



TREE BOARD MEETING MINUTES

October 18, 2023 at 5:30 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | www.TownofDundee.com

CALL TO ORDER by Chair Aguilar

PLEDGE OF ALLEGIANCE led by Chair Aguilar

ROLL CALL taken by Clerk Glogowski

Present:

Sheila Aguilar
Michelle Smith
David Joubert
Melissa Glogowski
Lorraine Peterson
John Vice

Absent:

DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

Chair Aguilar opened the floor for public comment, with no public coming forth the floor was closed.

APPROVAL OF MINUTES

1. Tree Board Minutes for June 21, 2023

MOTION TO APPROVE the Tree Board Minutes from the June 21, 2023 approved by consensus

Ayes: Aguilar, Joubert, Smith

NEW BUSINESS

2. Discussion and Action, Tree Board Logo

The board viewed and discussed the different Tree Board Logo options.

MOTION TO APPROVE logo option #2 with changes of the letters to black made by Aguilar and seconded by Vice-Chair Smith passed by consensus.

Ayes: Aguilar, Joubert, Smith

3. Discussion & Action, Residential & Commercial Beautification Award

The board reviewed recommendation submitted by Town Manager Davis, to change award to be awarded bi-annually instead of each meeting. They will review status later to determine if this needs to be updated.

MOTION TO APPROVE change Beautification Award to be awarded bi-annually at the February and August meetings made by Chair Aguilar and seconded by Member Joubert passed by consensus.

Ayes: Aguilar, Joubert, Smith

The board reviewed and discussed the Beautification Award Nomination form.

MOTION TO APPROVE updating the nomination form to a two page version with wording stating that photos must accompany the nomination to be considered, and they can be emailed made by Chair Aguilar and seconded by Member Joubert passed by consensus.

Ayes: Aguilar, Joubert, Smith

The board reviewed and discussed the Beautification Award submittals and that they will present the winner with a \$50.00 gift card to encourage them to keep beautifying their property. Discussed drafting a sponsorship letter to get local businesses to donate to be included in a basket for the winners.

MOTION TO AWARD Residential Beautification Award to Arlyn Pabon, 404 Ridges Drive and the Commercial Beautification Award to Paw Petting, 28319 US Hwy 27, made by Chair Aguilar and seconded by Member Joubert passed by consensus.

Ayes: Aguilar, Joubert, Smith

4. Discussion, Tree Board Duties and Responsibilities

MOTION TO TABLE Duties & Responsibilities discussion until the next meeting, made by Vice-Chair Smith and seconded by Chair Aguilar, passed by consensus.

Ayes: Aguilar, Joubert, Smith

5. Discussion of Tree Board Goals for 2023/2024 FY

The Tree Board discussed their goals for 2024 with Staff to include STEM Night, participating in the Christmas Parade.

MOTION TO ACCEPT considerations coming up with ideas for Christmas & STEM night, made by Vice-Chair Smith and seconded by Chair Aguilar, passed by consensus.

Ayes: Aguilar, Joubert, Smith

6. Discussion, 2023/2024 Budget

The board discussed budget for Beautification Award winners, Arbor Day Project, shirts for new board members, Library possibly helping with nature centered programs during the summer, tent with their logo for Tree Board to use at events.

MOTION TO ACCEPT all ideas and will assign dollar amounts at the next meeting, made by Vice-Chair Smith and seconded by Member Joubert, passed by consensus.

Ayes: Aguilar, Joubert, Smith

7. Discussion, 2024 Arbor Day Celebration

With the board holding city wide cleanup for residents the previous couple of years, the board discussed other possible ideas for their 2024 Arbor Day project.

MOTION TO APPROVE landscaping of the new Veterans Memorial made by Vice-Chair Smith and seconded by Member Joubert, passed by consensus.

Ayes: Aguilar, Joubert, Smith

8. Discussion, Tree Trimming and Removal Update

Public Works Director, John Vice, provided an update on the trees.

DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

Johnny Powell, 1854 Canal Rd, wanted to thank the town for use of the Community Center but expressed concern about the state of the chairs that were used as one broke on him.

Public Works Director Vice assured him that the town regularly inspects the chairs and apologized as the chair that broke on him was not a town chair but was left over from a rental the previous weekend.

REPORTS FROM OFFICERS

Public Works Department Comments

Town Administration Comments

- Clerk Glogowski discussed the Dundee Tree Lighting Ceremony on Friday, December 1st at 6:00 p.m.,

the board discussed the Tree Lighting and will again man the Hot chocolate table along with the Planning & Zoning Board members.

MOTION TO DESIGNATE \$500.00 to be spent on supplies for the Tree Lighting Hot Chocolate Table, made by Chair Aguilar, and seconded by Vice-Chair Smith, passed by consensus.

Ayes: Aguilar, Joubert, Smith

- Clerk Glogowski asked if the Tree Board would be participating in the Dundee Christmas Parade on Saturday, December 9th. The board stated that they will enter a float in the parade.
- Clerk Glogowski stated that the next Tree Board Meeting was scheduled for Wednesday, December 20th and questioned if they would be holding the meeting or if they wanted to cancel due to the holidays.

MOTION TO APPROVE moving the December meeting to Wednesday, December 13, 2023, made by Vice-Chair Smith and seconded by Chair Aguilar, passed by consensus.

- Ayes: Aguilar, Joubert, Smith

Board Member Comments

Chairperson Comments

ADJOURNMENT 7:14 pm

Respectfully Submitted,

Melissa Glogowski

Melissa Glogowski, H.R. Coordinator/Exec. Admin. Asst.

APPROVAL DATE: _____

AYES: _____ NAYS: _____