



CITY COUNCIL

Lower Level Council Chambers
Monday, January 15, 2024
6:00 PM

MINUTES

CALL TO ORDER – ROLL CALL

PRESENT Mayor Jeff Jacque, Council Member Mike English, Council Member Jim Gibbs, Council Member Mike Oberbroeckling, Council Member Mark Singsank, Council Member Tom Westhoff

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion made by Council Member Oberbroeckling to approve Monday, January 15, 2024 agenda as presented Seconded by Council Member Singsank.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

ORAL COMMENTS

APPROVAL OF CONSENT AGENDA

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member English.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

1. Approve Bills; 2. Approve Receipts - December, 2023; **3. Approve Minutes** City Council Meeting - January 2, 2024; **4. Receive & File Minutes** James Kennedy Public Library Board of Trustees Meeting - December 13, 2023; **5. Special Class C Retail Alcohol License** Columbus Club of Dyersville; **6. Blasting Permit** Bennett Explosives, Inc - February 2024; **7. Request** from 2024 Country Cruisers to come through Dyersville from the north on HWY 136 and turn right onto 2nd Avenue SE then turn right onto 4th Street SE, continue onto 1st Avenue through town and exit west on 1st Avenue to Earlville. This event will take place on Saturday, August 10, 2024 traveling through Dyersville at approximately 4:30 pm - 5:00 pm.; **8. Council Approval** of the Moser School of Dance and Gymnastics Lease Agreement 2024-2025; **9. Authorize Mayor to Sign** Contract Payment No. 12 to Portzen Construction, Inc. in the amount of \$51,430.12 for Dyersville East Road Utility Extension 2022 - Contract D Lift Station and Linear Sewer Onsite; **10. Authorize City Administrator to Sign** Purchase of Service Contract between the Dubuque Regional Humane Society and the City of Dyersville for Animal Sheltering; **11. Receive & File** Treasurer's Report - December 2023; **12. Receive & File** Revenue & Expense Report - December 2023; **13. Receive & File** Staff Report - Police - January 2024; **14. Receive & File** Staff Report - Parks & Recreation - January 2024; **15. Receive & File** Staff Report - Library - January 2024; **16. Receive & File** Staff Report - Public Works - January 2024; **17. Receive & File** Staff Report - City Administrator - January 2024; **18. Miscellaneous Correspondence** FY25 Budget Work Session Schedule. The following bills were approved for payment:

| | | | |
|-------------------------|---------------------|----|-----------|
| Access Systems | Contract | \$ | 475.04 |
| Ace Homeworks | Supplies | \$ | 194.91 |
| Alliant Energy | Electricity | \$ | 19,631.63 |
| Amazon | Books | \$ | 1,702.68 |
| Auto Tech | Tow Charge | \$ | 100.00 |
| Baker & Taylor Books | Books | \$ | 854.91 |
| Betsinger McCann, Linda | Books | \$ | 10.00 |
| Bi-County Disposal Inc | Garbage / Recycling | \$ | 25,979.10 |
| Black Hills Energy | Natural Gas | \$ | 1,507.74 |
| Blue Path Finance Inc | Solar Energy | \$ | 1,464.13 |

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|--------------------------------------------|-----------------------|--------------|
| Boiler & Pressure Vessel Inspection Bureau | Inspection | \$ 120.00 |
| Capital Sanitary Supply | Supplies | \$ 412.66 |
| Carnegie-Stout Public Library | Supplies | \$ 67.20 |
| Cengage Learning | Books | \$ 175.14 |
| Center Point Publishing | Books | \$ 154.52 |
| Complete Office of Wisconsin | Supplies | \$ 108.19 |
| Computer Doctors Inc | Computer Work | \$ 557.00 |
| Craig Osterhaus Carpentry | Reimbursement | \$ 20,000.00 |
| Demmer Mechanical | Maintenance | \$ 70.00 |
| Dolphin, Neil | Reimbursement | \$ 150.00 |
| Dyersville Commercial | Legal Notices/Ads | \$ 452.98 |
| Dyersville Young Professionals | Meeting | \$ 10.00 |
| Elite Dental PC | Development Agreement | \$ 5,413.32 |
| Elliott Equipment Company | Supplies | \$ 602.59 |
| Fareway Stores Inc | Programs | \$ 66.59 |
| FL Krapfl Inc | Labor/Equipment | \$ 2,508.14 |
| Fuerste Carew Coyle Juergens & Sudmeier PC | Legal Fees | \$ 429.00 |
| Fun Express | Supplies | \$ 76.32 |
| Giant Wash | Uniforms/Floor Mats | \$ 68.30 |
| Hansel Cleaning Services LLC | Contract | \$ 800.00 |
| Hawkins Water Treatment | Supplies | \$ 1,795.72 |
| Heartland Business Systems LLC | Contracted Services | \$ 984.00 |
| Heritage Printing Co | Supplies | \$ 51.73 |
| Hogan Hansen | Audit | \$ 5,000.00 |
| Hoopla By Midwest Tape | Programs | \$ 310.10 |
| ImOn Communications LLC | Fiber Optic Internet | \$ 1,005.00 |
| Impact7G | Professional Services | \$ 14,908.75 |
| Iowa Assn of Municipal Utilities | Training | \$ 3,824.91 |
| J & J Lawn Care | Contracted Service | \$ 13,588.50 |
| J & R Fashions | Uniforms | \$ 180.00 |
| JCDUB LLC | Development Agreement | \$ 1,774.58 |
| Jeff's Auto Service | Vehicle Maintenance | \$ 79.30 |
| Jochum, Rick | Reimbursement | \$ 150.00 |
| John Deere Financial | Supplies | \$ 3,986.80 |
| Kanopy Inc | Programs | \$ 93.00 |
| Kramer, Don or Dianne | Programs | \$ 31.16 |
| Lange Sign Group | Supplies | \$ 1,144.00 |
| Locher & Davis Trust Account | Legal Fees | \$ 2,500.00 |
| Magazine Subscription Service Agency | Subscriptions | \$ 1,880.87 |
| Martin Equipment | Supplies | \$ 1,615.00 |
| Microbac Laboratories | Testing | \$ 1,453.50 |
| Mobile Citizen | Programs | \$ 1,200.00 |
| Morton Salt Inc | Street Salt | \$ 5,114.68 |
| Navistar BMO Harris Bank | Trucks Lease | \$ 7,766.76 |
| Nickol, Jim | Refund | \$ 100.00 |
| Overdrive | Electronic Media | \$ 674.63 |
| Quill Corporation | Supplies | \$ 22.35 |
| Reicher, Joe | Reimbursement | \$ 150.00 |
| Rick's Lawn Mowing & Snow Removal | Snow Removal | \$ 4,635.25 |
| Safelite Fulfillment Inc | Window Repair | \$ 667.82 |
| Schindler Elevator Corporation | Maintenance | \$ 4,040.82 |
| Secretary Of State | Notary Renewal | \$ 30.00 |
| Siitari, Andrew | Reimbursement | \$ 150.00 |

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|----------------------|---------------------|----|----------|
| Sodawasser, Jon | Reimbursement | \$ | 150.00 |
| Tauke Motors | Vehicle Maintenance | \$ | 2,125.31 |
| TJ Cleaning Services | Cleaning Services | \$ | 1,000.00 |
| Verizon Wireless | Phone | \$ | 21.06 |
| Windstream | Phone | \$ | 127.51 |

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|--------------------------------|----|------------|
| 001 - General Fund | \$ | 80,228.23 |
| 002 - Library Trust Fund | \$ | 2,435.78 |
| 110 - Road Use Fund | \$ | 5,114.68 |
| 112 - Trust and Agency Fund | \$ | 100.00 |
| 135 - Dyersville TIF Dist Fund | \$ | 7,187.90 |
| 301 - Capital Projects Fund | \$ | 37,048.52 |
| 600 - Water Fund | \$ | 5,974.32 |
| 610 - Sewer Fund | \$ | 4,390.05 |
| 670 - Solid Waste Fund | \$ | 26,015.72 |
| Grand Total: | \$ | 168,495.20 |

Receipts December 2023

| | | |
|--------------------------------|----|------------|
| 001 - General Fund | \$ | 92,803.22 |
| 002 - Library Trust Fund | \$ | 4,417.55 |
| 110 - Road Use Tax Fund | \$ | 53,922.47 |
| 112 - Trust & Agency Fund | \$ | 1,300.00 |
| 121 - L.O. Sales Tax Reserve | \$ | 52,079.12 |
| 135 - Dyersville TIF Dist Fund | \$ | 39,906.30 |
| 200 - Debt Service Fund | \$ | 17,191.49 |
| 600 - Water Fund | \$ | 83,636.22 |
| 610 - Sewer Fund | \$ | 111,582.10 |
| 670 - Solid Waste Fund | \$ | 30,404.20 |
| ===Receipt Total=== | \$ | 487,242.67 |

December 2023 Treasurer's Report Summary

| | | |
|-------------------------------|----|----------------|
| 001 - General Fund | \$ | 716,305.45 |
| 002 - Library Trust Fund | \$ | 87,356.33 |
| 110 - Road Use Tax Fund | \$ | 239,705.35 |
| 112 - Trust & Agency Fund | \$ | 44,961.00 |
| 121 - L.O. Sales Tax Reserve | \$ | 779,542.01 |
| 128 - CDBG / Flood Fund | \$ | 1,457,111.57 |
| 135 - Dyersville TIF District | \$ | 3,718,728.81 |
| 200 - Debt Service Fund | \$ | 962,935.38 |
| 301 - Capital Improvements | \$ | (3,159,303.39) |
| 600 - Water Fund | \$ | 235,489.86 |
| 601 - Water Sinking Fund | \$ | 2,229,765.24 |
| 602 - Water Capital | \$ | (146,459.80) |
| 610 - Sewer Fund | \$ | 1,209,894.00 |
| 611 - Sewer Sinking Fund | \$ | (551,046.69) |
| 612 - Sewer Capital Fund | \$ | (4,551,174.13) |
| 670 - Solid Waste Fund | \$ | (74,001.28) |
| ===Total=== | \$ | 3,199,809.71 |

Council Member Oberbroeckling left meeting at 6:48 pm

ACTION ITEMS

19. Presentation of FY2023 Audit by BergankDV by Dustin Opatz

Motion made by Council Member Westhoff to receive & file Seconded by Council Member Gibbs.
Voting Yea: English, Gibbs, Singsank, Westhoff Nay: None Absent: Oberbroeckling Motion carried.

20. Resolution No. 02-24 approving resolution consenting to assignment and assumption agreement with Bi-County Disposal and Kluesner Sanitation, LLC

Motion made by Council Member Singsank to approve Seconded by Council Member Westhoff.
Voting Yea: English, Gibbs, Singsank, Westhoff Nay: None Absent: Oberbroeckling Motion carried.

COUNCIL COMMENTS

ADJOURNMENT

Motion made by Council Member English to adjourn at 6:54 pm Seconded by Council Member Gibbs.
Voting Yea: English, Gibbs, Singsank, Westhoff Nay: None Absent: Oberbroeckling Motion carried.

Jeff Jacque Mayor

ATTEST:

Tricia L. Maiers, City Clerk / Treasurer