

reserves the right to make investigations related to and/or arising out of the SOQs and/or qualifications of proposers as it deems necessary and appropriate.

6.0 EVALUATION CRITERIA

6.1 **RFQ EVALUATION CRITERIA:** The SOQs submitted by the proposing firm must include information documenting how the firm meets the evaluation criteria described below and will be evaluated based on the criteria and weighting identified below. Submittals will not be returned to the firms submitting their SOQ. The Town reserves the right to request additional information from Proposers subsequent to the receipt of proposals.

62 **QUALIFICATION STATEMENT EVALUATION FORMS:**

SUBMITTAL EVALUATION & SCORING

Each section to be evaluated is identified and weighted independently. The score for each section should be marked clearly in the subtotal box. The final score will be the sum of each of the subtotal scores.

Firm Name: Ayres

EVALUATION FORM			
EVALUATION CRITERIA	WEIGHT	SUBTOTAL	
Meeting the Minimum Requirements of the RFQ	5 points 25 0-5	24	485
Adequacy of Personnel & Organizational Resources	10 points 50 0-10	50	510
Work Experience & Past Public-Sector Performance	25 points 125 0-25	122	24
Work Approach	25 points 125 0-25	113	23
Team Member Qualifications	20 points 100 0-20	58	18
Adherence to Time Budget Requirements	10 points 50 0-10	50	510
MOB/WOB/Disabled Veteran & Veteran-Owned Business Utilization	5 points 25 0-5	16	3
TOTAL WEIGHTED RATING:	100 500	463	93

Evaluator: CP

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62 QUALIFICATION STATEMENT EVALUATION FORMS:

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Firm Name: Ayres Associates

EVALUATION FORM		
EVALUATION CRITERIA	WEIGHT	SUBTOTAL
Meeting the Minimum Requirements of the RFQ	5 points 0-5	5
Adequacy of Personnel & Organizational Resources	10 points 0-10	10
Work Experience & Past Public-Sector Performance	25 points 0-25	25
Work Approach	25 points 0-25	25
Team Member Qualifications	20 points 0-20	18
Adherence to Time Budget Requirements	10 points 0-10	10
MOB/WOB/Disabled Veteran & Veteran-Owned Business Utilization	5 points 0-5	5
TOTAL WEIGHTED RATING:	100	98

Evaluator: Johnathon Vice

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Firm Name: Ayres Associates

EVALUATION FORM		
EVALUATION CRITERIA	WEIGHT	SUBTOTAL
Meeting the Minimum Requirements of the RFQ	5 points 0-5	5
Adequacy of Personnel & Organizational Resources	10 points 0-10	10
Work Experience & Past Public-Sector Performance	25 points 0-25	22
Work Approach	25 points 0-25	23
Team Member Qualifications	20 points 0-20	20
Adherence to Time Budget Requirements	10 points 0-10	10
MOB/WOB/Disabled Veteran & Veteran-Owned Business Utilization	5 points 0-5	3
TOTAL WEIGHTED RATING:	100	93

Evaluator: Lorraine Peterson

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Firm Name: AYRES-

EVALUATION FORM		
EVALUATION CRITERIA	WEIGHT	SUBTOTAL
Meeting the Minimum Requirements of the RFQ	5 points 0-5	5
Adequacy of Personnel & Organizational Resources	10 points 0-10	10
Work Experience & Past Public-Sector Performance	25 points 0-25	25
Work Approach	25 points 0-25	25
Team Member Qualifications	20 points 0-20	20
Adherence to Time Budget Requirements	10 points 0-10	10
MOB/WOB/Disabled Veteran & Veteran-Owned Business Utilization	5 points 0-5	5
TOTAL WEIGHTED RATING:	100	100

Evaluator: Jacy Mercer

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Firm Name: Ayres

EVALUATION FORM		
EVALUATION CRITERIA	WEIGHT	SUBTOTAL
Meeting the Minimum Requirements of the RFQ	5 points 0-5	5
✓ Adequacy of Personnel & Organizational Resources	10 points 0-10	10
✓ Work Experience & Past Public-Sector Performance	25 points 0-25	25
Work Approach	25 points 0-25	25
✓ Team Member Qualifications	20 points 0-20	20
Adherence to Time Budget Requirements	10 points 0-10	10
MOB/WOB/Disabled Veteran & Veteran-Owned Business Utilization	5 points 0-5	0
TOTAL WEIGHTED RATING:	100	95

Evaluator: Tandra Davis

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Firm Name: Ayres

EVALUATION FORM		
EVALUATION CRITERIA	WEIGHT	SUBTOTAL
Meeting the Minimum Requirements of the RFQ	5 points 0-5	4
Adequacy of Personnel & Organizational Resources	10 points 0-10	10
Work Experience & Past Public-Sector Performance	25 points 0-25	25
Work Approach	25 points 0-25	20
Team Member Qualifications	20 points 0-20	20
Adherence to Time Budget Requirements	10 points 0-10	10
MOB/WOB/Disabled Veteran & Veteran-Owned Business Utilization	5 points 0-5	3
TOTAL WEIGHTED RATING:	100	92

Evaluator: Brute 40

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