



TOWN COMMISSION MEETING MINUTES

January 12, 2024 at 3:00 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | www.TownofDundee.com

CALL TO ORDER by Mayor Pennant at 3:00 PM

PLEDGE OF ALLEGIANCE led by Mayor Pennant

INVOCATION given by Commissioner Richardson

RECOGNITION OF SERGEANT AT ARMS - Sergeant Anderson

ORDINANCE #13-08, PUBLIC SPEAKING INSTRUCTIONS given by Mayor Pennant

ROLL CALL given by Town Clerk Douthat

PRESENT

Bert Goddard

Willie Quarles

Mary Richardson

Sam Pennant

ABSENT

Steve Glenn

DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

(Each speaker shall be limited to three (3) minutes)

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

APPROVAL OF CONSENT AGENDA: CONSENT AGENDA FOR JANUARY 12, 2024, CONTINUED FROM TUESDAY, JANUARY 9, 2024, AT 6:30 PM

A. MINUTES

1. DECEMBER 12, 2023 TOWN COMMISSION MEETING

B. BOARD APPOINTMENTS/REAPPOINTMENT/RESIGNATIONS

- 1. PATRICIA JOUBERT TREE BOARD APPOINTMENT**
- 2. RON HALL PLANNING & ZONING RESIGNATION**
- 3. JEFFERY GUNTER PLANNING & ZONING REAPPOINTMENT**

Town Manager Davis reported the following changes to the consent agenda:

Jeffery Gunter Planning and Zoning Reappointment was added
Ron Hall Planning and Zoning resignation was added

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

***MOTION TO APPROVE THE CONSENT AGENDA WITH CHANGES FOR JANUARY 12, 2024 made by Goddard, Seconded by Richardson. Passed unanimously.
Voting Yea: Goddard, Quarles, Richardson, Pennant***

APPROVAL OF AGENDA

Town Manager Davis reported that items 6, 11 and 12 were moved to 3, 4 and 5 due to their time sensitive nature.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

***MOTION TO APPROVE THE MEETING AGENDA FOR JANUARY 12, 2024, WITH CHANGES made by Goddard, Seconded by Richardson. Passed unanimously.
Voting Yea: Goddard, Quarles, Richardson, Pennant***

PROCLAMATIONS, RECOGNITIONS AND DESIGNATIONS

- 1. PROCLAMATION, CENTENNIAL INVITATION TO CELEBRATE - CONTINUED FROM TUESDAY, JANUARY 9, 2024, AT 6:30PM**

***MOTION TO SUPPORT the Invitation to Celebrate Centennial Proclamation made by Goddard, Seconded by Quarles. Passed unanimously.
Voting Yea: Goddard, Quarles, Richardson, Pennant***

Mayor Pennant read the proclamation into the record and presented it to the Centennial Planning Committee.

- 2. PROCLAMATION, MARTIN LUTHER KING JR DAY - CONTINUED FROM TUESDAY, JANUARY 9, 2024, AT 6:30PM**

MOTION TO SUPPORT the Martin Luther King, Jr Day Proclamation made by Goddard, Seconded by Quarles. Passed unanimously.
Voting Yea: Goddard, Quarles, Richardson, Pennant

Mayor Pennant read the proclamation into the record and presented it to the Committed Citizens of Dundee.

NEW BUSINESS

3. RESOLUTION 24-01, CRYSTAL LAKE PRESERVE FINAL PLAT - CONTINUED FROM TUESDAY, JANUARY 9, 2024, AT 6:30PM

Assistant Town Attorney Claytor read the title of Resolution 24-01 into the record.

Town Planner Peterson gave the presentation.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE Resolution 24-01 with conditions made by Goddard, Seconded by Quarles. Passed unanimously.
Voting Yea: Goddard, Quarles, Richardson, Pennant

4. DISCUSSION & ACTION, MARTIN LUTHER KING DAY ROAD CLOSURES - CONTINUED FROM TUESDAY, JANUARY 9, 2024, AT 6:30PM

Town Manager gave the analysis.

Chucky Mackintosh, 204 Grace Ave, addressed concerns that had arisen regarding the road closures.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE the special events application from CCOD made by Goddard, Seconded by Quarles. Passed unanimously.
Voting Yea: Goddard, Quarles, Richardson, Pennant

5. DISCUSSION & ACTION, MARTIN LUTHER KING DAY VENDOR APPLICATION - CONTINUED FROM TUESDAY, JANUARY 9, 2024, AT 6:30PM

Jackie Richardson, 506 Dr MLK St, spoke on behalf of her Special Event Application.

Commissioner Richardson made a recommendation that a deadline for Special Event Applications be implemented going forward.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO DENY the Special Events Application for Jackie Richardson made by Goddard, Seconded by Quarles. Passed 3 to 1.

Voting Yea: Goddard, Quarles, Pennant

Voting Nay: Richardson

6. ORDINANCE 23-07, CALDWELL RIDGE ZONING MAP AMENDMENT - CONTINUED FROM TUESDAY, JANUARY 9, 2024, AT 6:30PM

Assistant Town Attorney Claytor read the title of Ordinance 23-07 into the record.

Town Planner Peterson gave the presentation.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE Ordinance 23-07 first reading made by Goddard, Seconded by Quarles. Passed unanimously.

Voting Yea: Goddard, Quarles, Richardson, Pennant

7. ORDINANCE 23-10, COMP PLAN AMENDMENTS FOR 10 YEAR WATER SUPPLY PLAN - CONTINUED FROM TUESDAY, JANUARY 9, 2024, AT 6:30PM

Assistant Town Attorney Claytor read the title of Ordinance 23-10 into the record.

Stephanie Von Paleske-Bush from the Central Florida Regional Planning Council gave the presentation.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE Ordinance 23-10 made by Quarles, Seconded by Goddard. Passed unanimously. Voting Yea: Goddard, Quarles, Richardson, Pennant

8. ORDINANCE 23-18, WEIBERG ROAD CDD BOUNDARY AMENDMENT - CONTINUED FROM TUESDAY, JANUARY 9, 2024, AT 6:30PM

Assistant Town Attorney Claytor read the title of Ordinance 23-18 into the record.

Roy Van Wyk with Kilinski/Van Wyk gave the presentation.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE Ordinance 23-18 made by Goddard, Seconded by Quarles. Passed unanimously. Passed unanimously.

Voting Yea: Goddard, Quarles, Richardson, Pennant

9. DISCUSSION & ACTION, BELLA VISTA ERC RENEWALS - CONTINUED FROM TUESDAY, JANUARY 9, 2024, AT 6:30PM

Town Manager Davis gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE the Bella Vista ERC extension made by Goddard, Seconded by Quarles. Passed unanimously.

Voting Yea: Goddard, Quarles, Richardson, Pennant

10. DISCUSSION & ACTION, RFP 24-02, 2 AUTOMATED SIDE LOAD 31 YARD GARBAGE TRUCKS - CONTINUED FROM TUESDAY, JANUARY 9, 2024, AT 6:30PM

Town Manager Davis gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO AUTHORIZE Town Attorney to prepare a purchase agreement and authorize the Town Manager to take all necessary further actions which includes but is not limited to negotiating and executing the purchase agreement and other documents for the bid received from RDK Truck Sales in response to RFP 24-02 made by Quarles, Seconded by Goddard. Passed unanimously. Voting Yea: Goddard, Quarles, Richardson, Pennant

11. DISCUSSION & ACTION, RFP 24-03, 1 REAR LOAD 31 YARD GARBAGE TRUCK - CONTINUED FROM TUESDAY, JANUARY 9, 2024, AT 6:30PM

Town Manager Davis gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO AUTHORIZE Town Attorney to prepare a purchase agreement and authorize the Town Manager to take all necessary further actions which includes but is not limited to negotiating and executing the purchase agreement and other documents for the bid received from RDK Truck Sales in response to RFP 24-03 made by Richardson, Seconded by Goddard. Passed unanimously.

Voting Yea: Goddard, Quarles, Richardson, Pennant

12. DISCUSSION & ACTION, RFP 24-05, FIRE DEPARTMENT MINI PUMPER - CONTINUED FROM TUESDAY, JANUARY 9, 2024, AT 6:30PM

Town Manager Davis gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

***MOTION TO APPROVE the bid from South Florida Emergency Vehicles for RFP 24-05 made by Goddard, Seconded by Quarles. Passed unanimously.
Voting Yea: Goddard, Quarles, Richardson, Pennant***

REPORTS FROM OFFICERS

Fire Chief Carbone gave an update on the run totals.

Town Manager Davis reminded the Commission of the MLK parade on Sunday, January 14, 2024. She informed them that they had been given a centennial calendar of events. She also reminded the Commission that the Town offices and Library would be closed Monday, January 15, 2024 in observance of Dr Martin Luther King Jr Day.

Public Works Director Vice reminded the Commission that solid waste services would be delayed one day due to the holiday on Monday.

ADJOURNMENT at 5:07PM

Respectfully Submitted,

Trevor Douthat

Trevor Douthat, Town Clerk

APPROVAL DATE: _____