, it is always locked and secured. Bicycles may be equipped with accessory locks, but this is not guaranteed; however, the user, not the city, will be responsible for any lost, stolen, destroyed, and/or damaged bicycle under any circumstances, regardless of whether the bicycle lock provided, if any, are used, broken and/or not properly functioning.

4. Implementation and Review

The Bicycle Share Coordinator is the Parks and Recreation Manager. The Bicycle Share Coordinator and the City Administrator will oversee policy implementation. The policy will be reviewed annually for necessary updates.

SIGNATURE PAGE

Rental Date: _____

Return Date: _____

Time: _____

Time: _____

Name(s) as to appear on Government ID: _____

Address: _____

Phone #: _____ Cell Phone #: _____

Government ID Number: _____ Date of Birth: _____

Email Address: _____

By your signature below, you agree that you have been given a copy of and read the City of Dyersville's Bicycle Share Policy, understand it, and agree to abide by its terms.

Dated: _____

Renter