

James Kennedy Public Library  
Board of Trustees  
Minutes of the July 15th, 2025 Regular Meeting

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, July 15th, 2025 in the Hoffman Room. Present: Danelle Schroeder, Beth Gudenkauf, Beth Derr, Alex Wiezorek, Catherine O’Hea, Sally Kelly, Melissa Kane and Library Director Shirley Vonderhaar. Absent: Monika Steffen, Alycia Willenbring

1. President Alex Wiezorek called meeting to order at 6:04 pm.

2. Consider Approval of Agenda

O’Hea MOVED “Approval of Agenda,” seconded by Kelly.

Ayes: Schroeder, Gudenkauf, Derr, Wiezorek, O’Hea, Kelly, and Kane

Nays: None

Motion CARRIED

3. Consider Approval of Agenda Consent Calendar

- Correspondence & Communication
- Approve Minutes of Previous Meeting: June 10, 2025 Regular Meeting
- Approve June Librarian’s Report
- Approve Bills:
  - Final FY 25 Bills
  - July Bills
  - Claims Report for June
  - June & July Credit Card Claims
- Budget Reports
  - June City Report
  - June Library Report
- Trust Account Reports
  - June Bank Statements
  - June Balance Report
  - Trust Account Expenditure Report
  - June Donations
- Program Reports
  - June Report of Programs and Attendance
  - June WhoFi Program Overview
  - July Schedule of Events
  - Schedule for Upcoming Programs
- Quarterly Contract Use Reports
  - Statistics by City / Residence Area
  - Statistics by Contract / Service Area
- Grant Report – Nothing new to report.
- Friends of the Library Report – Their next meeting will be held on September 16<sup>th</sup>. Their used book sale is scheduled for July 18-21.
- JKPL Endowment Report – Reviewed the Fund Statement for May.
- Strategic Planning Report – Nothing new to report

- Committee Reports
  - Executive Committee – Nothing new to report.
  - Finance Committee – Nothing new to report.
  - Fundraising, Marketing and Public Relations Committee – Shared notes from recent fundraisers & upcoming fundraising plans.
  - Furnishings, Art & Facilities Committee – Shirley has Rod Starks from Premier Carpet Care scheduled to clean the Hoffman Room and Genealogy Room in August.
  - Personnel Committee – The Children’s Programmer position has been posted with the position being available on August 11.
  - Policy Committee – nothing new to report.

O’Hea MOVED “Approval of Agenda Consent Calendar,” seconded by Derr.

Ayes: Schroeder, Gudenkauf, Derr, Wiezorek, O’Hea, Kelly, and Kane

Nays: None

Motion CARRIED

4. Discussion and Possible Action on FY26 JKPL Operating Budget Allocation  
Sally Kelly, finance committee chair, MOVED to request that the Mayor and City Council of the City of Dyersville consider appropriating an additional \$18,000 for library operating expenses for FY2026. This would bring the JKPL FY26 Operating Budget to \$576,785 – the amount that was originally requested.  
Seconded by O’Hea.  
Ayes: Schroeder, Gudenkauf, Derr, Wiezorek, O’Hea, Kelly, and Kane  
Nays: None  
Motion CARRIED

5. Meetings and Training
  - City Council Attendance - August 4: Catherine O’Hea
  - Upcoming – United for Libraries Virtual: Trustees – Friends – Foundations (Virtual Conference) is July 29-31; Shirley is registered to attend the ARSL Conference from September 17 to 20 in Albuquerque NM; ILA is October 1 to 3 in Sioux City.
  - Recently Attended
  - Trustee Training

6. Oral Presentations

7. Adjournment  
O’Hea MOVED to adjourn, seconded by Kelly. Meeting ADJOURNED by Wiezorek at 6:30 pm.

Beth Gudenkauf  
Beth Gudenkauf, Secretary

8/12/25  
Date