



TOWN COMMISSION MEETING

August 26, 2025 at 6:30 PM

AGENDA ITEM TITLE:	DISCUSSION & ACTION, TREE BOARD COVERED ARCH BENCH PURCHASE
SUBJECT:	Tree Board purchase of one (1) covered arch bench
STAFF ANALYSIS:	<p>Town staff introduced the Tree Board to a vendor, Noblewins, which produces a 100% recycled bench with a protective cover. Staff recommended this as a potential beautification and branding project for the downtown district. On August 20, 2025, staff formally presented the proposal to the Tree Board. The Tree Board approved the purchase and installation of the bench and cover on Main Street as part of their Tree Board Budget through the Arbor Day Foundation.</p> <p>The purchase price covers the bench and delivery, while Town staff will handle the installation. Noblewins is the sole manufacturer of this product, which is why a sole-source letter has been provided in lieu of three price quotes.</p>
STAFF CONTACT:	Public Works Director, John Vice
FISCAL IMPACT:	\$9,227.50
STAFF RECOMMENDATION:	Staff recommends approval
ATTACHMENTS:	Quote Sole Source Letter Picture of proposed graphics