



## CITY COUNCIL

Lower Level Council Chambers  
Monday, March 03, 2025  
6:00 PM

### MINUTES

#### CALL TO ORDER – ROLL CALL

PRESENT Mayor Jeff Jacque, Council Member Mike English, Council Member Mike Oberbroeckling, Council Member Mark Singsank, Council Member Tom Westhoff, Council Member Jim Gibbs arrived at 6:03 pm

#### PLEDGE OF ALLEGIANCE

#### APPROVAL OF AGENDA

Motion made by Council Member Singsank to approve March 3, 2025 agenda as presented Seconded by Council Member Oberbroeckling.

Voting Yea: English, Oberbroeckling, Singsank, Westhoff Nay: None Absent: Gibbs Motion carried.

#### ORAL COMMENTS

#### APPROVAL OF CONSENT AGENDA

Motion made by Council Member English to approve the consent agenda Seconded by Council Member Singsank.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

**1. Approve Bills; 2. Approve Receipts** - January 2025; **3. Approve Minutes** City Council Meeting - February 17, 2025; **4. Approve Minutes** Budget Work Session - February 17, 2025; **5. Approve Minutes** Special City Council Meeting - February 24, 2025; **6. Approve Minutes** Budget Work Session - February 24, 2025; **7. Parade Permit** Dyersville Area Chamber of Commerce - St. Patrick's Day Parade - March 15, 2025; **8. Class B Retail Alcohol License** - Family Dollar Store #33189; **9. Class C Retail Alcohol License** - Rolling Knolls Golf Course; **10. Special Class C Retail Alcohol License** - Textile Brewery Company; **11. Authorize Mayor to Sign** Contract Payment No. 5 to Dave Schmitt Construction in the amount of \$4,656.90 for 20 West Industrial Center, Phase 3 - Contract D - Storm Sewer, Paving, and Lighting; **12. Receive & File** Addendum No. 1 - Field of Dreams Movie Site Roadway - Paving and Drainage 2025; **13. Receive & File** Addendum No. 2 - Field of Dreams Movie Site Roadway - Paving and Drainage 2025; **14. Receive & File** Treasurer's Report - January 2025; **15. Receive & File** Revenue & Expense Report - January 2025; **16. Receive & File** Notice to Destroy Weeds and Undesirable Vegetation; **17. Miscellaneous Correspondence** Greater Dubuque Development Corporation - February 2025; **18. Miscellaneous Correspondence** Keep Iowa Beautiful - February 2025. The following bills were approved for payment:

Ace Hardware	Supplies	\$ 367.46
Alliant Energy	Electricity	\$ 947.19
American Water Works Assoc	Membership Dues	\$ 288.00
Capital Sanitary Supply	Supplies	\$ 71.41
Carquest Auto Parts	Supplies	\$ 5.69
Dakota Supply Group	Supplies	\$ 1,952.99
EMC Insurance Companies	Deductible	\$ 2,500.00
English Insurance	Insurance	\$ 466.00
FL Krapfl Inc	Labor/Equipment	\$ 13,412.12
Fuerste Carew Juergens & Sudmeier PC	Legal Fees	\$ 2,058.86
Giant Wash	Uniforms/Mats	\$ 79.70
Hawkins Water Treatment	Supplies	\$ 475.00

J & J Lawn Care	Snow Removal	\$ 4,992.70
J & R Supply	Supplies	\$ 1,298.00
Jeff's Auto Service	Vehicle Maintenance	\$ 938.50
John Deere Financial	Supplies	\$ 552.46
Kimball Midwest	Supplies	\$ 136.52
Koelker Plastics	Development Agreement	\$ 5,817.24
Lane, Autumn/Clayton	Refund	\$ 100.00
Manchester Signs	Signs	\$ 434.25
Maquoketa Valley Electric Coop	Electricity	\$ 9,899.21
Medical Associates Clinic	Testing	\$ 56.00
MM Mechanical	Service/Repair	\$ 4,178.09
Morton Salt Inc	Street Salt	\$ 2,612.78
Origin Design Co	Engineer Fees	\$ 6,977.75
Parts Authority	Vehicle Maintenance	\$ 271.70
Pitney Bowes	Machine Lease	\$ 63.72
Preferred Health Choices LLC	HRA	\$ 90.00
Quill Corporation	Supplies	\$ 69.98
Reliance Standard	Insurance	\$ 758.88
Schindler Elevator Corporation	Contract	\$ 163.00
TJ Cleaning Services	Cleaning Services	\$ 862.50
Travel Dubuque	Marketing	\$ 15,000.00
Truck Country	Supplies	\$ 325.38
USA Blue Book	Supplies	\$ 754.91
Verizon Wireless	Cell Phone	\$ 1,877.57
Windstream	Phone	\$ 427.10
Xtream / Mediacom	Cable Service	\$ 111.64

001 - General Fund	\$ 36,661.88
110 - Road Use Fund	\$ 5,231.62
112 - Trust and Agency Fund	\$ 100.00
135 - Dyersville TIF Dist Fund	\$ 5,817.24
301 - Capital Projects Fund	\$ 6,977.75
600 - Water Fund	\$ 19,595.91
610 - Sewer Fund	\$ 6,922.29
670 - Solid Waste Fund	\$ 87.61
Grand Total:	\$ 81,394.30

January 2025	Receipts	Treasurer's Report
001 - General Fund	\$ 86,777.88	\$ 243,383.53
002 - Library Trust	\$ 2,718.66	\$ 96,704.32
110 - Road Use Tax	\$ 53,195.70	\$ 472,217.21
112 - Trust & Agency	\$ 3,500.00	\$ 52,136.00
121 - L.O. Sales Tax Reserve	\$ 67,716.00	\$ 1,078,636.76
128 - CDBG / Flood Fund	\$ 18,037.40	\$ (570,287.86)
135 - Dyersville TIF Dist Fund	\$ 10,191.47	\$ 4,303,581.79
200 - Debt Service	\$ 2,757.46	\$ 1,362,851.12
301 - Capital Improvements	\$ -	\$ (2,634,638.65)
600 - Water Fund	\$ 88,365.20	\$ (1,627,709.19)
601 - Water Sinking Fund	\$ -	\$ 1,147,685.73
602 - Water Capital Fund	\$ 8,265.92	\$ 126,873.37
610 - Sewer Fund	\$ 144,017.23	\$ 2,341,075.34
611 - Sewer Sinking Fund	\$ -	\$ (1,137,007.03)
612 - Sewer Capital Fund	\$ -	\$ (1,768,087.08)

670 - Solid Waste Fund	\$	36,986.03	\$	(95,580.78)
Totals	\$	522,528.95	\$	3,391,834.58

## ACTION ITEMS

### 19. Presentation Jason White, Greater Dubuque Development Corporation

Motion made by Council Member Oberbroeckling to receive & file Seconded by Council Member Singsank.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

### 20. Set date for Public Hearing on Proposed Property Tax Levy Fiscal Year July 1, 2025 - June 30, 2026. Set date for March 24, 2025 at 6:00 pm.

Motion made by Council Member English to Set Date for Public Hearing Seconded by Council Member Gibbs.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

### 21. Ordinance No. 866 an ordinance of the City Council of the City of Dyersville, Iowa, amending Chapter 69 of the code of ordinances to add subchapter 69.13, regulating the parking of trailers, boats, recreational vehicles, campers, inoperable vehicles, semis, semi-trailers, and unattended vehicles in city-owned parking lots

Motion made by Council Member Oberbroeckling to waive reading Seconded by Council Member Westhoff.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

Motion made by Council Member Westhoff to approve Seconded by Council Member Oberbroeckling.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

### 22. Waive Second Reading of Ordinance No. 866

Motion made by Council Member English to waive reading & approve Seconded by Council Member Gibbs.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

### 23. Waive Third Reading of Ordinance No. 866

Motion made by Council Member Singsank to waive reading & approve Seconded by Council Member Oberbroeckling.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

### 24. Resolution No. 24-25 approving and authorizing the mayor to sign the agreement with Eocene Environmental Group, Inc. for the SW Stormwater Improvement Project concept planning and design

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Singsank.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

### 25. Resolution No. 27-25 approving amendment two to grant agreement between Iowa Department of Homeland Security and Emergency Management and City of Dyersville

Motion made by Council Member Singsank to approve Seconded by Council Member Oberbroeckling.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

**26. Resolution No. 28-25** setting a public hearing date for the 1st Avenue East ADA Access Improvement Project 2025. Set date for March 17, 2025 at 6:00 pm.

Motion made by Council Member Oberbroeckling to Set Date for Public Hearing Seconded by Council Member English.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

**27. Resolution No. 29-25** awarding and approving a contract for Field of Dreams Movie Site Roadway-Paving and Drainage 2025 Project

Motion made by Council Member Singsank to approve Seconded by Council Member Gibbs.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

**28. Resolution No. 30-25** pledging the local match for the Westlinden Lift Station Replacement 2025 Project

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Westhoff.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

**29. Resolution No. 31-25** approving agreement for Engineering Services between the City of Dyersville and Origin Design Company

Motion made by Council Member English to approve Seconded by Council Member Oberbroeckling.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

**30. Flood Plain Development Application/Permit No. 25-01** Dyersville Iowa Congregation of Jehovahs Witnesses, 1623 20th Ave SE

Motion made by Council Member Singsank to approve Seconded by Council Member Gibbs.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

**31. Proclamation** declaring March 15, 2025 be observed as the Feast Day of St. Patrick in Dyersville

Motion made by Council Member English to read the proclamation Seconded by Council Member Singsank.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

Motion made by Council Member English to approve Seconded by Council Member Gibbs.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

## **COUNCIL COMMENTS**

## **ADJOURNMENT**

Motion made by Council Member English to adjourn at 7:02 p.m. Seconded by Council Member Oberbroeckling.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

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Jeff Jacque, Mayor

ATTEST:

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Tricia L. Maiers, City Clerk / Treasurer