

## Memorandum

TO: Mayor Jeff Jacque and City Council  
From: Mick J. Michel, City Administrator  
RE: City Administrator's Report  
Date: September 13, 2024

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I am pleased to present the monthly report outlining the progress made on ongoing commitments, priority projects, and initiatives aligned with the goals outlined in our 2024-2025 agenda.

1. **Update City Logo and Branding Plan:** The City Clerk and I have been working with DeNova on the branding rollout plan. We are continuing to make progress with this project.
2. **Replacement of Ballpark Lights and Other Improvements at Candy Cane Park and Westside Park:** The public works director/city engineer informed me of the status of the light installation. It appears the installation will start sometime in September 2024 and be completed by the end of the construction season. I have also sent a letter to the mayor and city council to improve the lime trail along the Westside Park ballfields by converting it to a concrete sidewalk to make it more ADA-compliant. Finally, I will continue to work with the park and recreation manager on developing a netting design to enhance safety for both ballplayers and guests.
3. **Residential Developments:** I have been continuing to collaborate with the developers from Lakeview and K&K Building, along with a representative from Farmtek, to develop storm sewer and utility improvements for their properties. I have also received an annexation request for the North section of the city.
4. **Professional Ballpark Project:** I have been assisting Dyersville Events with their Field of Dreams project. The City is assessing its contract agreements with RDG and Miron. I will continue to work with them on their development plans.