

Memorandum

TO: Mayor Jeff Jacque and City Council
From: Mick J. Michel, City Administrator
RE: City Administrator's Report
Date: March 15, 2024

I am pleased to present the monthly report for February 2024, outlining the progress made on ongoing commitments, priority projects, and initiatives aligned with the goals set forth in our 2024-2025 agenda.

1. **Update City Logo and Branding Plan:** The City Council reviewed and approved the agreement with our consultants to commence work on this vital project. We are now moving forward with the initial phases of the branding plan, ensuring a cohesive and modern identity for our city.
2. **Wage and Compensation Study 2.0:** Collaborating closely with the P&A committee, we have been working on the draft plan to ensure competitive wages for all our dedicated staff members. I anticipate presenting this plan to the City Council for consideration in April 2024.
3. **Complete SCADA System for Water and Wastewater Facilities:** Significant progress has been made towards the implementation of the SCADA system. With the installation of network switches completed, Automatic Systems is scheduled to commence the implementation phase in early April 2024, enhancing efficiency and monitoring capabilities across our water and wastewater facilities.
4. **FY 2025 Budget:** A considerable amount of time and effort has been invested in crafting the FY 2025 budget. I am pleased to report that a draft budget has been completed and forwarded to the Mayor and City Council for their review and consideration.
5. **Replacement of Ballpark Lights at Candy Cane Park and Westside Park:** The City has ordered the approved lights for both Candy Cane Park and Westside Park. Delivery is expected in late April or early May 2024, ensuring improved visibility and safety for nighttime games.

6. **RAISE Grant:** The engineering consultants, in collaboration with the city, have dedicated extensive resources to prepare our RAISE grant application. We are confident that our application presents a compelling case for consideration by USDOT, positioning us favorably for potential funding.
7. **Professional Ballpark Project:** Progress continues on the project as This Is Iowa Ballpark members work with the consultants and general contractor on finishing design and other critical aspects. We aim to advance the project swiftly, with construction slated for commencement in 2024.

Please do not hesitate to reach out if you require further information or updates on any of the aforementioned items.