



City of Dyersville
City Administrator's Office

October 30, 2026

Honorable Mayor Jeff Jacque and City Council Members
City of Dyersville
Memorial Building
Dyersville, Iowa 52040

RE: Resolution 90-26 – Agreement with Lexipol, LLC for Police Department Policy Manual and Training

Dear Honorable Mayor Jacque and Council Members:

I recommend that the Council approve Resolution 90-26. It authorizes the Mayor to sign an agreement with Lexipol, LLC to provide the Police Department with a current, Iowa-specific policy manual, ongoing policy updates, daily officer training, and assistance in implementing the manual. The agreement is based on Lexipol Quote No. Q-232545, which has a first-year cost of \$24,552.00 and is valid through January 9, 2027.

The Police Department's current policy manual was adopted by Resolution 50-18. Iowa law has changed since then, and the manual has not kept pace. Two examples show the gap. The manual's use-of-force provisions predate the 2020 amendments to Iowa Code section 804.8, which govern when officers may use force. The manual also has no Brady-Giglio policy, which Iowa Code section 80F.1, subsection 25, requires. Brady-Giglio information is information in an officer's record that may affect the officer's credibility as a witness, and that prosecutors must disclose to the defense.

In the past, City staff updated the Department's policies on our own. That is no longer a practical approach. Laws and court decisions change often, and each change requires legal research, careful drafting, and training for every officer. Police policies are also closely examined when a city faces a legal claim, so an out-of-date policy adds a risk the City can avoid.

Lexipol is a company that writes policies for law enforcement agencies. Its Iowa manual contains more than 155 policies written by public safety attorneys and subject-matter experts. When laws or court decisions change, Lexipol sends updated policies with a side-by-side comparison to the current version, and the City can accept, reject, or change each one. Lexipol also provides Daily Training Bulletins, which are short, scenario-based lessons that end with a question and allow the Department to track who has completed each one. A Supplemental

340 1st Avenue East | Dyersville, IA 52040
563.875.7724 | mmichel@cityofdiersville.com
www.cityofdiersville.com



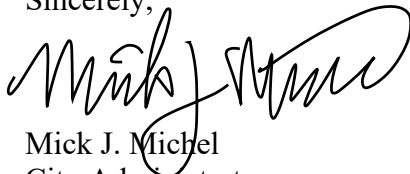
Publication Service lets the Department keep its own procedures linked to the manual in one place. The quote also includes Full Implementation, where a Lexipol specialist works with the City Administrator and Chief Schroeder to adopt and customize the manual. Lexipol states that this service is designed to have the manual ready within a year. The Council keeps its authority to adopt the Department's policies.

The quote totals \$24,552.00 after a 10 percent discount of \$2,728.00. Of that amount, \$6,903.00 is the annual subscription for the policy manual, Daily Training Bulletins, and supplemental manual. The remaining \$17,649.00 is a one-time charge, made up of \$15,151.50 for Full Implementation and \$2,497.50 for Agency-Specific Content Extraction, which brings the Department's existing material into the new manual. The cost will be paid from the General Fund, Police Department budget. Because this purchase is not in the adopted Fiscal Year 2027 budget, the FY27 budget will have to be amended. Annual subscription costs in later years will be included in future budgets.

I considered two alternative approaches. One option was to collaborate with City staff to rewrite the manual, while the other was to implement interim changes to the existing manual. Both approaches would demand a substantial amount of time from staff and Chief Schroeder, and neither would ensure regular updates or ongoing officer training after the work was completed. For these reasons, I prioritize the Lexipol agreement as the best option.

If the Council approves the resolution, I will work with Chief Schroeder and Lexipol on the implementation. Please contact me if you have questions before the meeting.

Sincerely,

A handwritten signature in black ink, appearing to read "Mick J. Michel". The signature is fluid and cursive, with a large initial "M" and a long, sweeping underline.

Mick J. Michel
City Administrator
