



## **TOWN COMMISSION MEETING MINUTES**

**July 22, 2025, at 6:30 PM**

**COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838**

**Phone: 863-438-8330 | [www.TownofDundee.com](http://www.TownofDundee.com)**

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**CALL TO ORDER** at 6:30 p.m.

**PLEDGE OF ALLEGIANCE** led by Mayor Pennant

**INVOCATION** led by Commissioner Richardson

**RECOGNITION OF SERGEANT AT ARMS** – Sgt. Frese

**ORDINANCE #13-08, PUBLIC SPEAKING INSTRUCTIONS** provided by Mayor Pennant

**ROLL CALL** taken by Town Clerk Erica Anderson

### **PRESENT**

Commissioner Wilson

Commissioner Goddard

Commissioner Richardson

Vice-Mayor Quarles

Mayor Pennant

### **DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR**

*(Each speaker shall be limited to three (3) minutes.)*

Commissioner Quarles motioned to move delegations, questions, and comments to the end of the agenda;  
Commissioner Goddard seconded it.

### **PROCLAMATIONS, RECOGNITIONS, AND DESIGNATIONS**

#### **1. A. PROCLAMATIONS**

##### **1. NATIONAL PARKS & RECREATION MONTH**

Commissioner Goddard moved to approve the National Parks and Recreation Proclamation, seconded by Vice Mayor Quarles.

Voting in favor: Commissioner Goddard, Commissioner Richardsson, Commissioner Wilson, Vice Mayor Quarles, Mayor Pennant 5120      5120

The motion passed unanimously.

Accepting the proclamation was Public Works Supervisor Nick Davis

## **2. FLORIDA WATER PROFESSIONALS' MONTH**

Commissioner Goddard moved to approve the Florida Water Professionals' Month Proclamation, seconded by Vice Mayor Quarles.

Voting in favor: Commissioner Goddard, Commissioner Richardsson, Commissioner Wilson, Vice Mayor Quarles, Mayor Pennant

The motion passed unanimously.

Accepting the proclamation was Utilities Director Tracy Mercer

## **APPROVAL OF AGENDA**

A motion to approve the agenda with the changes below was made by Commissioner Goddard, seconded by Commissioner Richardson.

1. There were (2) proclamations added
2. Item 3. Purchase of garbage carts was added

Voting in favor: Commissioner Goddard, Commissioner Richardsson, Commissioner Wilson, Vice Mayor Quarles, Mayor Pennant

The motion passed unanimously.

## **NEW BUSINESS**

### **3. DISCUSSION & ACTION, RESOLUTION 25-23, PROPOSED MILLAGE RATE FY 2025-2026**

Assistant Attorney Claytor read the title into the record.

Interim Town Manager Carbone read the analysis into the record.

Florida Statutes require the Town to compute a proposed millage rate necessary to fund the proposed budget. The Town must advise the Property Appraiser of its proposed millage rate, rolled-back rate, and the date, time, and place for a public hearing. The Property Appraiser utilizes this information in preparing the notices of proposed property taxes, which are mailed to property owners.

The proposed FY 2025-2026 budget millage rate is 9.8679, which sets the "ceiling" or maximum millage rate and funds the budget with ad valorem taxes. This will provide the Commission the opportunity, if needed, to raise the millage rate from the FY 2025 – 2026 millage rate to provide additional monies for any increases deemed necessary by the Commission. If approved by the Town Commission, the millage rate could be lowered but not increased above 9.8679 without the expense of re-advertising to all property owners.

Mayor Pennant opened the floor for public comment. The following persons spoke against and or questioned the proposed rate increase and expressed their concerns. Ray Hunt, Michelle Thompson, Alethea Pugh, Sharon Doltz, Mr. Jaramillo, Michelle Smith, Jill Kitto, John Voski, and Jan Nelson.

Commissioner Wilson moved to approve Resolution 25-23, seconded by Commissioner Richardson.

Voting in favor: Commissioner Wilson, Commissioner Goddard, Commissioner Richardsson, Vice Mayor Quarles, Mayor Pennant

The motion passed unanimously.

#### **4. DISCUSSION & ACTION, PURCHASE OF GARBAGE CARTS**

Public Works Director, John Vice, presented this item.

Due to the increase in the number of new homes being constructed within Town limits. The Sanitation Department is requesting the purchase of 144 new garbage carts from Cascade Cart Solutions to restock the inventory. These totes will only be set out when the new homes are fully constructed and the new owners have set up a utility account with the Town. Three quotes have been obtained, and the quote from Cascade Cart Solutions is the lowest quote

Mayor Pennant opened the floor for delegations, seeing none, the floor was closed.

A motion to approve the purchase of garbage carts for a price not to exceed \$10,278.00 was made by Commissioner Goddard and seconded by Vice Mayor Quarles

Voting in favor: Commissioner Wilson, Commissioner Goddard, Commissioner Richardsson, Vice Mayor Quarles, Mayor Pennant

The motion passed unanimously.

#### **DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR**

*(Each speaker shall be limited to three (3) minutes.)*

Michelle Thompson asked about the Downtown Dundee Memorial and voiced her concerns with the commission's vote.

Scott Kaplan spoke about 119 Polk Ave being derelict and needing to be torn down.

Alethea Pugh inquired if the town intends to sponsor its own summer camp.

#### **REPORTS FROM OFFICERS**

**Polk County Sheriff's Office** – Sgt. Frese presented the following report:

- Deputies responded to 249 calls
- 227 traffic stops
- 38 citations
- 1,722 Community contacts
- 65 offense reports

**Dundee Fire Department** – Interim Town Manager Carbone presented the following report:

- For June 2025, 72 calls for service, 683 for the year
- 3 fires
- 1 special event
- 2 false alarms
- 16 good intentions
- 3 public assists
- 2 hazardous conditions

- 45 rescue calls

**Town Attorney** – Provided updates on the adoption of Senate Bill 180. He went on to provide updates on contract negotiations with Mr. Cassell.

**Department Updates** – None

**Town Manager** – Interim Town Manager Carbone stated the Back 2 School Bash is Saturday morning from 9 am-12 pm at the Town of Dundee Fire Department. He went on to propose the following dates for Budget Workshops with the commission.

Tuesday, August 12, from 4-6 pm

Tuesday, August 26, from 4-6 pm

Thursday, August 28, from 2-6 pm

**Commissioners**

Commissioner Richardson thanked law enforcement and staff, and welcomed the new Finance Director, Shaina Uddin.

Commissioner Goddard thanked everyone in attendance.

Commissioner Wilson thanked everyone for being in attendance and apologized for any disappointment from the community concerning the commission's vote and encouraged everyone to attend the budget workshops.

Vice Mayor Quarles thanked everyone for attending the meeting.

Mayor Pennant provided closing remarks and encouraged community participation in the upcoming budget process.

**ADJOURNMENT** at 8:25 p.m.

Respectfully submitted,

**Erica Anderson**

Erica Anderson, Town Clerk

**APPROVAL DATE:**

***PUBLIC NOTICE:*** Please be advised that if you desire to appeal any decisions made as a result of the above hearing or meeting, you will need a record of the proceedings and in some cases, a verbatim record is required. You must make your own arrangements to produce this record. (Florida statute 286.0105)

*If you are a person with disability who needs any accommodations in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the town clerk's office at 202 east main street, Dundee, Florida 33838 or phone (863) 438-8330 within 2 working days of your receipt of this meeting notification; if you are hearing or voice impaired, call 1-800-955-8771.*