

October 14, 2025

Mr. John Olberding
J & J Lawn Care
32079 Olde Castle Rd
Dyersville, IA 52040

Subject: Snow Removal Services, Request for Proposal

Dear John,

The City of Dyersville is committed to ensuring the safety and convenience of its residents and visitors on publicly owned sidewalks, trails, and parking lots during the winter season. We invite your company to submit a proposal to the City of Dyersville for snow removal services during the upcoming winter season (2025-26), with the option for an extension into the next winter season (2026-27).

Below, you will find the scope of work the city is seeking. It is divided into three distinct geographical areas. Maps are included to help delineate the locations.

Area 1: West Side Trails and Walks

- All trails within Westside Park, the Dave Vorwald Memorial Bridge, and a segment on the bridge's east side leading to 2nd Street SE.
- The 6-foot-wide sidewalk along the west side of 5th Street SW from 1st Avenue SW to 3rd Avenue SW.
- The trail leading from Westside Park to the intersection of 12th Avenue SW and 7th Street SW, near Dyersville Elementary School.
- The new trail around the detention basin in the 20 West Industrial Park. There shall be no salt or potentially damaging snow/ice-melt materials used on this trail in the 2025-26 winter season.
- Isolated street sidewalk segments in front of FEMA flood-buy-out properties.

- The clearing of all pavement areas inside the fence of the dog park.

Area 2: East Side Trails and Walks

- Sidewalks along the east side of 9th Street SE/11th Street SE-NE (US HWY 52), from 15th Avenue SE to Beltline Road East.
- The Dyersville extension of Heritage Trail, from the end of the Dubuque County Heritage Trail to US Highway 52 and from US Highway 52 to approximately 300 feet east of 4th Avenue NE.

Area 3: Parking Lots, Downtown Trails and Walks, Etc.

- Several municipal-owned parking lots and parking areas, namely: 1) the lot along 1st Avenue W just west of the river; 2) the lot surrounding the Twin Steeples Landing building; 3) the lot in the SE quadrant at 2nd Avenue NE and 2nd Street NE; 4) the lot west of the James Kennedy Public Library building; 5) the lot at the Dyersville Social Center (625 3rd Avenue SE); 6) the lot at the former Kid Project property on 9th Avenue SW; and the lot at the Dyersville Emergency Services (Fire Station) facility.
- The clearing of walkways and stairways to public building entrances/exits shall be included with the parking lot work. Also included are the sidewalks/trails adjacent to parking lots along the street rights-of-way.
- The sidewalks along 1st Avenue East and 3rd Street NE adjacent to the Dyersville Memorial Building and the James Kennedy Public Library building.
- The trails in the Twin Steeples area.
- Both sides of 1st Avenue on the bridge over the North Fork Maquoketa River.
- The sidewalks and driveway of the residence at 822 1st Avenue West. This includes the gravel driveway off the Beltline, the sidewalks surrounding the house, and the sidewalk along 1st Avenue W.
- The driveway for the residence at 406 13th Avenue SE.

To provide clarity on what the city is seeking for winter maintenance services, below you will find critical aspects we would like you to keep in mind when you are preparing your proposal:

1. **Clearing of Snow and Ice:** This includes completely removing snow, ice, and frozen material to expose the full bare pavement within the stipulated time.
2. **Timeliness:** All parking lots, trails, and sidewalks must be cleared within 24 hours of the final snowfall, windfall, or appearance of ice, with the following exceptions:
 - a. Your company must keep all sidewalks along 1st Avenue and adjacent to the Memorial Building (City Hall & Police Department), and along 3rd Street adjacent

to the James Kennedy Public Library, clear throughout the duration of a snow event during hours of operation. Clearing is expected not less than every two hours, and/or snow depth shall not exceed 2 inches.

- b. Clearing sidewalks and parking area at the Dyersville Social Center shall be performed every two hours or before accumulation of two inches during events/activities at the center. Events may take place during the week as well as on weekends. Please maintain contact with the City Clerk's Office for the latest event information.
 - c. The Dyersville Emergency Services (Fire Station) parking lot and drive area shall be cleared every two hours, or before the accumulation of two inches, at all times. There shall be no salt or potentially damaging snow/ice-melt materials used on this pavement or within 100 yards of it in the 2025-26 winter season.
3. **Equipment and Materials:** Use suitable equipment and materials for snow and ice removal, complying with all relevant regulations. Hand-operated equipment may be necessary in certain areas, between parked vehicles, etc. The cost for all labor, use of equipment, and materials shall be included in the prices.
 4. **Snow Storage:** In areas with limited snow-storage space, your company shall remove and relocate snow and ice to designated areas.
 5. **Damage Mitigation:** Your company must avoid damage to pavement and to adjacent buildings, structures, turf, and plant materials, taking necessary precautions and using hand-operated equipment when required.
 6. **Pricing:** The proposal prices will cover the entire season up to an average seasonal snowfall of 32 inches. There will be no adjustment if less than 32 inches of snowfall occurs in Dyersville. However, following the snowfall event that causes the seasonal snowfall to exceed 32 inches in Dyersville, payment will be made per "Event-Day" for each area.
 7. **Snowfall and Event-Day Measurement:** Snowfall totals will be measured based on the system used by the Iowa DOT and the City of Dyersville, "Clarity Wx (formerly BAM Wx)". An "Event-Day" is a day on which Clarity Wx records measurable snowfall, and/or wind or temperature changes requiring city-wide clearing, as agreed to by your company and the Public Works Director at the time of the event.
 8. **Payment Schedule:** Payments will be made in six equal monthly installments starting on December 1, with the final payment on May 1. Snowfall overage payments for Event-Days, if applicable, will also be made monthly.

Please submit proposals to Dyersville City Hall at the above address, C/o John Wandsnider, Public Works Director by **October 24, 2025**. Or you may email your proposal to John at jwandsnider@cityofdyserville.com. Please provide a "Per-Season Price" and a "Event-Day Price" price for each of the three geographical areas, as outlined above. For comparison of bids, the City will consider the cost for 5 additional days of clearing beyond the average snowfall. You

may use the below form to provide your prices in the blue boxes. The City of Dyersville reserves the right to extend the 2025-26 prices for use over the 2026-27 season.

Contractor: _____

Snow Removal, FY26			
	Per-Season Price	Event-Day Price	5 Event-Days
Area 1			
Area 2			
Area 3			
Totals			

Should you have any questions or require clarification regarding this request, please do not hesitate to contact John Wandsnider at 563.875.7724 or via email at jwandsnider@cityofdyserville.com.

We appreciate any interest in partnering with us to maintain the safety and accessibility of our public spaces during the winter season. We eagerly await your proposal and the opportunity to work together with you.

Best regards,

Mick J. Michel,
City Administrator

MAPS
AREA 1: WEST SIDE TRAILS AND WALKS



AREA 2: EAST SIDE TRAILS AND WALKS



AREA 3: PARKING LOTS, DOWNTOWN TRAILS AND WALKS, ETC.



