

**James Kennedy Public Library
Board of Trustees
Minutes of the May 8, 2024 Regular Meeting**

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Wednesday, May 8, 2024 in the Hoffman Room. Present: Kami Boffeli, Beth Gudenkauf, Sally Kelly, Ray Kruse, Catherine O’Hea, Monika Steffen, Alex Wiezorek, Danielle Will, and Library Director Shirley Vonderhaar. Absent: none.

1. Board President O’Hea called the meeting to order at 6:00 pm.

2. Welcome Monika to the board!

3. Consider approval of Agenda

Gudenkauf MOVED “Approval of Agenda” seconded by Kruse.

Ayes: Boffeli, Gudenkauf, Kelly, Kruse, O’Hea, Steffen, Wiezorek, and Will

Nays: None

Motion CARRIED

4. Agenda Consent Calendar

- Correspondence and Communication
- Approve minutes of previous meeting: April 10, 2024 regular meeting
- Approve April Librarian’s report
- Approve bills
 - May bills
 - Claims report for April
 - April and May credit card claims
- Budget reports
 - April city report
 - April library report
- Trust account reports
 - April bank statements
 - April balance report
 - Trust account expenditure report
 - April donations
- Program reports
 - April report of programs and attendance
 - April WhoFi program overview
 - May schedule of events
 - Schedule for upcoming programs
- Grant report
- Friends of the Library report
- JKPL Endowment report
 - Great Give Day is May 15, 2024

Gudenkauf MOVED “Approval of Agenda Consent” seconded by Kruse

Ayes: Boffeli, Gudenkauf, Kelly, Kruse, O’Hea, Steffen, Wiezorek, and Will

Nays: None

Motion CARRIED

5. Committee appointments
 - O’Hea will present updated appointments at next meeting
6. Executive committee report — no report
7. Fundraising committee report
 - Notes from April 29, 2024 meeting
8. Furnishings, Art, & Facilities committee report
 - Update on projects
9. Marketing committee report
 - Notes from May 1, 2024 meeting
10. Personnel committee report
 - Notes from April 22, 2024 meeting
 - Consider approval of Revised JKPL Staff Compensation Plan
 - Motion came from committee so no second needed
 - Ayes: Boffeli, Gudenkauf, Kelly, Kruse, O’Hea, Steffen, Wiezorek, and Will
 - Nays: None
 - Motion CARRIED
11. Finance committee report
 - FY24 Operating Budget review
 - FY25 Operating Budget discussion
 - A recommendation will be made by committee for next meeting
12. Policy committee report — no report
13. Strategic planning report
 - Consider approval of updated JKPL Library Service Responses and Goals
 - Tabled until next meeting; executive committee will review objective deadlines
14. Meetings and trainings
 - City Council
 - June 3: Will
 - Upcoming
 - Recently attended
15. Oral presentations — none
16. Adjournment
 - Wiezorek MOVED to adjourn seconded by Kruse. Meeting ADJOURNED by O’Hea at 7:11 pm.



Danielle Will, Secretary