



## **TOWN COMMISSION MEETING MINUTES**

**March 26, 2024 at 6:30 PM**

**COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838**

**Phone: 863-438-8330 | [www.TownofDundee.com](http://www.TownofDundee.com)**

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**CALL TO ORDER by Mayor Pennant at 6:30PM**

**PLEDGE OF ALLEGIANCE led by Mayor Pennant**

**INVOCATION given by Commissioner Richardson**

**RECOGNITION OF SERGEANT AT ARMS - Sergeant Anderson**

**ORDINANCE #13-08, PUBLIC SPEAKING INSTRUCTIONS given by Mayor Pennant**

**ROLL CALL given by Town Clerk Douthat**

**PRESENT**

Steve Glenn  
Bert Goddard  
Willie Quarles  
Mary Richardson  
Sam Pennant

**DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR**

*(Each speaker shall be limited to three (3) minutes)*

Mayor Pennant opened the floor for comments from the public.

Mike Jones, 602 Lincoln Ave, asked for an update on the Lincoln Ave speed bumps.

Dee Hall, 801 Lake Marie Blvd, reported an incident from Friday of the previous week about a man throwing a dog in Lake Marie.

Bernard Hammond, 611 MLK St, had questions about the Town changing to a city.

Stacy Reddick, 922 Florida Ave, also asked about the advantages of changing from a Town to a City.

Michelle Thompson, 406 4th St, asked if there are no advantages, why is the Town changing to a city.

Albertha Davis, 611 MLK St, asked who is able to vote and will there be voting machines or paper ballots.

Seeing no further public come forth, the floor was closed.

## **APPROVAL OF CONSENT AGENDA: CONSENT AGENDA FOR MARCH 26, 2024**

### **A. MINUTES**

#### **1. March 12, 2024 Town Commission Meeting**

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

***MOTION TO APPROVE the consent agenda with changes for the meeting of March 26, 2024 made by Goddard, Seconded by Quarles. Passed unanimously.***

*Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant*

### **APPROVAL OF AGENDA**

***MOTION TO APPROVE the regular meeting agenda with changes for the meeting of March 26, 2024 made by Richardson, Seconded by Glenn. Passed unanimously.***

*Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant*

### **PROCLAMATIONS, RECOGNITIONS AND DESIGNATIONS**

#### **1. PROCLAMATION, AUTISM AWARENESS MONTH**

***MOTION TO SUPPORT April 2024 as Autism Awareness Month made by Quarles, Seconded by Glenn. Passed unanimously.***

*Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant*

Mayor Pennant read the proclamation into the record and presented it to the Perez/Santiago and Mendez families.

### **NEW BUSINESS**

#### **2. RESOLUTION 24-06, SEASONS AT HILLTOP BOND MAINTENANCE**

Assistant Town Attorney Claytor read the title of Resolution 24-06 into the record and gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

Jessica Farler, 315 7<sup>th</sup> St S, asked where the subdivision is located.

***MOTION TO CONDITIONALLY APPROVE Resolution 24-06 subject to receipt, review, and acceptance of an appropriate Maintenance Bond made by Goddard, Seconded by Quarles. Passed unanimously. Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant***

#### **3. DISCUSSION & ACTION, LAUNCH EAST POLK INCUBATOR/ACCELERATOR**

Town Planner Peterson gave the analysis.

Representative for the Winter Haven Economic Development Council presented PowerPoint presentation related to the Launch East Polk Program.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

***MOTION TO APPROVE*** and authorize the Town Manager to take all necessary further actions to negotiate and prepare a lease agreement for 310 E. Main Street, Dundee, FL made by Quarles, Seconded by Goddard. Passed unanimously.

*Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant*

#### **4. DISCUSSION, LEGISLATIVE WRAP UP**

Assistant Town Attorney Claytor gave an overview of the Florida Legislative session.

Annette Wilson, 402 MLK, asked Assistant Town Attorney Claytor what is the "penalty" for not meeting the expedited approval of a building permit.

#### **5. DISCUSSION & ACTION, RFP 24-04 COMMUNITY CENTER RENOVATIONS**

Town Planner Peterson gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

***MOTION TO APPROVE RFP 24-04*** made by Glenn, Seconded by Goddard. Passed unanimously.

*Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant*

#### **REPORTS FROM OFFICERS**

Deputy Fire Chief Stroud gave an update on the run totals.

Town Planner Peterson reminded that the Commission about the Ridge League dinner on April 11th in Lakeland, the Easter Egg Hunt at Church on the Hill March 30th and the Town's Autism Event on March 30th at the Development Services Building.

Marie Lamb, 209 Elinor Ave, had concerns for Code Enforcement.

Vice Mayor Glenn asked for updates on the Winn Dixie turn in.

**ADJOURNMENT at 7:41 PM**

Respectfully Submitted,

*Trevor Douthat*

Trevor Douthat, Town Clerk

**APPROVAL DATE:** \_\_\_\_\_