



CITY COUNCIL

Lower Level Council Chambers
Monday, February 19, 2024
6:00 PM

MINUTES

CALL TO ORDER – ROLL CALL

PRESENT Mayor Jeff Jacque, Council Member Mike English, Council Member Jim Gibbs, Council Member Mike Oberbroeckling, Council Member Mark Singsank, Council Member Tom Westhoff

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion made by Council Member English to approve Monday, February 19, 2024 agenda as presented
Seconded by Council Member Oberbroeckling.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

ORAL COMMENTS

APPROVAL OF CONSENT AGENDA

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Singsank.
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

1. Approve Bills; 2. Approve Receipts - January, 2024; **3. Receive & File Minutes** James Kennedy Public Library Board of Trustees Meeting - January 10, 2024; **4. Receive & File Minutes** James Kennedy Public Library Board of Trustees Work Session - February 8, 2024; **5. Approve Minutes** City Council Meeting - February 5, 2024; **6. Special Class B Retail Native Wine License** - Brew & Brew; **7. Blasting Permit** Bennett Explosives, Inc. - March 2024; **8. Accept Resignation** Sue Engelbrecht, James Kennedy Public Library Board of Trustees, effective February 29, 2024; **9. Authorize Mayor to Sign** Contract Payment No. 9 to F. L. Krapfl, Inc. in the amount of \$52,412.76 for Dyersville East Road Utility Extension 2022 - Contract C - Water Pumping Station; **10. Authorize Mayor to Sign** Contract Payment No. 13 to Portzen Construction, Inc. in the amount of \$81,161.35 for Dyersville East Road Utility Extension 2022 - Contract D - Lift Station and Linear Sewer Onsite; **11. Authorize Mayor to Sign** Contract Payment No. 4 (Final) to Taylor Construction, Inc. in the amount of \$23,842.40 for 1st Ave Bridge Deck; **12. Approve & Accept** Dyersville East Road Utility Extension 2022 - Contract B - Water Main project work with Top Grade Excavating, Inc.; **13. Receive & File** Treasurer's Report - January 2024; **14. Receive & File** Revenue & Expense Report - January 2024; **15. Receive & File** Part-Time Summer Help Advertisement; **16. Receive & File** Staff Report - Police - February 2024; **17. Receive & File** Staff Report - Parks & Recreation - February 2024; **18. Receive & File** Staff Report - Library - February 2024; **19. Receive & File** Staff Report - Public Works - February 2024; **20. Receive & File** Staff Report - City Administrator - February 2024. The following bills were approved for payment:

Access Systems	Contract	\$	475.04
Ace Homeworks	Supplies	\$	181.34
Advantage Archives LLC	Supplies	\$	1,455.00
AireSpring	Phone	\$	338.13
Alliant Energy	Electricity	\$	971.88
Amazon	Books	\$	1,356.12
Baker & Taylor Books	Books	\$	1,817.66
Bell Bank Equipment Finance	Lease Payment	\$	4,689.80
Big Wheels Repair LLC	Vehicle Repairs	\$	722.64
Black Hills Energy	Natural Gas	\$	2,017.96

Blackstone Publishing	Books	\$	84.18
Blue Path Finance Inc	Solar Energy	\$	1,112.24
BSN Sports/Collegiate Pacific	Supplies	\$	99.99
Callahan Municipal Consultants LLC	Consulting Service	\$	1,200.00
Cengage Learning	Books	\$	242.82
Center Point Publishing	Books	\$	154.52
Complete Office of Wisconsin	Supplies	\$	144.64
Crescent Electric Supply	Supplies	\$	279.46
DLT Solutions LLC	Subscription	\$	3,459.78
Dyersville Area Chamber of Commerce	Programs	\$	25.00
Dyersville Commercial	Legal Notices/Ads	\$	697.00
East Central Intergovernmental Assn	Professional Services	\$	1,900.50
Ems Industrial Inc	Supplies	\$	11,352.53
Fareway Stores Inc	Supplies	\$	11.98
Ferguson Waterworks #2516	Supplies	\$	23,249.52
FI Krapfl Inc	Water Main Repairs	\$	27,993.38
Fuerste Carew Coyle & Sudmeier PC	Legal Fees	\$	231.00
Gallagher, Beth	Refund	\$	100.00
Giant Wash	Uniforms & Mats	\$	177.07
GovHR USA	Consulting Service	\$	2,400.00
Hansel Cleaning Services LLC	Contracted Services	\$	800.00
Hawkins Water Treatment	Supplies	\$	3,968.85
HDR Engineering Inc	Engineer Fees	\$	17,245.00
Helle Farm Equipment	Supplies	\$	49.78
Heritage Printing Co	Supplies	\$	133.17
Hoopla By Midwest Tape	Programs	\$	423.58
Imon Communications LLC	Fiber Optic Internet	\$	999.05
Impact7G	Professional Services	\$	6,271.85
Iowa Library Association	Dues	\$	406.00
Iowa Parks & Recreation Association	Registration	\$	275.00
John Deere Financial	Supplies	\$	387.30
Kanopy Inc	Programs	\$	23.00
Kid Project	Refund	\$	100.00
Locher & Davis Plc	Legal Fees	\$	7,140.00
Macqueen Equipment	Vehicle Maintenance	\$	3,688.24
Maquoketa Valley Electric Coop	Electricity	\$	9,909.89
Medical Associates Clinic	Testing	\$	54.00
Microbac Laboratories	Testing	\$	532.00
Midwest Breathing Air LLC	Testing	\$	199.75
Midwest Patch / Hi Viz Safety	Supplies	\$	275.00
Mm Mechanical	Supplies	\$	445.95
Mr. Lock & Key	Supplies/Labor	\$	6,341.88
Napa Auto Parts	Supplies	\$	149.30
Overdrive	Electronic Media	\$	865.34
Postmaster	Supplies	\$	53.00
Premier Carpet Care	Maintenance	\$	340.20
Quill Corporation	Supplies	\$	13.94
Raco Manufacturing	Alarm Agent Renewal	\$	3,675.00
Randy's Neighborhood Market	Programs	\$	141.23
Spahn & Rose Lumber Co	Supplies	\$	22.20
Streicher's	Supplies	\$	1,054.99
Superior Welding Supply Co	Supplies	\$	56.10
Tauke Motors	Vehicle Maintenance	\$	799.12

TJ Cleaning Services	Cleaning Services	\$	1,000.00
Tri-State Automatic Sprinkler	Contract	\$	249.00
Unity Point Clinic - Occupational Medicine	Testing	\$	84.00
USA Blue Book	Supplies	\$	2,164.75
Verizon Wireless	Phone	\$	21.06
Vonderhaar, Shirley	Computer Maintenance	\$	223.36
Wellmark Blue Cross & Blue Shield	Admin Fees	\$	594.00
Windstream	Phone	\$	127.51

001 - General Fund	\$	32,238.76
002 - Library Trust Fund	\$	2,795.91
110 - Road Use Fund	\$	9,024.56
112 - Trust and Agency Fund	\$	200.00
301 - Capital Projects Fund	\$	25,417.35
600 - Water Fund	\$	52,300.94
602 - Water Capital Fund	\$	6,291.90
610 - Sewer Fund	\$	31,851.63
670 - Solid Waste Fund	\$	123.52
Grand Total:	\$	160,244.57

January 2024	Receipts	Treasurer's Report
001 - General Fund	\$ 55,335.67	\$ 520,062.94
002 - Library Trust	\$ 1,791.63	\$ 86,194.68
110 - Road Use Tax	\$ 52,410.44	\$ 238,764.37
112 - Trust & Agency	\$ 1,350.00	\$ 45,261.00
121 - L.O. Sales Tax Reserve	\$ 47,652.80	\$ 827,194.81
128 - CDBG / Flood Fund	\$ -	\$ 1,457,111.57
135 - Dyersville TIF Dist Fund	\$ 9,675.97	\$ 3,721,216.88
200 - Debt Service	\$ 4,845.91	\$ 967,781.29
301 - Capital Improvements	\$ 222,001.44	\$ (2,983,469.20)
600 - Water Fund	\$ 83,539.60	\$ 282,820.71
601 - Water Sinking Fund	\$ -	\$ 2,229,765.24
602 - Water Capital Fund	\$ 259,289.76	\$ 48,032.64
610 - Sewer Fund	\$ 113,895.56	\$ 1,299,689.02
611 - Sewer Sinking Fund	\$ -	\$ (551,046.69)
612 - Sewer Capital Fund	\$ -	\$ (4,554,028.38)
670 - Solid Waste Fund	\$ 30,524.06	\$ (74,098.73)
Totals	\$ 882,312.84	\$ 3,561,252.15

ACTION ITEMS

21. Resolution No. 04-24 - Amending certain Parks & Recreation Fees for the City of Dyersville

Motion made by Council Member Gibbs to approve Seconded by Council Member Westhoff.
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

22. Resolution No. 05-24 establishing the City of Dyersville's goals and policy agenda for fiscal year 2025

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Singsank.
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

23. Resolution No. 06-24 approving Property Tax Abatement applications submitted by property owners in recognized urban revitalization areas and authorizing the transmittal of the approved applications to the Dubuque or Delaware County assessors

Motion made by Council Member English to approve as amended Seconded by Council Member Oberbroeckling.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

Council Member English left meeting at 7:04 pm

24. Authorize City Administrator to Sign de Novo Marketing Proposal

Motion made by Council Member Singsank to approve. Motion died for a lack of a second.

Motion made by Council Member Oberbroeckling to table until next meeting Seconded by Council Member Westhoff.

Voting Yea: Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Absent: English Motion carried.

Council Member English returned to meeting at 7:06 pm

25. Discussion and Possible Action for reallocation of ARPA funds for ballfield light fixture replacement

Motion made by Council Member Gibbs to approve Seconded by Council Member Oberbroeckling.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

COUNCIL COMMENTS

ADJOURNMENT

Motion made by Council Member English to adjourn at 7:13 pm Seconded by Council Member Singsank.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

Jeff Jacque Mayor

ATTEST:

Tricia L. Maiers, City Clerk / Treasurer