



DUNDEE TREE BOARD

LOCATION: DUNDEE TOWN HALL
202 MAIN STREET, DUNDEE, FLORIDA

DUNDEE TREE BOARD MINUTES FOR MAY 18, 2022

CALL TO ORDER: Sheila Aguilar
PLEDGE OF ALLEGIANCE: Sheila Aguilar
ROLL CALL: Melissa Glogowski

BOARD MEMBERS

Present: Sheila Aguilar
Michelle Smith
Joe Garrison
Absent:

STAFF PRESENT: Melissa Glogowski, Executive Administrative Assistant
John Vice, Public Works Director

AGENDA

ITEM 1: APPROVAL OF MINUTES
- Tree Board Meeting 03/16/2022

MOTION TO APPROVE the Tree Board Minutes of 03/16/2022 made by Board Member Garrison. Seconded by Board Member Smith. Passed Unanimously.

AYES: Aguilar, Raggs, Garrison
NAYS: None

ITEM 2: DISCUSSION & ACTION – BOARD MEMBER RESIGNATION

Executive Administrative Assistant, Melissa Glogowski reported that Mervin Raggs III had submitted his resignation from the Tree Board.

MOTION TO ACCEPT the resignation of Mervin Raggs III made by Board Chair Aguilar. Seconded by Board Member Garrison. Passed Unanimously.

AYES: Aguilar, Garrison, Smith
NAYS: None

ITEM 3: DISCUSSION – 2022 ARBOR DAY EVENT

Executive Administrative Assistant, Melissa Glogowski provided an update from Republic Services, they are willing to donate two (2) dumpster for the event, for trash and brush. The third dumpster for tires, they will charge for. The town is willing to split the cost with the cost 50/50 with the Tree Board.

MOTION TO APPROVE the roll-off tire dumpster made by Board Chair Garrison. Seconded by Board Chair Aguilar. Passed Unanimously.

AYES: Aguilar, Garrison, Smith
NAYS: None

Public Works Director John Vice and Melissa Glogowski informed the board that due to unforeseen circumstances, that the trees that were to be planted at the event are not able to be picked up at this time. Questioned if the board wanted to purchase from another vendor although the cost would be higher.

MOTION TO APPROVE waiting to purchase the trees from the original nursery and planting the trees previously purchased, made by Board Chair Aguilar. Seconded by Board Member Garrison. Passed Unanimously.

AYES: Aguilar, Garrison, Smith
NAYS: None

Executive Administrative Assistant, Melissa Glogowski provided an update on the supplies and donations that have been received for the event. Joe Garrison will donate and pick up juice from Florida Natural.

ITEM 4: DISCUSSION – 2021/2022 EVENTS AND PROJECTS

Due to unforeseen circumstances, Public Works was unable to pick up the trees to be planted at the event. The board will pick another date to plant the trees once they can be picked up.

MOTION TO APPROVE waiting to purchase the trees from the original nursery and planting the trees previously purchased, made by Board Member Smith. Seconded by Board Member Garrison. Passed Unanimously.

AYES: Aguilar, Garrison, Smith
NAYS: None

ITEM 4: DISCUSSION – 2021/2022 EVENTS AND PROJECTS

Melissa Glogowski pointed out the samples of the spectrum boards that were requested at the last meeting. The board would like 1 big spectrum marker for Lake Marie and multiple smaller ones for the smaller parks. The Board would prefer to get quotes from local companies. They would like to include Sabal Palm, Live Oaks, Sand Skank, Turtles, Gopher Turtles, Sand Cranes, Osprey.

MOTION TO APPROVE getting quotes for all three local vendors made by Board Chair Aguilar. Seconded by Board Member Smith. Passed Unanimously.

AYES: Aguilar, Garrison, Smith
NAYS: None

ITEM 5: DISCUSSION – RESIDENTIAL BEAUTIFICATION

Discussed the sign option that was provided. The board decided on 1 sided metal signs. Award will be done bi-monthly depending on the number of nominations received. The signs will read Dundee Tree Board presents Residential/Commercial Beautification award.

MOTION TO APPROVE changing the program to Residential/Commercial Beautification Award, made by Board Member Smith. Seconded by Board Member Garrison. Passed Unanimously.

AYES: Aguilar, Garrison, Smith
NAYS: None

ITEM 6: DISCUSSION – INVASIVE TREE SPECIES

Marisa Barmby, Central Florida Regional Planning Council gave presentation.

MOTION TO APPROVE the Public Works Director to reach back out to complainant with information learned, passed by consensus.

ITEM 7: DISCUSSION – DUTIES & RESPONSIBILITIES PERTAINING TO ORDINANCE 18-08

MOTION TO APPROVE discussing approved & non-approved tree lists until after new fiscal year, made by Board Chair Aguilar. Seconded by Board Member Smith. Passed Unanimously.

AYES: Aguilar, Garrison, Smith

NAYS: None

ITEM 8: DISCUSSION – ARBOR PRO UPDATE

MOTION TO APPROVE moving in depth review of Arbor Pro website to the next meeting, made by Board Member Smith. Seconded by Board Chair Aguilar. Passed Unanimously.

AYES: Aguilar, Garrison, Smith

NAYS: None

REPORTS FROM COMMITTEE OFFICERS

- **PUBLIC WORKS DEPARTMENT COMMENTS**
- **TOWN ADMINISTRATION COMMENTS**
- **BOARD MEMBER COMMENTS**
- **CHAIRPERSON COMMENTS**
 - She is happy and excited for Saturday.
 - She received the Arbor Day Proclamation from the Town Commission at the April 12th meeting.
 - She is sad to see Mr. Raggs leave the board.

ADJOURNMENT

Motion to Adjourn at 6:43pm

Respectfully Submitted,

Melissa Glogowski

Melissa Glogowski, Exec. Admin. Asst.

APPROVAL DATE: _____

AYES: _____ **NAYS:** _____