



# COUNCIL MEETING

Lower Level Council Chambers  
Monday, February 02, 2026  
6:00 PM

## MINUTES

### CALL TO ORDER – ROLL CALL

PRESENT Mayor Jeff Jacque, Council Member Scott DeSousa, Council Member Mike English, Council Member Mike Oberbroeckling, Council Member Norm Pottebaum, Council Member Mark Singsank

### PLEDGE OF ALLEGIANCE

### APPROVAL OF AGENDA

Motion made by Council Member Singsank to approve the February 2, 2026 agenda as presented  
Seconded by Council Member Oberbroeckling.  
Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

### ORAL COMMENTS

### APPROVAL OF CONSENT AGENDA

Motion made by Council Member English to approve as amended with pulling invoice to Capital Sanitary Supply Seconded by Council Member Pottebaum.

Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

**1. Approve Bills; 2. Approve Minutes** City Council Meeting - January 19, 2026; **3. Approve Minutes** Work Session - January 19, 2026; **4. Class B Retail Alcohol License** - Family Dollar Store #33189; **5. Special Class C Retail Alcohol License** - Textile Brewery Company; **6. Special Class C Retail Alcohol License** - Chan Garden; **7. Special Class C Retail Alcohol License** - Chad's Pizza; **8. Authorize City Administrator to Sign** Iowa Department of Natural Resources Wastewater Treatment Agreement Form; **9. Receive & File** Treasurer's Report - December 2025; **10. Receive & File** Revenue & Expense Report - December 2025; **11. Receive & File** 2026 Fields for Kids Grant; **12. Miscellaneous Correspondence** Keep Iowa Beautiful - January 2026; **13. Miscellaneous Correspondence** Greater Dubuque Development Corporation - January 2026; **14. Miscellaneous Correspondence** ECIA Spotlight - January 2026. The following bills were approved:

3E	Generator Inspection	\$ 4,555.00
Access Systems	Contract	\$ 80.04
Ace Hardware	Supplies	\$ 331.44
Alliant Energy	Electricity	\$ 101.57
Bonert, AJ & Caitlin	Refund	\$ 100.00
Capital Sanitary Supply	Supplies	\$ 34.84
Communications Engineering Company	Phone/Internet	\$13,050.80
Crescent Electric Supply	Supplies	\$ 1,433.11
Dubuque Humane Society	Animal Control	\$ 100.00
Fire Service Training Bureau	Training	\$ 100.00
Gassman, Maggie	Refund	\$ 100.00
Giant Wash	Uniforms/Mats	\$ 230.10
Hageman Homes LLC	Reimbursement	\$ 7,927.00
Health Equity / Wage Works	Admin Fees	\$ 426.60
Huisman, Christopher & Heidi	Building Facade Grant	\$14,696.50
Iowa Municipal Finance Officers Assn	Membership Renewal	\$ 100.00
Iowa One Call	One Call Locates	\$ 16.00
John Deere Financial	Supplies	\$ 122.58

Jumbo Visual Projection	Service	\$ 600.00
Morton Salt Inc	Street Salt	\$ 5,190.98
Mr. Lock & Key	Service/Supplies	\$ 7,133.94
OPG-3 Inc	Software	\$ 4,494.83
Pirc, Judy	Refund	\$ 100.00
Pitney Bowes	Postage	\$ 500.00
Preferred Health Choices LLC	HRA	\$ 340.00
Quill Corporation	Supplies	\$ 35.00
Reliance Standard	Insurance	\$ 799.38
Simmering-Cory Iowa Codification	Code Update	\$ 225.00
Spahn & Rose Lumber Co	Supplies	\$ 126.99
TJ Cleaning Services	Cleaning Services	\$ 1,050.00
Tyler Technologies	Software	\$32,833.50

001 - General Fund	\$ 60,470.70
110 - Road Use Fund	\$ 5,873.89
112 - Trust and Agency Fund	\$ 300.00
301 - Capital Projects Fund	\$ 20,977.80
600 - Water Fund	\$ 3,224.02
610 - Sewer Fund	\$ 5,735.77
670 - Solid Waste Fund	\$ 353.02
Grand Total:	\$ 96,935.20

December 2025	Treasurer's Report
001 - General Fund	\$ 805,129.17
002 - Library Trust	\$ 102,544.20
110 - Road Use Tax	\$ 413,565.05
112 - Trust & Agency	\$ 53,036.00
121 - L.O. Sales Tax Reserve	\$ 896,014.08
128 - CDBG / Flood Fund	\$ (474,486.89)
135 - Dyersville TIF Dist Fund	\$ 3,551,579.61
200 - Debt Service	\$ 4,921,873.86
301 - Capital Improvements	\$ (2,776,066.74)
600 - Water Fund	\$ (1,851,849.27)
601 - Water Sinking Fund	\$ 620,388.20
602 - Water Capital Fund	\$ 185,376.92
610 - Sewer Fund	\$ 3,286,632.32
611 - Sewer Sinking Fund	\$ (1,784,647.44)
612 - Sewer Capital Fund	\$ (1,271,016.79)
670 - Solid Waste Fund	\$ (97,839.71)
Totals	\$ 6,580,232.57

## ACTION ITEMS

### 15. Presentation of FY2025 Audit by Creative Planning (formally BerganKDV)

Motion made by Council Member English to receive and file Seconded by Council Member Singsank. Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

**16. Resolution No. 08-26** approving Property Tax Abatement applications submitted by property owners in recognized urban revitalization areas and authorizing the transmittal of the approved applications to the Dubuque or Delaware County assessors

Motion made by Council Member Oberbroeckling to approve as amended Seconded by Council Member DeSousa.

Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

**17. Resolution No. 09-26** approving the 2026 overnight town agreement between the City of Dyersville and Ventures Endurance, LLC d/b/a RAGBRAI, and authorizing the city administrator to carry out the agreement

Motion made by Council Member Pottebaum to approve Seconded by Council Member Singsank.

Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

**18. Resolution No. 10-26** approving amendment number 1 of the engineering services agreement between the City of Dyersville and HDR Engineering, Inc. for 2026 BUILD Grant preparation and submittal for the 12th Ave SW and 13th Ave SE connector over North For Maquoketa River Project

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Pottebaum.

Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

**19. Resolution No. 11-26** accepting the gift of real property described as Lot 1 of McDermott Oil Addition in the City of Dyersville, Dubuque County, Iowa

Motion made by Council Member Pottebaum to approve Seconded by Council Member English.

Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

**20. Resolution No. 12-26** approving operation and maintenance costs if awarded the Better Utilizing Investments to Leverage Development (BUILD) Grant for the Connection for Economic Freedom Project

Motion made by Council Member Singsank to approve Seconded by Council Member Pottebaum.

Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

**21. Discussion and Possible Action** on purchasing 2024 Dodge RAM 3500 Truck

Motion made by Council Member DeSousa to approve Seconded by Council Member Pottebaum.

Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

**22. Discussion and Possible Action** on authorizing to engage an independent auditor for the Downtown Housing Grant

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member DeSousa.

Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

## **COUNCIL COMMENTS**

## **ADJOURNMENT**

Motion made by Council Member English to adjourn at 7:14 pm Seconded by Council Member Oberbroeckling.

Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

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Jeff Jacque, Mayor

ATTEST:

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Tricia L. Maiers, City Clerk / Treasurer