

# LIBRARY BOARD MEETING

Hoffman Community Room - James  
Kennedy Public Library  
Tuesday, June 09, 2026  
6:00 PM

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## MINUTES

### CALL TO ORDER – ROLL CALL

President Alex Wiezorek called meeting to order at 6:01 pm.

#### PRESENT

President Alex Wiezorek  
Vice President Catherine O'Hea  
Secretary Beth Gudenkauf  
Beth Derr  
Melissa Kane  
Sally Kelly  
Danelle Schroeder  
Monika Steffen

#### ABSENT

Alycia Willenbring

### APPROVAL OF AGENDA

Motion made by Steffen, Seconded by Vice President O'Hea.

Voting Yea: President Wiezorek, Vice President O'Hea, Secretary Gudenkauf, Derr, Kane, Kelly, Schroeder, Steffen. Motion carried.

### APPROVAL OF CONSENT AGENDA

1. Correspondence and Communication: Shirley reported that she had received correspondence from Monika and Catherine regarding their intent to NOT seek reappointment to the Board of Trustees.
2. Approve Minutes: May 12, 2026
3. Approve Librarian's Report: May 2026
4. Approve Bills: June 2026: Shirley noted that the City Council would be holding a meeting on June 29 to approve any final FY26 invoices.
5. Approve Claims Report: May 2026
6. Approve Credit Card Claims: May & June 2026
7. City Budget Report: May 2026
8. Library Budget Report: May 2026
9. Trust Account Bank Statement: May 2026
10. Trust Account Report: May 2026
11. Trust Account Expenditure Report: May 2026
12. Trust Account Income: May 2026
13. Programs and Attendance Report: May 2026
14. WhoFi Program Overview: May 2026

15. Schedule of Programs and Activities: June 2026
16. Schedule of Upcoming Programs and Activities
17. Grant Report
18. Friends of the JKPL Report: Notes from May 19, 2026 meeting.
19. JKPL Endowment Report: April 2026 Summary
20. Strategic Planning Report
21. Executive Committee Report
22. Personnel Committee Report: The Personnel Committee reviewed the JKPL Compensation Plan and are recommending approval of library wages and salaries as documented in Action Item 27.
23. Finance Committee Report
24. Fundraising, Marketing, and Public Relations Committee Report: Notes from May 12, 2026 meeting; Discussed garage sale fundraiser.
25. Furnishings, Art, and Facilities Committee Report: May update; Discussed end of year projects including reupholstering chairs and ottomans, replacing plexiglass, updating people counter, and completing sprinkler system compliance issues.
26. Policy Committee Report

Motion made by Schroeder, Seconded by Steffen, with the addition of authorizing the Executive Committee to review and approve any additional FY26 invoices that may be received in June.

Voting Yea: President Wiezorek, Vice President O'Hea, Secretary Gudenkauf, Derr, Kane, Kelly, Schroeder, Steffen. Motion carried.

#### **ACTION ITEMS**

27. Consider approval of library wages and salaries effective the first pay period of July 2026  
Motion made by Personnel Committee so no second required. Voting Yea: President Wiezorek, Vice President O'Hea, Secretary Gudenkauf, Derr, Kane, Kelly, Schroeder, Steffen. Motion carried.
28. Discussion and possible action on Board of Trustees recruitment  
Discussed terms expiring June 30, 2026 and need for new members. No action taken.
29. Discussion and possible action on RAGBRAI related activities  
Discussed possible activities for RAGBRAI. Motion made by Secretary Gudenkauf, Seconded by Steffen for the JKPL to stay open until 7:00 pm on Friday, July 24.  
Voting Yea: President Wiezorek, Vice President O'Hea, Secretary Gudenkauf, Derr, Kane, Kelly, Schroeder, Steffen. Motion carried.

#### **MEETINGS AND TRAININGS**

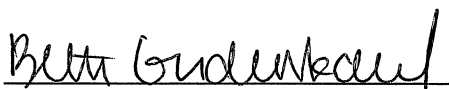
30. City Council Meeting Attendance: July 6, 2026 - Beth Gudenkauf
31. Upcoming Meetings and Training - Paul has been accepted into the 2026 Iowa Library Association Leadership Institute.
32. Recently Attended Meetings and Training
33. Trustee Training

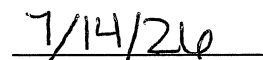
#### **ORAL PRESENTATIONS**

#### **ADJOURNMENT**

Motion made by Vice President O'Hea, Seconded by Derr. Voting Yea: President Wiezorek, Vice President O'Hea, Secretary Gudenkauf, Derr, Kane, Kelly, Schroeder, Steffen. Motion carried.

**Meeting adjourned at 6:33 pm by President Alex Wiezorek.**

  
Beth Gudenkauf, Secretary

  
Date