



CITY COUNCIL

Lower Level Council Chambers
Monday, March 04, 2024
6:00 PM

MINUTES

CALL TO ORDER – ROLL CALL

PRESENT Mayor Jeff Jacque, Council Member Mike English, Council Member Jim Gibbs, Council Member Mark Singsank, Council Member Tom Westhoff ABSENT Council Member Mike Oberbroeckling

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion made by Council Member English to approve Monday, March 4, 2024 agenda as presented
Seconded by Council Member Gibbs.

Voting Yea: English, Gibbs, Singsank, Westhoff Nay: None Absent: Oberbroeckling Motion carried.

ORAL COMMENTS

APPROVAL OF CONSENT AGENDA

Motion made by Council Member English to approve Seconded by Council Member Singsank.

Voting Yea: English, Gibbs, Singsank, Westhoff Nay: None Absent: Oberbroeckling Motion carried.

1. Approve Bills; 2. Approve Minutes City Council Meeting - February 19, 2024; **3. Approve Minutes** - Budget Work Session - February 19, 2024; **4. Approve Minutes** - Budget Work Session - February 26, 2024; **5. Special Class C Retail Alcohol License** - Chan Garden; **6. Class C Retail Alcohol License** - Rolling Knolls Golf Course; **7. Class B Retail Alcohol License** - Family Dollar Store #33189; **8. Request** from Justin Leonard to allow a food truck in front of MM Mechanical on Saturday, March 16; **9. Request** from St. Francis Xavier School Association for 4th Annual SFX5K Glow Run on Friday May 17th at 8:30 pm on Westside Park Trail; **10. Authorize Mayor to Sign** Change Order No. 1 - Phase 3 - Contract C - Culvert - Taylor Construction, Inc. - (\$1,194.44); **11. Authorize Mayor to Sign** Contract Payment No. 2 to Taylor Construction, Inc. in the amount of \$231,090.57 for Phase 3 - Contract C – Culvert; **12. Authorize Mayor to Sign** Contract Payment No. 3 to Taylor Construction, Inc. in the amount of \$8,008.58 for Phase 3 - Contract C – Culvert; **13. Approve & Accept** Phase 3 - Contract C - Culvert project with Taylor Construction, Inc.; **14. Receive & File** Application of RAISE Grant 2024; **15. Miscellaneous Correspondence** Greater Dubuque Development Corporation - February 2024; **16. Miscellaneous Correspondence** Library Support - Mary Radloff - February 16, 2024; **17. Miscellaneous Correspondence** FY25 Budget Work Session Schedule UPDATED. The following bills were approved for payment:

Ace Homeworks	Supplies	\$ 141.12
Alliant Energy	Electricity	\$ 9,138.51
American Legion Post 137	Renovation	\$ 2,691.00
American Water Works Assoc	Membership	\$ 275.00
Assured Partners	Refund	\$ 100.00
Automatic Systems Co	Contracted Service	\$ 1,205.00
Bi-County Disposal Inc	Garbage / Recycling	\$ 25,952.40
BSN Sports/Collegiate Pacific	Supplies	\$ 1,429.58
Capital Sanitary Supply	Supplies	\$ 167.41
Carquest Auto Parts	Supplies	\$ 71.99
Communications Engineering Company	Phone/Internet	\$ 15,042.08

Crescent Electric Supply	Supplies	\$ 907.22
East Central Intergovernmental Assn	Professional Services	\$ 108.00
FI Krapfl Inc	Labor/Supplies	\$ 4,809.38
Giant Wash	Uniforms & Mats	\$ 189.56
Graves Signs	Supplies	\$ 1,750.00
Iowa Dare Association	Membership Dues	\$ 100.00
Iowa Dept of Public Safety	Semi Annual Dues	\$ 600.00
J & J Lawn Care	Snow Removal	\$ 4,875.00
J & R Supply	Supplies	\$ 2,541.00
John Deere Financial	Supplies	\$ 371.06
Koelker Plastics	Development Agreement	\$ 5,069.37
Midwest Patch / Hi Viz Safety	Supplies	\$ 1,331.00
Mm Mechanical	Supplies	\$ 28.71
Municipal Emergency Services	Preventative Maintenance	\$ 145.00
Napa Auto Parts	Supplies	\$ 9.49
Northeast Iowa Community College	Supplies	\$ 430.00
Origin Design Co	Engineer Fees	\$ 6,331.00
Parts Authority	Supplies	\$ 399.54
Pictometry Int'l	Pictometry Connect	\$ 2,650.00
Pitney Bowes	Postage Machine	\$ 63.72
Postmaster	PO Box Rent	\$ 100.00
Preferred Health Choices LLC	HRA	\$ 95.00
Prier Bros Inc	Parts/Service	\$ 179.92
Quill Corporation	Supplies	\$ 79.98
Racom Corporation	Service	\$ 105.00
Reicher, Phyllis	Refund	\$ 100.00
Reliance Standard	Insurance	\$ 758.88
Salter Family Trust / Elliot Salter	Reimbursement	\$ 31,000.00
Siitari, Andrew	Reimbursement	\$ 34.73
TJ Cleaning Services	Cleaning Services	\$ 710.00
Tritech Forensics	Supplies	\$ 98.80
US Bancorp	Lease	\$ 9,410.06
Verizon Wireless	Cell Phone	\$ 926.44
Vessco Inc	Supplies	\$ 3,814.78
Willenborg, Ken	Refund	\$ 100.00
Windstream	Phone	\$ 503.83

001 - General Fund	\$ 53,205.12
110 - Road Use Fund	\$ 1,064.88
112 - Trust and Agency Fund	\$ 300.00
128 - CDBG	\$ 2,691.00
135 - Dyersville TIF Dist Fund	\$ 5,069.37
301 - Capital Projects Fund	\$ 15,042.08
600 - Water Fund	\$ 20,259.69
602 - Water Capital Fund	\$ 6,439.00
610 - Sewer Fund	\$ 6,882.58
670 - Solid Waste Fund	\$ 25,986.84
Grand Total:	\$ 136,940.56

ACTION ITEMS

18. Set date for Public Hearing on Proposed Property Tax Levy Fiscal Year July 1, 2024 - June 30, 2025. Set date for Monday, March 25, 2024 at 6 pm.

Motion made by Council Member Gibbs to approve Seconded by Council Member Westhoff.
Voting Yea: English, Gibbs, Singsank, Westhoff Nay: None Absent: Oberbroeckling Motion carried.

19. Authorize City Administrator to Sign deNovo Marketing Proposal

Motion made by Council Member Singsank to approve Seconded by Council Member Westhoff.
Voting Yea: English, Gibbs, Singsank, Westhoff Nay: None Absent: Oberbroeckling Motion carried.

COUNCIL COMMENTS

Mayor Jacque asked Ed Henry, Assistant City Attorney if it was lawful to go into closed session for said purpose.

20. CLOSED SESSION pursuant to section 21.5(1)(g) of the Code of Iowa to avoid disclosure of specific law enforcement matters, such as current or proposed investigations, inspection or auditing techniques or schedules, which if disclosed would enable law violators to avoid detection.

Motion made by Council Member Westhoff moved to go into closed session Seconded by Council Member Gibbs.
Voting Yea: English, Gibbs, Singsank, Westhoff Nay: None Absent: Oberbroeckling Motion carried.

Motion made to Council Member Westhoff moved to come out of closed session Seconded by Council Member Singsank.
Voting Yea: English, Gibbs, Singsank, Westhoff Nay: None Absent: Oberbroeckling Motion carried.

ADJOURNMENT

Motion made by Council Member English to adjourn at 7:05 pm Seconded by Council Member Gibbs.
Voting Yea: English, Gibbs, Singsank, Westhoff Nay: None Absent: Oberbroeckling Motion carried.

Jeff Jacque Mayor

ATTEST:

Tricia L. Maiers, City Clerk / Treasurer