



# LIBRARY BOARD OF TRUSTEES MEETING

Hoffman Community Room - James  
Kennedy Public Library  
Monday, April 20, 2026  
6:00 PM

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## MINUTES

### CALL TO ORDER – ROLL CALL

President Alex Wiezorek called meeting to order at 6:00 pm.

#### PRESENT

President Alex Wiezorek  
Vice President Catherine O'Hea  
Secretary Beth Gudenkauf  
Beth Derr  
Sally Kelly  
Alycia Willenbring

#### ABSENT

Melissa Kane  
Danelle Schroeder  
Monika Steffen

### APPROVAL OF AGENDA

Motion made by Vice President O'Hea, Seconded by Derr.

Voting Yea: President Wiezorek, Vice President O'Hea, Secretary Gudenkauf, Derr, Kelly, Willenbring.  
Motion carried.

### APPROVAL OF CONSENT AGENDA

1. Correspondence and Communication
2. Approve Minutes: March 10, 2026
3. Approve Librarian's Report: March 2026
4. Approve Bills: April 2026
5. Approve Claims Report: March 2026
6. Approve Credit Card Claims: March & April 2026
7. City Budget Report: March 2026
8. Library Budget Report: March 2026
9. Trust Account Bank Statement: March 2026
10. Trust Account Report: March 2026
11. Trust Account Expenditure Report: March 2026
12. Trust Account Income: March 2026
13. Report of Programs and Attendance: March 2026
14. WhoFi Program Overview: March 2026
15. Schedule of Programs and Activities: April 2026
16. Schedule of Upcoming Programs and Activities

17. Quarterly Contract Use Statistics by Residence Area
18. Quarterly Contract Use Statistics by Group
19. Grant Report: LTC Grant Received - Grant of \$10,000 received from American Library Association: Libraries Transforming Communities to support programs, services, and collections for area residents with cognitive decline.
20. Friends of the JKPL Report
21. JKPL Endowment Report: February 2026 Summary - Great Give Day is May 20, 2026.
22. Strategic Planning Report - Board members discussed the objective of starting a museum pass program and how we can implement with our budget constraints.
23. Executive Committee Report
24. Finance Committee Report - Board member, Sally Kelly, discussed notes from their meeting regarding FY27 budget appropriated and revising fees.
25. Fundraising, Marketing and Public Relations Committee Report - Board member, Alex Wiezorek, discussed notes from our email discussions of past and upcoming fundraisers.
26. Furnishings, Art, and Facilities Committee Report
27. Personnel Committee Report
28. Policy Committee Report - Policy Committee recommended several policies to be approved.

Motion made by Vice President O'Hea, Seconded by Kelly.

Voting Yea: President Wiezorek, Vice President O'Hea, Secretary Gudenkauf, Derr, Kelly, Willenbring.  
Motion carried.

#### **ACTION ITEMS**

29. Consider Approval of JKPL Fees  
Motion came from Finance Committee, no second needed.  
Voting Yea: President Wiezorek, Vice President O'Hea, Secretary Gudenkauf, Derr, Kelly, Willenbring. Motion carried.
30. Consider Approval of Donations, Gifts, and Memorials Policy  
Motion came from policy committee; no second needed.  
Voting Yea: President Wiezorek, Vice President O'Hea, Secretary Gudenkauf, Derr, Kelly, Willenbring. Motion carried.
31. Consider Approval of Policy on Citizen Input and Citizen Conduct at Library Board Meetings  
O'Hea moved to approve the policy on citizen input and citizen conduct at library board meetings with two amendments - removing the references to standing or stepping to the podium.  
Motion made by Vice President O'Hea, Seconded by Derr.  
Voting Yea: President Wiezorek, Vice President O'Hea, Secretary Gudenkauf, Derr, Kelly, Willenbring. Motion carried.
32. Consider Approval of Collection Development Policy  
Motion came from Policy Committee; no second needed.  
Voting Yea: President Wiezorek, Vice President O'Hea, Secretary Gudenkauf, Derr, Kelly, Willenbring. Motion carried.
33. Consider Approval of Statement of Concern  
Motion came from Policy Committee; no second needed.  
Voting Yea: President Wiezorek, Vice President O'Hea, Secretary Gudenkauf, Derr, Kelly, Willenbring. Motion carried.

#### **MEETINGS AND TRAININGS**

34. City Council Meeting Attendance: May 2026 - Catherine O'Hea
35. Recently Attended Meetings and Training - Assistant Director, Dawn, attended a training provided by the State Library of Iowa. She spoke of the changes that are required to be made to be ADA compliant on our website and social media regarding all documents and videos.  
Deadline to comply moved from 2027 to 2028.
36. Upcoming Meetings and Training

37. Trustee Training

**ORAL PRESENTATIONS**

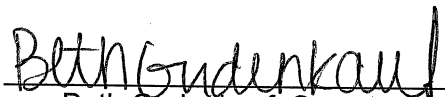
**ADJOURNMENT**

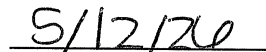
Motion made by Vice President O'Hea, Seconded by Derr.

Voting Yea: President Wiezoreck, Vice President O'Hea, Secretary Gudenkauf, Derr, Kelly, Willenbring.

Motion carried.

**President Alex Wiezorek adjourned at 7:05pm.**

  
Beth Gudenkauf, Secretary

  
Date