

## Memorandum

TO: Mayor Jeff Jacque and City Council  
From: Mick J. Michel, City Administrator  
RE: City Administrator's Report  
Date: July 18, 2025

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I am pleased to present the monthly report outlining the progress made on ongoing commitments, priority projects, and initiatives aligned with the goals outlined in our 2024-2025 agenda.

1. **Residential Developments:** Both residential developments are completing their project. We are working on bond proceedings and working with a bank underwriter to negotiate a bond rate to get the developers paid as per the development agreement. Also, the consultant has a draft SW Stormwater Improvement plan, and we are reviewing the design.
2. **Professional Ballpark Project:** IEDA approved the Dyersville Events Sports Tourism Grant agreement.
3. **Economic Development:** I'm working with TIF attorney on several new economic development projects. I hope to start with the proceedings for TIF agreements sometime in August.
4. **Heritage Trail Extension:** I attended the most recent Dubuque County Conservation Board meeting to support the City Council's ongoing commitment to trail connectivity and enhancement. The City Engineer/Public Works Director and I also met with County officials to provide a proposed scope of work for engineering services. The Iowa DOT has now assigned a project representative, and the Dubuque County Conservation Board has approved moving forward with soliciting engineering services for the project. This marks a significant step forward in our efforts to expand and improve the Heritage Trail system.
5. **Industrial Park RISE Roadway Project:** We are still waiting for the contractor to complete the punch list items to close the project.
6. **Westside Park Lighting Project:** Progress continues on the Westside Park lighting initiative. The Public Works Department is currently relocating electrical wiring, and

I am coordinating with CEC to secure the necessary network switches for the area. This project supports our goal of enhancing park infrastructure and public safety.

7. **BUILD Grant Application:** Unfortunately, this year, the City was not selected for a BUILD Grant. We are scheduling a review meeting with USDOT to understand our application's performance better. We remain hopeful that our proposal may still be moved to the Secretary of Transportation. This feedback will be critical if the city wants to move forward for future funding opportunities.
8. **Ollendick Eminent Domain Update:** The Assistant City Attorney and Mr. Ollendick's legal counsel have agreed for the City to purchase the property in question for public safety purposes, following Council directives. We anticipate closing on the property within 45 days of the signed agreement. This acquisition supports our broader public safety efforts to remove a dangerous building.