

James Kennedy Public Library
Board of Trustees
Minutes of the February 13, 2024 Regular Meeting

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, February 13, 2024 in the Genealogy Room. Present: Sue Engelbrecht, Beth Gudenkauf, Sally Kelly, Ray Kruse, Catherine O'Hea, Alex Wiezorek, Danielle Will, and Library Director Shirley Vonderhaar. Absent: Kami Boffeli.

1. Board President O'Hea called the meeting to order at 6:00 pm.

2. Consider approval of Agenda

Engelbrecht MOVED "Approval of Agenda" seconded by Wiezorek.

Ayes: Engelbrecht, Gudenkauf, Kelly, Kruse, O'Hea, Wiezorek, and Will

Nays: None

Motion CARRIED

3. Agenda Consent Calendar

- Correspondence and Communication
- Approve minutes of previous meeting: January 10, 2024 regular meeting and February 8, 2024 work session
- Approve January Librarian's report
- Approve bills
 - February bills
 - Claims report for January
 - January and February credit card claims
- Budget reports
 - January city report
 - January library report
- Trust account reports
 - ~~■ January bank statements~~ *missing from Feb meeting*
 - ~~■ January balance report~~
 - ~~■ Trust account expenditure report~~
 - ~~■ January donations~~
- Program reports
 - January report of programs and attendance
 - January WhoFi program overview
 - February schedule of events
 - Schedule for upcoming programs
- Grant report
- Friends of the Library report
- JKPL Endowment report
 - Gudenkauf MOVED "Approval of Agenda Consent" seconded by Engelbrecht.
 - Ayes: Engelbrecht, Gudenkauf, Kelly, Kruse, O'Hea, Wiezorek, and Will
 - Nays: None
 - Motion CARRIED

4. Consider approval of extending library open hours on Saturday, March 16, 2024

Gudenkauf MOVED to keep JKPL open until 3:30 pm on Saturday, March 16, 2024;
seconded by Engelbrecht.

Ayes: Engelbrecht, Gudenkauf, Kelly, Kruse, O'Hea, Wiezorek, and Will

Nays: None

Motion CARRIED

5. Executive committee report
6. Fundraising committee report
 - Notes from February 2024 electronic discussion
7. Furnishings, Art, & Facilities committee report — no report
8. Marketing committee report — no report
9. Personnel committee report
 - Temporary seasonal contract for Kim for Kids Can Cook
10. Finance committee report
 - FY24 budget presentation
11. Policy committee report — no report
12. Strategic planning report — no report
13. Meetings and trainings
 - City Council
 - March 4: Kelly
 - Upcoming
 - March 21: Public Libraries of Dubuque County Agency
 - Recently attended
14. Oral presentations — none
15. Adjournment

Engelbrecht MOVED to adjourn seconded by Wiezorek. Meeting ADJOURNED by
O'Hea at 6:42 pm.



Danielle Will, Secretary