

Memorandum

TO: Mayor Jeff Jacque and City Council
From: Mick J. Michel, City Administrator
RE: City Administrator's Report
Date: August 15, 2025

I am pleased to present the monthly report outlining the progress made on ongoing commitments, priority projects, and initiatives aligned with the goals outlined in our 2024-2025 agenda.

1. **Residential Developments:** Both residential developments are completing their project. We have finalized the bond proceeding and working on payment requests from the developers. Public Works Director and I have had a meeting with the engineer consultant on SW Stormwater Improvement plan; they have some more field investigation to conduct prior to finalizing their concept designs.
2. **Professional Ballpark Project:** The professional ballpark project is continuing and the city is assisting as needed.
3. **Economic Development:** I'm working with TIF attorney on several new economic development projects. I hope to start with the proceedings for TIF agreements sometime in September.
4. **Heritage Trail Extension:** The Dubuque County Conservation staff are continuing to solicit engineering services for the project.
5. **Industrial Park RISE Roadway Project:** We are still waiting for the contractor to complete the punch list items to close the project.
6. **Westside Park Lighting Project:** The lights are on, and we are still coordinating with CEC to secure the necessary network switches for the area. This project supports our goal of enhancing park infrastructure and public safety.
7. **BUILD Grant Application:** The city has made a request for a briefing on the city's grant.

8. **Ollendick Eminent Domain Update:** We are acquiring the property in the next week or so.