



CITY COUNCIL

**Lower Level Council Chambers
Monday, March 02, 2026
6:00 PM**

MINUTES

CALL TO ORDER – ROLL CALL

PRESENT Mayor Jeff Jacque, Council Member Scott DeSousa, Council Member Mike English, Council Member Mike Oberbroeckling, Council Member Norm Pottebaum, Council Member Mark Singsank

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion made by Council Member Singsank to approve the March 2, 2026, agenda Seconded by Council Member Pottebaum.

Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

ORAL COMMENTS

Robb Harter, 3031 160th St, Dyersville, inquired about the property to the west of the property he owns at 616 2nd Ave SE, which needs attention.

Carolyn Wiezorek, 15941 Derby Grange Rd, Dubuque, introduced herself as a candidate for Iowa House District 65. She aims to learn more about the council's work and understand, at the state level, what impacts them.

Amanda Rankins, 407 13th Ave SE, raised concerns regarding the comprehensive plan map that designates her private property as Park and Greenway, stating it was included without notice and could affect property rights, development, zoning, and resale value, and requested written clarification, disclosure of any related trail planning or grants, and removal of her parcel from the designation. She also asked whether the designation could impact permits or rezoning, raised a question about a potential underground storage tank on nearby City property, and requested follow-up on a previously noted budget overage in the 301 Capital Project Fund.

APPROVAL OF CONSENT AGENDA

Motion made by Council Member English to approve Seconded by Council Member Oberbroeckling. Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

1. Approve Bills; 2. Approve Minutes City Council Meeting - February 16, 2026; **3. Approve Minutes** - Budget Work Session - February 16, 2026; **4. Approve Minutes** - Budget Work Session - February 23, 2026; **5. Receive & File Minutes** Parks & Recreation Meeting - February 23, 2026; **6. Request** from James Kennedy Public Library to close the library parking lot to display big work trucks for Public Works Week from 8 P.M. June 9, 2026 to 1 P.M. on June 10, 2026; **7. Request** from Beckman Catholic High School to hold a concert "Under the Stadium Lights" at the Beckman Catholic High School Football Field on Saturday, May 30, 2026; **8. Receive & File** 2026 Residential Spring Clean Up Notice; **9. Receive & File** Notice to Destroy Weeds and Undesirable Vegetation; **10. Receive & File** Application of BUILD Grant 2026; **11. Miscellaneous Correspondence** Greater Dubuque Development Corporation - February 2026; **12. Miscellaneous Correspondence** Keep Iowa Beautiful - February 2026. The following bills were approved:

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|----------------------------------|-----------------------|---------------|
| Ace Hardware | Supplies | \$ 110.98 |
| Advanced Properties LLC | Development Agreement | \$ 197,061.62 |
| American Water Works Assoc | Membership | \$ 298.00 |
| American Water Works Association | Registration | \$ 180.00 |

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|--------------------------------------|---------------------------|----|-----------|
| Auditor - State of Iowa | Financial Statement/Audit | \$ | 225.00 |
| Automatic Systems Co | Repair Parts | \$ | 3,065.64 |
| Bi-County Ambulance | Supplies | \$ | 260.73 |
| Communications Engineering Company | Phone/Internet System | \$ | 430.75 |
| Crescent Electric Supply | Supplies | \$ | 6,093.18 |
| Decker Concrete | Development Agreement | \$ | 51,517.81 |
| Delaware County Firefighters Assoc | Membership | \$ | 25.00 |
| Dubuque Fire Equipment Inc | Inspection | \$ | 92.25 |
| Dyersville Area Chamber of Commerce | Annual Meeting | \$ | 105.00 |
| EMS Industrial Inc | Repair Parts | \$ | 237.56 |
| Endeavor Civil Engineering | Engineering Fees | \$ | 1,870.00 |
| ESRI | Maintenance Agreement | \$ | 16,500.00 |
| Ferguson Waterworks #2516 | Water Meter | \$ | 4,086.19 |
| Giant Wash | Uniforms/Mats | \$ | 230.10 |
| Heartland Business Systems LLC | Phone System | \$ | 292.50 |
| Iowa Dept of Administrative Services | Annual Fee | \$ | 50.00 |
| J & R Supply | Supplies | \$ | 519.00 |
| Jeff's Auto Service | Vehicle Maintenance | \$ | 483.32 |
| Jenny L Weiss PLLC | Legal Fees | \$ | 3,061.50 |
| John Deere Financial | Supplies | \$ | 322.85 |
| Koelker Plastics | Development Agreement | \$ | 5,849.50 |
| Manchester Signs | Signage | \$ | 143.25 |
| MM Mechanical | Service Call/Supplies | \$ | 168.41 |
| NAPA Auto Parts | Supplies | \$ | 66.48 |
| Pfeiler Electric | Supplies | \$ | 291.66 |
| Pictometry Int'l | Pictometry | \$ | 2,650.00 |
| Pitney Bowes | Machine Lease | \$ | 63.72 |
| Postmaster | Post Office Box | \$ | 106.00 |
| Preferred Health Choices LLC | HRA | \$ | 90.00 |
| Prier Refrigeration & Maintenance | Service Call/Repair | \$ | 115.69 |
| Quill Corporation | Supplies | \$ | 24.99 |
| Racom Corporation | Supplies | \$ | 192.60 |
| Reliance Standard | Insurance | \$ | 799.38 |
| Streicher's | Uniforms | \$ | 157.00 |
| TJ Cleaning Services | Cleaning Services | \$ | 412.50 |
| USA Blue Book | Supplies | \$ | 114.29 |

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|--------------------------------|----|------------|
| 001 - General Fund | \$ | 22,632.08 |
| 135 - Dyersville TIF Dist Fund | \$ | 254,428.93 |
| 301 - Capital Projects Fund | \$ | 2,300.75 |
| 600 - Water Fund | \$ | 9,659.30 |
| 610 - Sewer Fund | \$ | 9,326.98 |
| 670 - Solid Waste Fund | \$ | 16.41 |
| Grand Total: | \$ | 298,364.45 |

ACTION ITEMS

13. Set date for Public Hearing on Proposed Property Tax Levy Fiscal Year July 1, 2026 - June 30, 2027. Set date for March 23, 2026 at 6:00 pm.

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member DeSousa. Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

14. Resolution No. 16-26 endorsing the resurfacing of 2nd Avenue SE from 18th Street SE to the Corporate Limits Project and agreeing to maintenance of the project

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Pottebaum. Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

15. Resolution No. 17-26 execution of a maintenance and repair of primary roads agreement with the Iowa Department of Transportation

Motion made by Council Member Pottebaum to approve Seconded by Council Member Singsank. Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

16. Resolution No. 18-26 execution of an off-duty management services agreement with Off Duty Management, Inc.

Motion made by Council Member Oberbroeckling to approve with a few updates, removing the Police Chief's name. Seconded by Council Member Singsank. Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

17. Resolution No. 19-26 approving agreement for Engineering Services between the City of Dyersville and Origin Design Company

Motion made by Council Member English to approve Seconded by Council Member Pottebaum. Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

18. Discussion on Sewer Back-Up 822 1st St SW

Motion made by Council Member English to receive and file Seconded by Council Member DeSousa. Voting Yea: DeSousa, English, Oberbroeckling, Singsank Abstaining: Pottebaum Nays: None Motion carried.

19. Discussion and Possible Action on Olde Castle Water & Sewer Extension

Motion made by Council Member Oberbroeckling to approve proceeding with installation of the sewer main Seconded by Council Member DeSousa. Voting Yea: DeSousa, Oberbroeckling, Pottebaum, Singsank Nay: English Motion carried.

20. Proclamation declaring March 14, 2026 be observed as the Feast Day of St. Patrick in Dyersville, Iowa

Motion made by Council Member English to read the proclamation Seconded by Council Member Pottebaum. Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

Motion made by Council Member English to approve Seconded by Council Member Pottebaum. Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

COUNCIL COMMENTS

ADJOURNMENT

Motion made by Council Member English to adjourn at 7:33 pm Seconded by Council Member Oberbroeckling. Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

Jeff Jacque, Mayor

ATTEST:

Tricia L. Maiers, City Clerk / Treasurer