



PLANNING AND ZONING BOARD MEETING MINUTES

June 18, 2026, at 5:30 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | www.TownofDundee.com

CALL TO ORDER led by Chair Michelle Thompson at 5:30 P.M.

PLEDGE OF ALLEGIANCE led by Vice-Chair David Joubert

ROLL CALL given by Deputy Town Clerk Melissa Glogowski

PRESENT

Donald Barclay
David Joubert
Dreextel Robinson
Virginia Shuff-Dowd
Michelle Thompson

Development Services Director, Lorraine Peterson introduced the new Planning & Zoning Department, Planner 1, Allison Clermont. Allison said hello and introduced herself to the board.

DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

(Each speaker shall be limited to three (3) minutes)

Board Chair Thompson opened the floor for public comments, being none, the floor was closed.

APPROVAL OF MINUTES

1. May 21, 2026

*Motion to approve the minutes of the May 21, 2026, Planning & Zoning meeting, made by Vice-Chair Joubert.
Motion Seconded by Member Barclay.*

*Voting in favor: Barclay, Joubert, Robinson, Schuff-Dowd, Thompson
The motion passed unanimously*

NEW BUSINESS

2. DISCUSSION, DEVELOPMENT 101 TRAINING

Town Manager, Ken Cassel provided training and instruction for the Planning & Zoning Board.

3. DISCUSSION AND ACTION, ORDINANCE 26-11 A TOWN INITIATED TEXT AMENDMENT TO THE LAND DEVELOPMENT CODE TABLES 2.03 (A) THROUGH 2.03 (C)

Board Chair Thompson opened the floor for public comments, seeing as there were no comments, the floor was closed

*Motion for the Planning and Zoning Board recommend **approval of Ordinance 26-11** to the Town Commission, for the proposed Town-Initiated request for a Land Development Code Text Amendment to tables 2.03 (A), 2.03 (B), and 2.03 (C), was made by Chair Thompson.*

Motion Seconded by Vice-Chair Joubert.

Voting in favor: Barclay, Joubert, Robinson, Shuff-Dowd, Thompson

The motion passed unanimously

seeing as there were no other comments, the floor was closed.

REPORTS FROM OFFICERS

Planning Department Comments- responded to questions from board members

Town Administration Comments – None

Board Member Comments – None

Chairperson's Comments – None

ADJOURNMENT at 6:40 PM

Respectfully submitted,

Melissa Glogowski

Melissa Glogowski, Deputy Town Clerk

APPROVAL DATE:

PUBLIC NOTICE: Please be advised that if you desire to appeal any decisions made as a result of the above hearing or meeting, you will need a record of the proceedings and in some cases, a verbatim record is required. You must make your own arrangements to produce this record. (Florida statute 286.0105)

If you are a person with disability who needs any accommodations in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the town clerk's office at 202 east main street, Dundee, Florida 33838 or phone (863) 438-8330 within 2 working days of your receipt of this meeting notification; if you are hearing or voice impaired, call 1-800-955-8771.