



TOWN COMMISSION MEETING

February 27, 2024 at 6:30 PM

AGENDA ITEM TITLE:	TOWN MANAGER EVALUATION, FY 2022 – 2023
SUBJECT:	The Town Commission will conduct the annual performance review of the Town Manager according to the Town Manager Employment Agreement.
STAFF ANALYSIS:	<p>The Performance Evaluation scale is from 5 to 1, with the breakdown as follows:</p> <ul style="list-style-type: none">5 = Substantially Exceeds Commission's Expectations4 = Generally Exceeds Commission's Expectations3 = Meets Commission's Expectations2 = Requires Improvement1 = Unsatisfactory Performance <p>Ms. Davis received an overall score of 4.25, generally exceeding the Commission's expectations in her performance as the Town Manager for the 2022-2023 fiscal year.</p> <p>Attached are comments from the evaluation's questions, regarding items that the Town Manager can take the greatest pride in and goals for the Town Manager in the upcoming year.</p>
FISCAL IMPACT:	At the will of the Town Commission.
STAFF RECOMMENDATION:	NONE
ATTACHMENTS:	2022 – 2023 Town Manager Evaluation Summary 2022 – 2023 Town Manager Evaluation Score Sheet