



TOWN COMMISSION MEETING MINUTES

January 23, 2024 at 6:30 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | www.TownofDundee.com

CALL TO ORDER at 6:30PM by Mayor Pennant

PLEDGE OF ALLEGIANCE led by Mayor Pennant

INVOCATION given by Commissioner Goddard

RECOGNITION OF SERGEANT AT ARMS – Sergeant Anderson introduced Captain Chris Gilbert who is the new Captain of the Southeast District

ORDINANCE #13-08, PUBLIC SPEAKING INSTRUCTIONS given by Mayor Pennant

ROLL CALL given by Town Clerk Douthat

PRESENT

Steve Glenn
Bert Goddard
Willie Quarles
Mary Richardson
Sam Pennant

DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

(Each speaker shall be limited to three (3) minutes)

Mayor Pennant opened the floor for comments from the public.

Aletha Pugh, 1523 Swan Lake Circle, spoke about the Education Connect Learning Center and was asked to create a presentation for the Commission and return for another meeting.

Merissa Green, 1307 Vista Del Lago Boulevard, asked about Centennial events.

Seeing no further public come forth, the floor was closed.

APPROVAL OF CONSENT AGENDA: CONSENT AGENDA FOR JANUARY 23, 2024

A. MINUTES

- 1. January 9, 2024 Town Commission Meeting**
- 2. January 12, 2024 Town Commission Meeting**

B. APPOINTMENTS

1. Jessica Farler, Tree Board

MOTION TO APPROVE the consent agenda for January 23, 2024 made by Glenn, Seconded by Goddard. Passed unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

APPROVAL OF AGENDA

MOTION TO ADD item 8, PFAS Class Action Lawsuit made by Glenn, Seconded by Goddard. Passed Unanimously. Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

MOTION TO APPROVE the regular agenda for January 23, 2024 with changes made by Quarles, Seconded by Glenn. Passed unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

PROCLAMATIONS, RECOGNITIONS AND DESIGNATIONS

RECOGNITION, GFOA CERTIFICATE OF ACHIEVEMENT

Mayor Pennant read the letter of recognition into the record and presented the certificate to the Town Manager/Interim Finance Director, Tandra Davis, and Finance Assistant Barnhorst.

NEW BUSINESS

1. ORDINANCE 23-07 CALDWELL RIDGE ZONING MAP AMENDMENT

Assistant Town Attorney Claytor read the title of Ordinance 23-07 into the record.

Town Planner Peterson gave the analysis.

Mayor Pennant opened the floor for comments from the public.

Daryl Conner, 6630 Lake Hatchineha Road, spoke against the ordinance.

Glenn Lawhorn, 11000 Jim Edwards Road, spoke against the ordinance.

Frank Miller, 13950 Lake Hatchineha Road, asked if this ordinance was “spot zoning” and who would be taking care of the roads.

Merissa Green, 1307 Vista Del Lago Boulevard, stated that the developers should “throw in some niceties” if their zoning amendment was approved.

Justina Gayle, Forward Planning and Design, stated that the zoning request is consistent with the Town of Dundee Comprehensive Plan, the zoning request is compatible with the Town of Dundee Land Development Code, the request is in-scale and compatible with surrounding properties. In responding to public comment, she stated that the property was recently annexed into the Town and therefore the request for a Town of Dundee zoning designation is not spot zoning, and she also stated that the traffic study performed identified that the roads mentioned currently have adequate capacity (i.e., B and C roads).

MOTION TO APPROVE Ordinance 23-07 made by Goddard, Seconded by Quarles. Passed unanimously. Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant.

2. DISCUSSION, VISION WORKSHOP/STRATEGIC PLANNING

Commissioner Richardson gave the presentation.

Mayor Pennant opened the floor for comments from the public.

Annette Wilson, 402 MLK Street, spoke in favor of implementing a vision plan for the Town.

Seeing no further public come forth, the floor was closed.

MOTION TO PASS the authorize and direct the Town Manager to further research the visioning process and determine the requirements for same made by Quarles, Seconded by Glenn. Passed unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

3. DISCUSSION & ACTION, AUTO ZONE SITE DEVELOPMENT PLAN

Town Planner Peterson gave the presentation.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE the Auto Zone site development plan made by Quarles, Seconded by Goddard. Passed unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

4. DISCUSSION & ACTION, ROAD RESURFACING PROJECT 2024

Town Manager Davis gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE the road resurfacing project 2024 made by Glenn, Seconded by Quarles. Passed unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

5. DISCUSSION & ACTION, LINCOLN AVENUE SIDEWALK

Town Manager Davis gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE the task orders from Tucker Paving pursuant to the master continuing agreement for road construction services made by Goddard, Seconded by Richardson. Passed unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

6. DISCUSSION & ACTION, MERRILL AVENUE PLAYGROUND EQUIPMENT

Town Manager Davis gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE the Merrill Avenue playground upgrades made by Richardson, Seconded by Goddard. Passed unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

7. DISCUSSION & ACTION, DEPOT DAY ROAD CLOSURE

Town Manager Davis gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE the temporary road closure made by Glenn, Seconded by Quarles. Passed unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

8. DISCUSSION & ACTION, PFAS CLASS ACTION LAWSUIT

Assistant Town Attorney Claytor gave the analysis.

Town Manager Davis stated that Special Projects Manager Mercer has been speaking on this for a while.

Special Projects Manager Mercer gave an analysis of PFAS.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO AUTHORIZE and direct the Town Attorney's office to follow up with any and all required notices and to pursue engaging local and national plaintiff's council for filing water claims and pursuing other preserved claims made by Quarles, Seconded by Goddard. Passed unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

REPORTS FROM OFFICERS

Sergeant Anderson reported that crime statistics are down over last year.

Annette Wilson, 402 MLK St, asked what the Centennial Black History Month plans were.

Commissioner Richardson brought up issues with the Henderson Park restrooms. Staff assured her that the issues had already been addressed and a plan was in place to maintain them.

Vice Mayor Glenn asked for an update on the Winn Dixie turn in, the splash pad and the Lake Marie Bridge replacement.

ADJOURNMENT at 8:38 PM

Respectfully Submitted,
Trevor Douthat
Trevor Douthat, Town Clerk

APPROVAL DATE: _____

DRAFT