

## Memorandum

TO: Mayor Jeff Jacque and City Council  
From: Mick J. Michel, City Administrator  
RE: City Administrator's Report  
Date: June 14, 2024

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I am pleased to present the monthly report for March 2024, outlining the progress made on ongoing commitments, priority projects, and initiatives aligned with the goals outlined in our 2024-2025 agenda.

1. **Update City Logo and Branding Plan:** DeNova recently held a meeting with the committee to discuss the kickoff meeting, the strategic insights process findings, and the next steps. We are excited about the progress and look forward to sharing more updates soon.
2. **Replacement of Ballpark Lights at Candy Cane Park and Westside Park:** We await the vendors to install the lights. I am pleased to report that the light poles for Westside Park have been delivered, and we anticipate the installation will commence shortly.
3. **Residential Developments:** We have finalized and approved two development improvement plans, and several plats have also been approved. This is a significant step forward in our residential development efforts.
4. **Reconfiguration of the Tennis Court into Tennis/Pickleball Courts:** I am happy to report that this project has been completed. We believe that this will greatly enhance the recreational offerings for our residents.
5. **Continued City Support for Heritage Trail Paving:** I have been in contact with Brian Preston from Dubuque County Conservation. The Conservation Board will sign the agreement with DOT at their next meeting. Following this, they will select an engineering firm to start the design process.

Please do not hesitate to reach out if you require further information or updates on any of the aforementioned items.