



TOWN COMMISSION SPECIAL MEETING MINUTES

July 15, 2025, at 8:00 AM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | www.TownofDundee.com

CALL TO ORDER at 8:04 a.m.

PLEDGE OF ALLEGIANCE led by Mayor Pennant

INVOCATION led by Commissioner Wilson

ORDINANCE #13-08, PUBLIC SPEAKING INSTRUCTIONS provided by Mayor Pennant

ROLL CALL taken by Town Clerk Erica Anderson

PRESENT

Commissioner Wilson

Commissioner Goddard

Commissioner Richardson

Vice-Mayor Quarles

Mayor Pennant

DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

(Each speaker shall be limited to three (3) minutes)

Mayor Pennant opened the floor for delegations, seeing none, the floor was closed.

APPROVAL OF AGENDA

A motion to approve the agenda was made by Commissioner Wilson, seconded by Vice Mayor Quarles.

Voting in favor: Commissioner Wilson, Commissioner Goddard, Commissioner Richardsson, Vice Mayor Quarles, Mayor Pennant

The motion passed unanimously.

NEW BUSINESS

1. DISCUSSION & ACTION, TOWN MANAGER INTERVIEWS

Mr. Thomas with Strategic Government Resources presented the interview process with the Commission and outlined candidate questions.

The Commission interviewed the following candidates for the role of Town Manager.

1. Micheal Manning
2. Ken Cassell

The commission took a short recess and returned at 1:45 pm.

Mayor Pennant opened the floor for public comment.

Ms. Alethea Pugh said the commission did a great job and said she would want to know why the candidates wanted to come to the Town of Dundee.

Mr. Thomas facilitated questions from the commission and next steps in the hiring process.

There was a consensus amongst the commission to select Ken Cassell as Town Manager pending an approved contract and background check and move forward with negotiations.

ADJOURNMENT at 2:38 p.m.

Respectfully submitted,

Erica Anderson, Town Clerk

APPROVAL DATE:

PUBLIC NOTICE: Please be advised that if you desire to appeal any decisions made as a result of the above hearing or meeting, you will need a record of the proceedings and in some cases, a verbatim record is required. You must make your own arrangements to produce this record. (Florida statute 286.0105)

If you are a person with disability who needs any accommodations in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the town clerk's office at 202 east main street, Dundee, Florida 33838 or phone (863) 438-8330 within 2 working days of your receipt of this meeting notification; if you are hearing or voice impaired, call 1-800-955-8771.