



CITY COUNCIL MEETING

Lower Level Council Chambers
Monday, September 18, 2023
6:00 PM

MINUTES

CALL TO ORDER – ROLL CALL

PRESENT Mayor Jeff Jacque, Council Member Jim Gibbs, Council Member Mike Oberbroeckling, Council Member Tom Westhoff ABSENT Council Member Jenni Ostwinkle Silva

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion made by Council Member Oberbroeckling to approve Monday, September 18, 2023 agenda as presented Seconded by Council Member Gibbs.

Voting Yea: Gibbs, Oberbroeckling, Westhoff Nay: None Absent: Ostwinkle Silva Motion carried.

ORAL COMMENTS

APPROVAL OF CONSENT AGENDA

Motion made by Council Member Westhoff to approve Consent Agenda Seconded by Council Member Gibbs.

Voting Yea: Gibbs, Oberbroeckling, Westhoff Nay: None Absent: Ostwinkle Silva Motion carried.

1. Bills List; 2. Approve Receipts - March, 2023; **3. Approve Receipts** - April, 2023; **4. Approve Receipts** - May, 2023; **5. Approve Receipts** - June, 2023; **6. Approve Receipts** - July, 2023; **7. Approve Minutes** City Council Meeting - September 5, 2023; **8. Receive & File Minutes** James Kennedy Public Library Board of Trustees Meeting - August 9, 2023; **9. Receive & File Minutes** Planning & Zoning Commission Meeting - September 11, 2023; **10. Receive & File Minutes** Parks & Recreation Commission Meeting - September 13, 2023; **11. Class C Retail Alcohol License** Beckman Catholic High School Gala (5 Day 10/26-10/30/2023); **12. Class C Retail Alcohol License** The Palace Saloon Bar & Grill; **13. Blasting Permit** Bennett Explosives, Inc. - October 2023; **14. Resolution No. 60-23** Approving Final Plat of Hewitt Creek Subdivision, City of Dyersville and Dubuque County, Iowa. The Southwest Quarter of the Southeast Quarter of Section 22 and the Northwest Quarter of the Northeast Quarter of Section 27, Except Lot 1; and Lot 1 in Part of the Southwest Quarter of the Southeast Quarter of Section 22 and part of the Northwest Quarter of the Northeast Quarter of Section 27, all in Township 89 North, Range 2 West of the 5th P.M., City of Dyersville and Dubuque County, Iowa.; **15. Authorize Mayor to Sign** Contract Payment No. 6 to F.L. Krapfl, Inc. in the amount of \$209,135.17 for Dyersville East Road Utility Extension 2022 - Contract C - Water Pumping Station; **16. Accept Resignation** Michael English, City Council, effective September 5, 2023; **17. Accept Resignation** Karen Kramer, James Kennedy Public Library Board of Trustees, effective September 1, 2023; **18. Request** from Lyle Theisen to close the street for a neighborhood party on September 23, 2023.; **19. Request** from Gisella Aitken-Shadle to have a Hispanic Heritage Month Celebration at Westside Park on Saturday, October 14, 2023 from noon to 4:00 pm.; **20. Receive & File** Treasurer's Report - March 2023; **21. Receive & File** Revenue & Expenditure Report March 2023; **22. Receive & File** Treasurer's Report - April 2023; **23. Receive & File** Revenue & Expenditure Report April 2023; **24. Receive & File** Treasurer's Report - May 2023; **25. Receive & File** Revenue & Expenditure Report May 2023; **26. Receive & File** Treasurer's Report - June 2023; **27. Receive & File** Revenue & Expenditure Report June 2023; **28. Receive & File** Treasurer's Report - July 2023; **29. Receive & File** Revenue & Expenditure Report July 2023; **30. Receive & File** Fall 2023 Hydrant Flushing Schedule; **31. Receive & File** Staff Report - Police - September 2023; **32. Receive & File** Staff Report - Parks & Recreation - September 2023; **33. Receive**

& File Staff Report - Library - September 2023; 34. Receive & File Staff Report - Public Works - September 2023; 35. Receive & File Staff Report - City Administrator - September 2023. The following bills were approved for payment:

Access Systems	Contract	\$ 674.65
Acco	Supplies	\$ 14,112.37
Ace Homeworks	Supplies	\$ 89.34
Airespring	Phone	\$ 332.12
Alliant Energy	Electricity	\$ 9,405.54
Alvarado, Juan	Referee Fees	\$ 97.50
Amazon	Books	\$ 1,330.37
American History	Subscription	\$ 26.95
American Legion Post 137	Renovation	\$ 23,559.27
Assoc For Rural & Small Libraries	Dues	\$ 200.00
Auditor - State of Iowa	Audit	\$ 625.00
Baker & Taylor Books	Books	\$ 1,216.38
Bard Materials	Rock/Sand/Lime	\$ 71.77
Benton-Hermesen, Kimshiro	Programs	\$ 20.00
Bi-County Disposal Inc	Garbage / Recycling	\$ 26,425.70
Black Hills Energy	Natural Gas	\$ 556.35
Blackstone Publishing	Books	\$ 123.12
Blue Path Finance Inc	Solar Energy	\$ 3,664.89
Boeckenstedt, Ann	Programs	\$ 20.00
Carquest Auto Parts	Supplies	\$ 4.25
Catster	Subscription	\$ 29.95
Cengage Learning	Books	\$ 148.76
Center Point Publishing	Books	\$ 182.44
CivicPlus	Software Renewal	\$ 4,140.00
Crescent Electric Supply	Supplies	\$ 1,003.72
Da Silva, Peyton	Referee Fees	\$ 40.00
Dalinc	Dues	\$ 15.00
Demco Educational Corp	Supplies	\$ 235.80
Diamond Vogel	Supplies	\$ 732.00
Dubuque Fire Equipment Inc	Fire Extinguisher Inspection	\$ 538.70
Dyersville Commercial	Program	\$ 202.00
Elite Dental PC	Development Agreement	\$ 5,413.32
Fareway Stores Inc	Program	\$ 18.47
Ferguson Waterworks #2516	Water Meters	\$ 1,022.49
Food Network Magazine	Subscription	\$ 12.00
Fresh Prints, LLC	Supplies	\$ 250.70
Fuerste Carew Coyle Juergens PC	Legal Fees	\$ 1,650.24
Giant Wash	Uniforms/Floor Mats	\$ 100.56
Goat Journal	Subscription	\$ 49.97
Goldsmith, Ben or Sarah	Referee Fees	\$ 240.00
Hageman, Brody	Referee Fees	\$ 145.00
Hageman, Carter	Referee Fees	\$ 75.00
Hansel Cleaning Services LLC	Cleaning	\$ 1,000.00
Hawkins Water Treatment	Supplies	\$ 4,022.66
Heritage Printing Co	Program	\$ 30.00
Hoopla By Midwest Tape	Program	\$ 207.10
Imon Communications LLC	Fiber Optic Internet	\$ 1,035.84
Impact7G	Engineer Fees	\$ 1,035.00
Ingram Library Services	Books	\$ 778.84

Iowa Municipal Finance Officers Assn	Registration	\$	150.00
Iowa Parks & Recreation Association	Membership	\$	180.00
John Deere Financial	Supplies	\$	90.93
Kanopy Inc	Program	\$	54.00
Kiplinger's Personal Finance	Subscription	\$	59.95
Kluesner Construction Inc	Street Patching	\$	10,520.00
Kruse, Hailey	Referee Fees	\$	150.00
Link, Lainey	Reimbursement	\$	90.00
Link, Vanessa	Reimbursement	\$	125.00
Maiers, Tricia	Reimbursement	\$	6.00
Maquoketa Valley Electric Coop	Electricity	\$	2,821.81
Mertz, Avery	Reimbursement	\$	130.00
Meyer, Connie	Refund	\$	100.00
Microbac Laboratories	Testing	\$	1,658.25
Naber, Matt	Referee Fees	\$	185.00
New Yorker, The	Subscription	\$	74.99
Niche Academy	Database	\$	500.00
Nieman, Tim	Referee Fees	\$	270.00
Nosbisch, Lynn	Referee Fees	\$	175.00
Overdrive	Electronic Media	\$	694.88
Parts Authority	Supplies	\$	109.01
Poets & Writers Magazine	Subscription	\$	24.95
Postmaster	Supplies	\$	102.00
Pry, Justin	Referee Fees	\$	112.50
RDG Planning & Design	Professional Services	\$	182,273.39
Recker, Josephine	Refund	\$	200.00
Reliance Standard	Insurance	\$	15.46
Riniker, Jessica	Refund	\$	100.00
Road Runner	Subscription	\$	39.99
Roeder, Brian or Kerry	Referee Fees	\$	30.00
Roeder, Mason	Referee Fees	\$	30.00
Roling, Andrew	Referee Fees	\$	242.50
Roling, Steven	Referee Fees	\$	255.00
Schrandt, Dawn	Programs	\$	137.96
Schroeder, Brent C.	Reimbursement	\$	36.25
Staples	Supplies	\$	79.03
Tauke Motors	Vehicle Maintenance	\$	215.68
The Week	Subscription	\$	199.00
Thein, Morgan	Refund	\$	100.00
This Old House	Subscription	\$	8.00
TJ Cleaning Services	Cleaning Services	\$	770.00
Traffic & Transportation Prod Ltd	Traffic Light	\$	274.48
USA Blue Book	Supplies	\$	930.26
Vogue	Subscription	\$	15.00
Vorwald, Tyler	Reimbursement	\$	100.00
Wall Street Journal	Subscription	\$	599.98
Welter Storage Equip Co	Supplies	\$	1,509.00
Werner, Ron	Referee Fees	\$	120.00
Windstream	Phone	\$	126.09
Wolf, Jerry	Referee Fees	\$	175.00
Wolf, Russ	Referee Fees	\$	147.50
Women's Health	Subscription	\$	10.00

001 - General Fund	\$ 41,204.05
002 - Library Trust Fund	\$ 1,865.65
110 - Road Use Fund	\$ 3,869.27
112 - Trust and Agency Fund	\$ 500.00
128 - CDBG	\$ 23,576.49
135 - Dyersville TIF Dist Fund	\$ 5,413.32
301 - Capital Projects Fund	\$ 197,443.56
600 - Water Fund	\$ 10,681.79
610 - Sewer Fund	\$ 2,994.16
670 - Solid Waste Fund	\$ 26,486.68
Grand Total:	\$ 314,034.97

Receipts March 2023

001 - General Fund	\$ 73,956.04
002 - Library Trust	\$ 10,201.69
110 - Road Use Tax	\$ 29,700.30
112 - Trust & Agency	\$ 1,950.00
121 - L.O. Sales Tax Reserve	\$ 48,495.59
128 - CDBG / Flood Fund	\$ 139,596.53
135 - Dyersville TIF Dist Fund	\$ 59,682.39
200 - Debt Service	\$ 2,656,034.23
301 - Capital Projects Fund	\$ 1,142.66
600 - Water Fund	\$ 78,708.66
602 - Water Capital Fund	\$ 334,707.79
610 - Sewer Fund	\$ 108,431.53
670 - Solid Waste Fund	\$ 30,736.11
===Receipt Total===	\$ 3,573,343.52

March 2023 Treasurer's Report Summary

001 - General Fund	\$ 367,270.19
002 - Library Trust Fund	\$ 85,679.06
110 - Road Use Tax Fund	\$ 52,261.40
112 - Trust & Agency Fund	\$ 41,836.00
121 - L.O. Sales Tax Reserve	\$ 664,018.12
128 - CDBG / Flood Fund	\$ 471,191.63
135 - Dyersville TIF District	\$ 3,170,838.58
200 - Debt Service Fund	\$ 3,429,635.05
301 - Capital Improvements	\$(2,050,554.52)
600 - Water Fund	\$ (26,964.48)
601 - Water Sinking Fund	\$ (32,020.15)
602 - Water Capital	\$ (346,659.38)
610 - Sewer Fund	\$ (412,543.06)
611 - Sewer Sinking Fund	\$ (54,903.72)
612 - Sewer Capital Fund	\$ (798,720.54)
670 - Solid Waste Fund	\$ (9,505.46)
===Total===	\$ 4,550,858.72

Receipts April 2023

001 - General Fund	\$ 837,304.52
002 - Library Trust Fund	\$ 2,233.72
110 - Road Use Tax Fund	\$ 50,151.92
112 - Trust & Agency Fund	\$ 750.00
121 - L.O. Sales Tax Reserve	\$ 34,936.77

128 - CDBG Fund	\$ 10,750.00
135 - Dyersville TIF Dist Fund	\$ 572,003.63
200 - Debt Service Fund	\$ 214,698.99
600 - Water Fund	\$ 75,057.06
610 - Sewer Fund	\$ 105,400.49
670 - Solid Waste Fund	\$ 30,186.66
===Receipt Total===	\$ 1,933,473.76

April 2023 Treasurer's Report Summary

001 - General Fund	\$ 786,352.39
002 - Library Trust Fund	\$ 85,388.76
110 - Road Use Tax Fund	\$ 69,420.12
112 - Trust & Agency Fund	\$ 41,836.00
121 - L.O. Sales Tax Reserve	\$ 698,954.89
128 - CDBG / Flood Fund	\$ 291,839.23
135 - Dyersville TIF District	\$ 3,630,658.61
200 - Debt Service Fund	\$ 3,644,334.04
301 - Capital Improvements	\$(2,094,166.91)
600 - Water Fund	\$ (25,697.65)
601 - Water Sinking Fund	\$ (32,020.15)
602 - Water Capital	\$(1,372,366.50)
610 - Sewer Fund	\$ (399,918.01)
611 - Sewer Sinking Fund	\$ (54,903.72)
612 - Sewer Capital Fund	\$ (864,781.04)
670 - Solid Waste Fund	\$ (9,463.01)
===Total===	\$ 4,395,467.05

Receipts May 2023

001 - General Fund	\$ 279,542.46
002 - Library Trust	\$ 5,822.57
110 - Road Use Tax	\$ 55,569.36
112 - Trust & Agency	\$ 600.00
121 - L.O. Sales Tax Reserve	\$ 58,306.22
135 - Dyersville TIF Dist Fund	\$ 77,195.37
200 - Debt Service	\$ 27,237.64
600 - Water Fund	\$ 80,785.47
610 - Sewer Fund	\$ 111,248.94
670 - Solid Waste Fund	\$ 30,539.21
===Receipt Total===	\$ 726,847.24

May 2023 Treasurer's Report Summary

001 - General Fund	\$ 782,123.35
002 - Library Trust Fund	\$ 89,175.50
110 - Road Use Tax Fund	\$ 87,661.26
112 - Trust & Agency Fund	\$ 41,036.00
121 - L.O. Sales Tax Reserve	\$ 757,261.11
128 - CDBG / Flood Fund	\$ 289,409.27
135 - Dyersville TIF District	\$ 3,227,679.73
200 - Debt Service Fund	\$ 3,164,584.18
301 - Capital Improvements	\$(2,125,194.70)
600 - Water Fund	\$ (2,309.61)
601 - Water Sinking Fund	\$ (419,325.15)
602 - Water Capital	\$(2,112,221.04)

610 - Sewer Fund	\$ (323,186.61)
611 - Sewer Sinking Fund	\$ (274,706.22)
612 - Sewer Capital Fund	\$ (935,284.04)
670 - Solid Waste Fund	\$ (9,451.29)
Total	\$ 2,237,251.74

Receipts June 2023

001 - General Fund	\$ 84,019.67
002 - Library Trust	\$ 972.02
110 - Road Use Tax	\$ 69,115.43
112 - Trust & Agency Fund	\$ 1,950.00
121 - L.O. Sales Tax Reserve	\$ 51,776.00
135 - Dyersville TIF Dist Fund	\$ 99.42
200 - Debt Service	\$ 2,338.99
600 - Water Fund	\$ 84,713.60
601 - Water Sinking Fund	\$ 1,708,505.87
610 - Sewer Fund	\$ 114,130.92
670 - Solid Waste Fund	\$ 30,552.14
===Receipt Total===	\$ 2,148,174.06

June 2023 Treasurer's Report Summary

001 - General Fund	\$ 434,179.98
002 - Library Trust Fund	\$ 85,540.62
110 - Road Use Tax Fund	\$ 111,248.97
112 - Trust & Agency Fund	\$ 41,386.00
121 - L.O. Sales Tax Reserve	\$ 809,037.11
128 - CDBG / Flood Fund	\$ 1,624,669.37
135 - Dyersville TIF District	\$ 2,821,511.24
200 - Debt Service Fund	\$ 3,166,779.83
301 - Capital Improvements	\$(3,531,830.10)
600 - Water Fund	\$ 8,426.29
601 - Water Sinking Fund	\$ 1,191,540.26
602 - Water Capital	\$(2,524,976.64)
610 - Sewer Fund	\$ (311,592.98)
611 - Sewer Sinking Fund	\$ (676,030.07)
612 - Sewer Capital Fund	\$ (940,761.54)
670 - Solid Waste Fund	\$ (50,307.95)
===Total===	\$ 2,258,820.39

Receipts July 2023

001 - General Fund	\$ 158,377.83
002 - Library Trust	\$ 234.48
110 - Road Use Tax	\$ 50,314.68
112 - Trust & Agency	\$ 1,350.00
121 - L.O. Sales Tax Reserve	\$ 45,064.68
200 - Debt Service	\$ 1,142.74
301 - Capital Projects Fund	\$ 100,000.00
600 - Water Fund	\$ 105,162.26
610 - Sewer Fund	\$ 630,992.31
670 - Solid Waste Fund	\$ 30,278.93
===Receipt Total===	\$ 1,122,917.91

July 2023 Treasurer's Report Summary

001 - General Fund	\$ (338,207.13)
002 - Library Trust Fund	\$ 84,036.81
110 - Road Use Tax Fund	\$ 128,335.95
112 - Trust & Agency Fund	\$ 42,236.00
121 - L.O. Sales Tax Reserve	\$ 854,101.79
128 - CDBG / Flood Fund	\$ 1,609,352.59
135 - Dyersville TIF District	\$ 2,790,767.00
200 - Debt Service Fund	\$ 3,167,622.57
301 - Capital Improvements	\$(3,475,236.60)
600 - Water Fund	\$ 66,271.69
601 - Water Sinking Fund	\$ 1,191,540.26
602 - Water Capital	\$(2,947,572.68)
610 - Sewer Fund	\$ 287,718.32
611 - Sewer Sinking Fund	\$ (676,130.07)
612 - Sewer Capital Fund	\$ (940,761.54)
670 - Solid Waste Fund	\$ (56,656.88)
===Total===	\$ 1,787,418.08

ACTION ITEMS

36. 6:00 P.M. Public Hearing on the proposed plans, specifications, form of contract, and estimate of cost for the RM-2160(618)--9D-31, 20 West Industrial Center Phase 3 Contract C - Culvert project

Motion made by Council Member Oberbroeckling to open Public Hearing seconded Council Member Westhoff

Voting Yea: Gibbs, Oberbroeckling, Westhoff Nay: None Absent: Ostwinkle Silva Motion carried.

With there being no written or oral comments received Motion made by Council Member Gibbs to close Public Hearing Seconded by Council Member Oberbroeckling.

Voting Yea: Gibbs, Oberbroeckling, Westhoff Nay: None Absent: Ostwinkle Silva Motion carried.

37. Resolution No. 61-23 approving and confirming the proposed plans, specifications, and form of contract for the RM-2160(618)--9D-31 20 West Industrial Center Phase 3 Contract C-Culvert Project

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Gibbs.

Voting Yea: Gibbs, Oberbroeckling, Westhoff Nay: None Absent: Ostwinkle Silva Motion carried.

38. Discussion and Possible Action on filling the 2nd ward council seat vacancy

Motion made by Council Member Westhoff to not appoint person Seconded by Council Member Gibbs.

Voting Yea: Gibbs, Oberbroeckling, Westhoff Nay: None Absent: Ostwinkle Silva Motion carried.

COUNCIL COMMENTS

ADJOURNMENT

Motion made by Council Member Oberbroeckling to adjourn at 6:44 pm Seconded by Council Member Westhoff.

Voting Yea: Gibbs, Oberbroeckling, Westhoff Nay: None Absent: Ostwinkle Silva Motion carried.

Jeff Jacque Mayor

ATTEST:

Tricia L. Maiers, City Clerk / Treasurer