



# TOWN COMMISSION MEETING BUDGET WORKSHOP MINUTES

August 26, 2025 at 4:00 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | [www.TownofDundee.com](http://www.TownofDundee.com)

---

**CALL TO ORDER** by Mayor Pennant at 4:00PM

**PLEDGE OF ALLEGIANCE** led by Mayor Pennant

**ORDINANCE #13-08, PUBLIC SPEAKING INSTRUCTIONS** given by Mayor Pennant

**ROLL CALL** given by Town Clerk, Erica Anderson

## **PRESENT**

Bert Goddard  
Sam Pennant  
Willie Quarles  
Mary Richardson  
Annette Wilson

## **NEW BUSINESS**

### **A. BUDGET WORKSHOP**

#### **1. PLANNING**

The budget increased to \$713,992.86. This includes increases in salaries, other rate, overtime, taxes, insurance, workers comp, engineering, contract labor, travel & training, alarms, website, repair & maintenance, and town vision. This also includes a decrease in newspaper ads, IT services, rent/leases/mortgage, copies & printing, other current charges, office supplies and recording ordinances.

#### **2. BUILDING DEPARTMENT**

The budget increased to \$588,785.00. This includes increases in other salaries, other rate, overtime, taxes, health insurance, contract labor, building plan review, website, freight & postage and utility services. This also includes a decrease in salaries, taxes, workers comp, professional services, IT Services, rent/leases/mortgage, dues & subscriptions and capital outlay building.

#### **3. LIBRARY**

The budget increased to \$339,839.00. This includes increases in salaries, taxes, professional services, alarms, internet services, IT services, utility services, rent/leases/mortgage, copies & printing, operating supplies, uniforms, books, dues & subscriptions, books audio, DVDs, building improvements and machinery and equipment. This also includes a decrease in workers comp, promotional activities and other current charges.

**4. FIRE DEPARTMENT**

The budget increased to \$1,387,500.00. This includes increases in salaries, overtime, taxes, insurance, dispatch services, travel & training, alarms, freight & postage, vehicle repairs & maintenance, operating supplies, transportation, machinery & equipment, FD capital and fleet financing. This also includes a decrease in workers comp, professional services, IT services, repair & maintenance, other current charges, office supplies and dues & subscriptions.

**5. EVENTS/COMMUNICATIONS**

This is a new position, which was formally under different departments. The budget increased to \$176,571.00. This includes increases in salaries, overtime, taxes, insurance, workers comp, travel & training, website, IT services, postage, utility services, copies, promotional activities, office supplies, operating supplies, Back 2 School Event, Christmas, Easter, 4<sup>th</sup> of July, summer recreation, dues & subscriptions, sponsorships, building improvement and Community/Main Street kitchen equipment. It also includes a decrease in other current charges, MLK Parade, Juneteenth, Christmas lunch, and machinery & equipment.

**6. HUMAN RESOURCES**

This part of the Administration Department, budget increased to \$103,856.92. This includes increases in salaries, taxes, insurance, workers comp, professional services, travel & training and office supplies.

**ADJOURNMENT at 5:37PM**

Respectfully submitted,

**Erica Anderson**

Erica Anderson, Town Clerk

**APPROVAL DATE:** \_\_\_\_\_