

MINUTES

CALL TO ORDER – ROLL CALL

PRESENT Mayor Jeff Jacque, Council Member Mike English, Council Member Jim Gibbs, Council Member Mike Oberbroeckling, Council Member Mark Singsank, Council Member Tom Westhoff

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion made by Council Member Oberbroeckling to approve December 15, 2025 agenda as presented
Seconded by Council Member Gibbs.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

ORAL COMMENTS

APPROVAL OF CONSENT AGENDA

Motion made by Council Member Singsank to approve Seconded by Council Member Oberbroeckling.
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

1. Approve Bills; 2. Approve Minutes City Council Meeting - December 1, 2025; **3. Receive & File Minutes** Planning & Zoning Commission Meeting - December 8, 2025; **4. Receive & File Minutes** James Kennedy Public Library Board of Trustees Meeting - November 11, 2025; **5. Blasting Permit** Bennett Explosives, Inc - January 2026; **6. Approve Cigarette/Tobacco Permit** Dyers Mart; **7. Resolution No. 127-25** approving the Final Plat of Dream Way Addition Plat 2, City of Dyersville, Delaware County, Iowa. Lot 3 of Westridge Estates 10th Addition in the City of Dyersville, Delaware County, Iowa; **8. Resolution No. 128-25** approving Final Plat of Vonderhaar Farm Subdivision, Dubuque County, Iowa. The West Half of the Southeast Quarter of the Southeast Quarter of Section 10, Township 89 North, Range 2 West of the 5th P.M., Dubuque County, Iowa; **9. Resolution No. 129-25** approving Plat of Survey of Parcel 2025-86 Part of the Northeast Fractional Quarter (NE FRL. 1/4) of the Northeast Fractional Quarter (NE FRL. 1/4) of Section Five (5), Township Eighty-Eight North (T88N), Range Three West (R3W) of the Fifth Principal Meridian, Delaware County, Iowa; **10. Resolution No. 130-25** approving Final Plat of Lake View Estates #2, in the City of Dyersville, Iowa; **11. Receive and File** Bridge Connection Expense Report; **12. Request** Moser School of Dance & Gymnastics for a 2026-2027 contract; **13. Receive & File** Public Notice defining Reasonable Time for Snow and Ice Removal from Sidewalks; **14. Receive & File** Christmas Tree Pick Up Notice; **15. Receive & File** Staff Report - Police - December 2025; **16. Receive & File** Staff Report - Parks & Recreation - December 2025; **17. Receive & File** Staff Report - Library - December 2025; **18. Receive & File** Staff Report - Public Works - December 2025; **19. Receive & File** Staff Report - City Administrator - December 2025. The following bills were approved:

7 Hills West	Meeting	\$	75.00
Access Systems	Contract	\$	459.03
Ace Hardware	Supplies	\$	134.49
Airespring	Phone	\$	372.51
Alliant Energy	Electricity	\$	7,135.76
Amazon	Books	\$	2,271.37
Automatic Systems Co	Contracted Service	\$	175.00
Bi-County Disposal Inc	Garbage / Recycling	\$	27,307.50
Black Hills Energy	Natural Gas	\$	1,934.09

Blackstone Publishing	Books	\$	216.87
Blue Path Finance FC IV	Solar Energy	\$	1,876.13
Cengage Learning	Books	\$	326.31
Center Point Publishing	Books	\$	132.20
CJ Tire & Auto Repair	Vehicle Maintenance	\$	160.00
Clemen, Mary Jane	Refund	\$	100.00
Computer Doctors Inc	Computer Work	\$	4,500.00
Crescent Electric Supply	Supplies	\$	139.38
Dakota Supply Group	Supplies	\$	1,274.49
Delaware County Treasurer	Taxes	\$	82.00
Dubuque Fire Equipment Inc	Inspection	\$	253.00
Dyersville Area Chamber of Commerce	Dues	\$	175.00
Dyersville Commercial	Legal Notices/Ads	\$	1,269.84
English Pub Properties	Reimbursement	\$	14,873.16
Eocene Environmental Group	Engineer Fees	\$	3,351.86
Evelt, Chelsea	Refund	\$	100.00
Fareway Stores Inc	Program	\$	34.13
Feldmann, John	Refund	\$	100.00
Fuerste Carew Juergens & Sudmeier PC	Legal Fees	\$	546.00
Fun Express	Programs	\$	53.95
Giant Wash	Uniforms/Mats	\$	141.40
Grey House Publishing	Books	\$	123.75
Hansel Cleaning Services Llc	Contract	\$	1,000.00
Hawkins Water Treatment	Supplies	\$	1,715.74
Henry Legal & Mediation Services	Legal Fees	\$	702.00
Heritage Printing Co	Program	\$	49.00
Hoopla By Midwest Tape	Programs	\$	766.88
Imon Communications LLC	Fiber Optic Internet	\$	1,005.00
Ingram Library Services	Books	\$	498.99
Innovation Lab	Annual Support	\$	5,000.00
Iowa Municipal Finance Officers Assn	Certification Renewal	\$	75.00
J & J Lawn Care	Contracted Service	\$	14,295.60
J & L Lumber	Supplies	\$	337.11
Jam Systems & Midland Doors	Door Install	\$	681.02
John Deere Financial	Supplies	\$	441.35
Kanopy Inc	Program	\$	43.00
Kirkham Michael	Professional Services	\$	23,700.00
Kluesner, Scott or Amy	Sidewalk Replacement	\$	62.40
Koelker, Ron	Refund	\$	100.00
Library Ideas	Electronic Media	\$	2.50
Microbac Laboratories	Testing	\$	1,210.50
Midwest Breathing Air LLC	Supplies	\$	203.75
MM Mechanical	Maintenance	\$	300.75
Mobile Citizen	Hot Spots	\$	1,522.60
Morton Salt Inc	Street Salt	\$	11,000.69
Mr. Lock & Key	Service Call	\$	106.00
NAPA Auto Parts	Supplies	\$	46.99
Origin Design Co	Engineer Fees	\$	4,335.00
Overdrive	Electronic Media	\$	682.48
Pitney Bowes	Supplies	\$	63.90
Premier Window Cleaning	Contract	\$	368.00
Racom Corporation	Equipment	\$	486.89
Rapids Reproductions	Copies	\$	284.67

Rick's Lawn Mowing & Snow Removal	Snow Removal	\$	5,086.00
Scholastic Inc	Programs	\$	631.80
Streicher's	Uniforms	\$	82.99
T Mobile	Mobile Internet	\$	194.13
Tauke Motors	Vehicle Maintenance	\$	84.53
TJ Cleaning Services	Cleaning Services	\$	1,450.00
Us Bancorp	Lease	\$	9,410.06
Usa Blue Book	Supplies	\$	1,817.90
Verizon Wireless	Phone	\$	21.06
Vonderhaar, Shirley	Program	\$	60.70
Wandsnider, John	Reimbursement	\$	28.00
Willenbring, Alycia	Programs	\$	109.26
Windstream	Phone	\$	128.44

001 - General Fund	\$	67,208.93
002 - Library Trust Fund	\$	3,526.80
110 - Road Use Fund	\$	15,243.34
112 - Trust and Agency Fund	\$	400.00
301 - Capital Projects Fund	\$	31,733.93
600 - Water Fund	\$	7,578.44
610 - Sewer Fund	\$	6,585.03
670 - Solid Waste Fund	\$	27,610.43
Grand Total:	\$	159,886.90

ACTION ITEMS

20. 6:00 P.M. Public Hearing on amendment of current city budget for fiscal year ending June 30, 2026

Motion made by Council Member English to open public hearing Seconded by Council Member Westhoff.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

With there being no written or oral comments motion made by Council Member Singsank to close public hearing Seconded by Council Member Gibbs.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

21. Resolution No. 131-25 adopting amendment of current city budget for fiscal year ending June 30, 2026

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Singsank.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

22. Ordinance No. 874 amending Sections 92.02 and 92.03 of the Code of Ordinances of Dyersville, Iowa, by Revising Charges and Fees for the Use of Water, Third Reading

Motion made by Council Member Oberbroeckling to waive Seconded by Council Member Gibbs.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

Motion made by Council Member Singsank to approve Seconded by Council Member English.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

23. Ordinance No. 875 amending Section 99.01 of the Code of Ordinances of Dyersville, Iowa, by Revising Charges and Fees for Sewer Service Charges, Third Reading

Motion made by Council Member Oberbroeckling to waive Seconded by Council Member Gibbs.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

Motion made by Council Member English to approve Seconded by Council Member Westhoff.
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

24. Resolution No. 132-25 establishing the Fee for Collection of Residential Solid Waste and Recyclables

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Singsank.
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

25. Resolution No. 133-25 awarding contract for the 1st Avenue West Resurfacing 2026 Project

Motion made by Council Member Singsank to approve Seconded by Council Member Oberbroeckling.
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

26. Resolution No. 134-25 approving and awarding a demolition quotation for a dangerous building at 703 2nd Avenue SW

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member English.
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

27. Resolution No. 135-25 approving an agreement for Engineering Services between the City of Dyersville and HDR Engineering, Inc. for 2026 BUILD Grant Preparation and Submittal for the 12th Ave SW and 13th Ave SE Connector Over North Fork Maquoketa River Project

Motion made by Council Member Singsank to approve Seconded by Council Member Oberbroeckling.
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

28. Resolution No. 136-25 accepting the completion of the 20 West Industrial Center, Phase 3 Contract D Project

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Gibbs.
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

29. Authorize Mayor to Sign Contract Payment No. 7 FINAL to Dave Schmitt Construction in the amount of \$13,962.44 for 20 West Industrial Center, Phase 3 - Contract D - Storm Sewer, Paving, and Lighting

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Singsank.
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

Council Member Singsank left the meeting at 7:04 pm

30. Oath of Office for Mayor, Jeff Jacque, Council Member Mike Oberbroeckling-Ward 3, Council Member Scott DeSousa-Ward 1, and Council Member Norm Pottebaum-At Large

COUNCIL COMMENTS

ADJOURNMENT

Motion made by Council Member Westhoff to adjourn at 7:12 pm Seconded by Council Member Gibbs.
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

Jeff Jacque, Mayor

ATTEST:

Tricia L. Maiers, City Clerk / Treasurer