



# TOWN COMMISSION MEETING

April 23, 2024 at 6:30 PM

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<b>AGENDA ITEM TITLE:</b>	DISCUSSION & ACTION, GENERATOR INSPECTIONS & MAINTENANCE
<b>SUBJECT:</b>	Town Commission will consider quotes received for generator inspection and preventative maintenance.
<b>STAFF ANALYSIS:</b>	<p>In the event of a utility interruption, emergency generators are relied upon to provide critical backup power. To ensure the generator is ready when needed, it is important to complete the required maintenance. Overlooking the required maintenance services could limit the Town to maintain the critical support systems during a utility interruption.</p>
<b>FISCAL IMPACT:</b>	\$10,730.00 to perform Level 1, Level II and fuel tank annual inspections and preventative maintenance. Tank inspection paperwork is required to be mailed annually to FDEP by tank permit.
<b>STAFF RECOMMENDATION:</b>	Staff has received 3 quotes from three service companies. Staff recommends approval of the lowest quote for \$10,730.00 for inspection and maintenance services of nine generators.
<b>ATTACHMENTS:</b>	Quote sheets