

## **REQUEST FOR QUALIFICATIONS:**

**PROFESSIONAL SERVICES  
PROJECT SCOPING STUDY  
FEDERAL EMERGENCY MANAGEMENT AGENCY  
BUILDING RESILIENT INFRASTRUCTURE AND COMMUNITIES PROGRAM  
FOR THE CITY OF DYERSVILLE, IOWA**

### **PUBLIC NOTICE / NOTICE TO PROPOSERS**

NOTICE IS HEREBY GIVEN: The City of Dyersville is issuing this request for qualifications (RFQ) for professional services project scoping study with federal grant funds issued by Federal Emergency Management Agency, Building Resilient Infrastructure and Communities Program. The City of Dyersville is seeking well-qualified individuals and/or firms.

City of Dyersville will accept proposals at 340 1<sup>st</sup> Avenue East, Dyersville, Iowa 52040 from consultants until **3:00 P.M. CST on April 7, 2023** (Response Due Date and Time), after which time proposals will be evaluated and the applicants qualified utilizing a project scoring criteria in accordance with the procedures described in this RFQ.

This RFQ is for professional services to help with the Project Scoping Study and any future green infrastructure flood mitigation related work such as additional funding applications, final design, and construction oversight, or NRCS-EWP program work. The City intends to retain a firm through these future phases of work but retains the right to release the project through an RFQ process at our discretion. The following details outline the expectations for the initial Project Scoping Study.

The intent of this RFQ is to comply with the City and federal qualifications-based procurement requirements specified in 40 CFR 200.317-326. The City reserves the right to waive any informalities or technicalities and to reject any and all proposals or parts thereof deemed to be unsatisfactory or not in the city's best interest. Furthermore, the city reserves the right to cancel any order or contract for failure of the successful firm to comply with the terms, conditions, and specifications of this request and/or contract.

Said RFQ are now on file in the office of City Clerk Office. Furthermore, the City of Dyersville will be publishing this RFQ on the city's website, [www.cityofdyersville.com](http://www.cityofdyersville.com) on March 21, 2023.

The RFQ will be engaged in a two-step process. The individual and/or firm with sufficient qualifications based on the selection criteria will submit a sealed envelope separately with Project Scoping Study Fees that will be analyzed after a recommendation of award for this project contract has been made. Quotation of fees shall remain firm for a period of at least 90 days from the RFQ submission deadline.

Please direct all questions to:

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City Administrator  
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