



CITY COUNCIL

Lower Level Council Chambers
Monday, December 16, 2024
6:00 PM

MINUTES

CALL TO ORDER – ROLL CALL

PRESENT Mayor Jeff Jacque, Council Member Mike English, Council Member Mike Oberbroeckling, Council Member Mark Singsank, Council Member Tom Westhoff ABSENT Council Member Jim Gibbs

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion made by Council Member Oberbroeckling to approve December 16, 2024 agenda as presented
Seconded by Council Member Singsank.

Voting Yea: English, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

ORAL COMMENTS

APPROVAL OF CONSENT AGENDA

Motion made by Council Member Oberbroeckling to approve consent agenda as amended Seconded by Council Member Singsank.

Voting Yea: English, Oberbroeckling, Westhoff, Singsank Nay: None Motion carried.

1. Approve Bills; 2. Approve Receipts - October 2024; **3. Approve Minutes** City Council Meeting - December 2, 2024; **4. Receive & File Minutes** James Kennedy Public Library Board of Trustees Meeting - November 12, 2024; **5. Receive & File Minutes** Parks & Recreation Commission Meeting - December 11, 2024; **6. Blasting Permit** Bennett Explosives, Inc.- January 2025; **7. Request** Moser School of Dance & Gymnastics for a 2025-2026 Contract; **8. Approve Reappointment** Jason Lang, Parks & Recreation Commission, expires December 31, 2027; **9. Approve Reappointment** Jon Scherbring, Parks & Recreation Commission, expires December 31, 2027; **10. Accept Resignation** Nathan Huebner, Parks & Recreation Commission, December 31, 2024; **11. Authorize City Administrator to Sign** Residential Lease Agreement; **12. Receive & File** Treasurer's Report - October 2024; **13. Receive & File** Revenue & Expense Report - October 2024; **14. Receive & File** 2024 Christmas Tree Pick-up Notice; **15. Receive & File** Staff Report - Police - December 2024; **16. Receive & File** Staff Report - Parks & Recreation - December 2024; **17. Receive & File** Staff Report - Library - December 2024; **18. Receive & File** Staff Report - Public Works - December 2024; **19. Receive & File** Staff Report - City Administrator - December 2024; **20. Miscellaneous Correspondence** FY26 Budget Work Session Schedule. The following bills were approved for payment:

Access Systems	Contract	\$ 475.04
Ace Hardware	Supplies	\$ 262.61
AireSpring	Phone	\$ 342.00
Alliant Energy	Electricity	\$ 14,259.44
Amazon	Books	\$ 1,302.09
Baker & Taylor Books	Books	\$ 1,162.36
Bard Materials	Rock/Lime	\$ 1,994.04
Bi-County Disposal Inc	Garbage / Recycling	\$ 26,950.00
Black Hills Energy	Natural Gas	\$ 1,814.04
Blue Path Finance Inc	Solar Energy	\$ 1,421.09
Cambia Inc	Lights & Fixtures	\$ 5,450.00
Capital Sanitary Supply	Supplies	\$ 321.37
Carquest Auto Parts	Supplies	\$ 139.26

Cengage Learning	Books	\$ 275.13
Center Point Publishing	Books	\$ 184.39
CJ Beeps Equipment LLC	Equipment	\$ 2,615.00
Clemen, Mary Jane	Refund	\$ 100.00
Colibri Systems North America Inc	Supplies	\$ 947.53
Complete Office of Wisconsin	Supplies	\$ 83.99
Computer Doctors Inc	Computer Work	\$ 4,500.00
Crescent Electric Supply	Supplies	\$ 31.52
Culinary Helping Hands	Grant	\$ 809.00
Demco Educational Corp	Supplies	\$ 104.55
Deutmeyer, Tom	Refund	\$ 225.00
DLT Solutions LLC	Subscription	\$ 3,855.17
Dubuque County Treasurer	Taxes	\$ 6,458.00
Dubuque Fire Equipment Inc	Inspection	\$ 125.00
Dyersville Commercial	Legal Notices/Ads	\$ 1,131.19
Dyersville Industries Inc	Development Agreement	\$ 7,500.00
Dyersville Young Professionals	Membership	\$ 45.00
Eastern Iowa Asphalt Maintenance	Labor/Materials	\$ 8,522.00
Electrical Engineering & Equipment Co	Inspection	\$ 3,040.00
Eocene Environmental Group	Professional Services	\$ 15,900.50
Fareway Stores Inc	Program	\$ 13.38
Fuerste Carew Juergens & Sudmeier PC	Legal Fees	\$ 6,110.50
Fun Express	Supplies	\$ 143.64
Giant Wash	Uniforms/Mats	\$ 148.90
Goedken, Jan	Refund	\$ 100.00
Hawkins Water Treatment	Supplies	\$ 1,978.06
Hefel Portable Services LLC	Contracted Service	\$ 552.00
Helle Farm Equipment	Vehicle Maintenance	\$ 93.61
Hogan Hansen	Financial Statement	\$ 9,525.00
Hoopla By Midwest Tape	Program	\$ 587.33
Imon Communications LLC	Fiber Optic Internet	\$ 1,005.00
Ingram Library Services	Books	\$ 2,305.60
International Institute Municipal Clerks	Dues	\$ 195.00
J & J Lawn Care	Snow Removal	\$ 8,449.25
J & R Supply	Supplies	\$ 700.98
John Deere Financial	Supplies	\$ 471.82
Jumbo Visual Projection	Service	\$ 300.00
Junior Library Guild	Books	\$ 3,459.84
Kanopy Inc	Program	\$ 8.00
Kimball Midwest	Supplies	\$ 17.34
Kluesner Construction Inc	Street Repair	\$ 12,092.95
Koelker, Jesse	Refund	\$ 100.00
Maiers, Tricia	Reimbursement	\$ 444.10
Maquoketa Valley Electric Coop	Registration	\$ 100.00
Mi T M Equipment	Supplies	\$ 111.42
Microbac Laboratories	Testing	\$ 1,609.50
Nauman Masonry	Labor & Materials	\$ 26,875.00
O So Good Winery	Registration	\$ 31.78
Origin Design Co	Engineer Fees	\$ 755.00
Overdrive	Electronic Media	\$ 412.91
Pettinger, Joan or Russ	Refund	\$ 100.00
Pitney Bowes	Supplies	\$ 58.09
Postmaster	Supplies	\$ 56.00

Premier Window Cleaning	Contract	\$	368.00
Recker, Sandy	Refund	\$	100.00
Rick's Lawn Mowing & Snow Removal	Snow Removal	\$	4,635.25
Saylor, Carmen	Refund	\$	100.00
Siitari, Andrew	Reimbursement	\$	125.00
Spahn & Rose Lumber Co	Supplies	\$	264.17
State Hygienic Laboratory	Testing	\$	1,526.00
Steger Construction	Supplies	\$	50.00
T & W Grinding	Composting	\$	5,065.00
Tauke Motors	Vehicle Maintenance	\$	283.75
TJ Cleaning Services	Cleaning Services	\$	1,312.50
US Bancorp	Lease	\$	9,410.06
Verizon Wireless	Phone	\$	21.06
Vonderhaar, Shirley	Supplies	\$	574.82
Windstream	Phone	\$	127.83
001 - General Fund		\$	118,754.53
002 - Library Trust Fund		\$	6,127.92
110 - Road Use Fund		\$	9,794.03
112 - Trust and Agency Fund		\$	825.00
135 - Dyersville TIF Dist Fund		\$	7,500.00
301 - Capital Projects Fund		\$	16,655.50
600 - Water Fund		\$	11,431.97
610 - Sewer Fund		\$	11,947.18
670 - Solid Waste Fund		\$	32,185.62
Grand Total:		\$	215,221.75

October 2024	Receipts	Treasurer's Report
001 - General Fund	\$ 1,080,422.92	\$ 823,573.32
002 - Library Trust	\$ 8,735.91	\$ 98,245.34
110 - Road Use Tax	\$ 50,148.56	\$ 431,380.92
112 - Trust & Agency	\$ 1,500.00	\$ 50,536.00
121 - L.O. Sales Tax Reserve	\$ 3,056.56	\$ 919,746.34
128 - CDBG / Flood Fund	\$ 15,000.00	\$ (586,675.26)
135 - Dyersville TIF Dist Fund	\$ 732,086.42	\$ 4,213,121.99
200 - Debt Service	\$ 316,386.67	\$ 1,356,827.08
301 - Capital Improvements	\$ -	\$ (2,526,226.88)
600 - Water Fund	\$ 94,394.07	\$ (1,768,666.28)
601 - Water Sinking Fund	\$ -	\$ 1,173,910.39
602 - Water Capital Fund	\$ -	\$ 280,834.06
610 - Sewer Fund	\$ 142,748.07	\$ 2,045,804.12
611 - Sewer Sinking Fund	\$ -	\$ (1,087,548.70)
612 - Sewer Capital Fund	\$ 64,883.87	\$ (1,768,087.08)
670 - Solid Waste Fund	\$ 36,953.71	\$ (102,251.75)
Totals	\$ 2,546,316.76	\$ 3,554,523.61

ACTION ITEMS

21. Presentation by Speer Financial - Maggie Burger will be giving a presentation regarding the TIF report

Motion made by Council Member English to receive and file Seconded by Council Member Westhoff.
Voting Yea: English, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

22. 6:00 P.M. Public Hearing for approval of Development Agreement with Dyersville Industries, Inc. D/B/A Dyersville Economic Development Corporation and authorization of annual appropriation tax increment payments

Motion made by Council Member Oberbroeckling to open Public Hearing Seconded by Council Member Singsank.

Voting Yea: English, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

Motion made by Council Member Singsank to close Public Hearing Seconded by Council Member Oberbroeckling.

Voting Yea: English, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

23. Resolution No. 73-24 approving Development Agreement with Dyersville Industries, Inc. d/b/a Dyersville Economic Development Corporation, authorizing annual appropriation tax increment payments and pledging certain tax increment revenues to the payment of the agreement

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Singsank.

Voting Yea: English, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

24. Resolution No. 77-24 finding property located at 703 2nd Ave SW in the City of Dyersville to be a public nuisance and finding that condemnation is in the public interest

Motion made by Council Member English to approve Seconded by Council Member Oberbroeckling.

Voting Yea: English, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

25. Resolution No. 78-24 Memorandum of Understanding for Naloxone Distribution Box between Dubuque County and the City of Dyersville

Motion made by Council Member Singsank to approve Seconded by Council Member Oberbroeckling.

Voting Yea: English, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

26. Resolution No. 79-24 authorizing payment to the Dyersville Area Chamber of Commerce of \$63,000 from FY 2025 Hotel/Motel Tax Receipts

Motion made by Council Member Singsank to approve Seconded by Council Member Westhoff.

Voting Yea: English, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

27. Resolution No. 80-24 to fix a date of the meeting at which it is proposed to approve an application for voluntary annexation of properties owned by Brent C. Schroeder and Deborah K. Kroksh

Motion made by Council Member English to approve Seconded by Council Member Singsank.

Voting Yea: English, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

28. Resolution No. 81-24 to fix a date of the meeting at which it is proposed to approve an application for voluntary annexation of properties owned by Charles J. Arlen and Julie M. Arlen

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Westhoff.

Voting Yea: English, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

COUNCIL COMMENTS

29. CLOSED SESSION pursuant to section 21.5(1)(j) of the Code of Iowa to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase

the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property

Motion made by Council Member English to go into closed session Seconded by Council Member Oberbroeckling.

Voting Yea: English, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

Motion made by Council Member Singsank to come out of closed session Seconded by Council Member Oberbroeckling.

Voting Yea: English, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

ADJOURNMENT

Motion made by Council Member Westhoff to adjourn at 8:10 pm Seconded by Council Member Council Member English.

Voting Yea: English, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

Jeff Jacque Mayor

ATTEST:

Tricia L. Maiers, City Clerk / Treasurer