

**James Kennedy Public Library
Board of Trustees
Minutes of the January 10, 2023 Meeting**

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, January 10, 2023 in the Hoffman Room. Present: Beth Gudenkauf, Ray Kruse, Catherine O'Hea, Alex Wiezorek, Danielle Will, Assistant Library Director Dawn Schrandt, and Library Director Shirley Vonderhaar. Absent: Kami Boffeli, Sue Engelbrecht, Sally Kelly, Karen Kramer.

1. Board President Catherine O'Hea called the meeting to order at 6:01 pm.
2. Consider approval of Agenda
 - Kruse MOVED "Approval of Agenda," seconded by Wiezorek.
Ayes: Gudenkauf, Kruse, O'Hea, Wiezorek, and Will
Nays: None
Motion CARRIED
3. Agenda Consent Calendar
 - Correspondence and Communication
 - Approve minutes of previous meeting: December 13, 2022 regular meeting
 - Approve December Librarian's report
 - Approve bills:
 - January bills
 - Claims report for December
 - December and January credit card claims
 - Budget reports
 - December city report
 - December library report
 - Trust account reports – The Trust Account reports for December were not available so will be reviewed at the February meeting.
 - Program reports
 - December report of programs and attendance
 - December WhoFi program overview
 - January schedule of events
 - Schedule for upcoming programs
 - Grant report
 - Friends of the Library report
 - JKPL Endowment report
 - Quarterly Contract Use reports
 - Statistics by city/residence area
 - Statistics by contract/service area
 - Gudenkauf MOVED "Approval of the consent items, noting the absence of the Trust account reports," seconded by Wiezorek.
Ayes: Gudenkauf, Kruse, O'Hea, Wiezorek, and Will
Nays: None
Motion CARRIED
4. Discussion of current library operations and services

5. Consider approval of JKPL Disaster Plan

Kruse MOVED "Approval of JKPL Disaster Plan," seconded by Wiezorek.

Ayes: Gudenkauf, Kruse, O'Hea, Wiezorek, and Will

Nays: None

Motion CARRIED

6. Executive committee report — no report

7. Fundraising committee report

- Notes from January 5, 2022 meeting

8. Furnishings, Art, & Facilities committee report

- Kids Can Cook
- Men's bathroom

9. Marketing committee report

- Notes from December 30, 2022 email correspondence

10. Personnel committee report — no report

11. Finance committee report

- Budget presentation scheduled for January 30, 2023

12. Policy committee report — no report

13. Strategic planning report — no report

14. Meetings and training

- City council attendance
 - February 6: Kruse
- Upcoming
 - KEYS to Dementia Prevention course training beginning January 12
 - Iowa Libraries Online Conference January 26
- Recently attended
- Trustee training video: part IV

15. Oral presentations

16. Adjournment

Will MOVED to adjourn seconded by Kruse. Meeting ADJOURNED by O'Hea at 7:14 pm.



Danielle Will, Secretary