\* \* \* \* \* \* \* \*

SPACE FOR RECORDING

**ORDINANCE NO.: 23-12** 

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF DUNDEE, FLORIDA, EXTENDING THE CORPORATE LIMITS OF THE TOWN OF DUNDEE, FLORIDA, SO AS TO INCLUDE THEREIN ADDITIONAL TERRITORY LYING CONTIGUOUS AND ADJACENT TO THE PRESENT BOUNDARIES OF THE TOWN OF DUNDEE, FLORIDA; DESCRIBING SAID ADDITIONAL TERRITORY; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR CONFLICTS, SEVERABILITY, CODIFICATION; THE ADMINISTRATIVE CORRECTION OF SCRIVENER'S ERRORS AND AN EFFECTIVE DATE. (GENERAL LOCATION: ALL OF STEWARD ROAD FROM LAKE MABLE LOOP ROAD SOUTH TO ALMBURG ROAD, DUNDEE, FLORIDA).

WHEREAS, the Town of Dundee (the "Town") is a Florida municipal corporation vested with home rule authority pursuant to the Municipal Home Rule Powers Act (F.S. Chapter 166) and Article VIII, §2 of the Florida Constitution; and

WHEREAS, pursuant to Section 2(b), Article VIII of the Florida Constitution and Chapter 166, Florida Statutes, the Town is vested with governmental, corporate and proprietary powers to enable it to conduct municipal government, perform municipal functions, and render municipal services, including the general exercise of any power for municipal purposes; and

WHEREAS, the applicant-initiated petition to voluntarily integrate territory into the Town of Dundee, Florida, has been filed requesting the Town of Dundee to extend its corporate limits to include certain property herein described; and

**WHEREAS**, the Town of Dundee deems it expedient and practical to incorporate said territory as the same is in conformity with overall plans for extending the boundaries of the Town of Dundee; and

**WHEREAS**, the property herein described is contiguous and adjacent to the corporate limits of the Town of Dundee, and the property will become a part of the unified corporate area with respect to municipal services and benefits.

## NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE TOWN OF DUNDEE, FLORIDA:

- 1. **RECITALS.** The above factual recitals (WHEREAS clauses) are hereby adopted by the Town Commission of the Town of Dundee as the legislative findings and form a factual and material basis for the passage of this Ordinance.
- 2. **ANNEXATION PETITION.** A petition has been filed to integrate territory into the Town of Dundee, Florida, as attached hereto as **Composite Exhibit "A"** and made a part hereof by reference.
- 3. **PROPERTY INFORMATION.** The Town Commission of the Town of Dundee, Florida, does hereby annex into the corporate limits of the Town of Dundee, Florida, the property as legally described and depicted (i.e., location map) in **Composite Exhibit "B"** attached hereto and made a part hereof.
- 4. **CONFLICTS.** All ordinances in conflict herewith are hereby repealed to the extent necessary to give this Ordinance full force and effect, provided, however, that nothing herein shall be interpreted so as to repeal any existing ordinance or resolution relating to means of securing compliance with the Town of Dundee Land Development Code unless such repeal is explicitly set forth herein.
- 5. **SEVERABILITY.** If any section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance. The Town of Dundee, Florida, hereby declares that it would have passed this Ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.
- 6. <u>ADMINISTRATIVE CORRECTION OF SCRIVENER'S ERRORS AND</u>

  <u>CODIFICATION.</u> It is the intention of the Town Commission that the provisions of this Ordinance shall be codified; and that sections of this Ordinance may be renumbered or

re-lettered and the word "ordinance" may be changed to, "section", or such other appropriate word or phrase in order to accomplish such intentions; sections of this Ordinance may be renumbered or re lettered and the correction of typographical and/or scrivener's errors which do not affect the intent may be authorized by the Town Manager or his or her designee, without need of public hearing, by filing a corrected or re-codified copy of same with the Town Clerk.

7. **EFFECTIVE DATE.** This ordinance shall take effect immediately after second reading.

**INTRODUCED AND PASSED** on first reading at a regular meeting of the Town Commission of the Town of Dundee held this 14<sup>th</sup> day of November, 2023.

**PASSED AND ADOPTED** on second reading/public hearing at the meeting of the Town Commission of the Town of Dundee assembled on the 12<sup>th</sup> day of December, 2023.

	TOWN OF DUNDEE, FLORIDA
ATTEST:	Mayor-Samuel Pennant
TOWN CLERK – Trevor Douthat	
Approved as to form:	
TOWN ATTORNEY - Frederick J. Murphy Jr	-

# COMPOSITE EXHIBIT "A" Ordinance 23-12 Annexation Petition



## Town of Dundee

#### **Voluntary Annexation Application**

124 Dundee Road • PO Box 1000 • Dundee, FL 33838 • (863) 438-8335 • Fax (863) 438-8335

In addition to the application, please provide all materials as listed on the application checklist. It is important that all information be complete and accurate when submitted to the Town. Additional pages may be attached to provide necessary information. The project name should be based on the ownership of the property. This name will be used for companion Future Land Use and Zoning applications.

#### SITE INFORMATION

Stoward Poad			
Project Name: Steward Road			
Parcel I.D.#:			
Site Address or General Location: _			
Present Use of the Property: Public	Road		
Existing Structures Located on the S	ite: None		
Total Acreage:	Number of	Residents on Sit	e:
Legal Description of the Property: _	All of Steward Rd from Lk Mab Road that lies within the above	e-described corridor, all ly	ing and being in the North 3/4 of Section 35
	PROPERTY OWNE	Township 28 S.,	Range 27 E , Polk County, Florida.
Name: Town of Dundee	•		
Mailing Address: 202 E. Main Street			
City: Dundee	State: FL	Zip:	33838
Home/Mobile Phone: (863)438-833			
	APPLICANT/AGEN	IT:	
Name: Town of Dundee	711 - 210 - 111 - 17 - 12 - 1		
Mailing Address: SAME AS ABOVE.			
City:			
Home/Mobile Phone:			
Email Address:			
Applicant is:			□ Lessee
Applicant is. 🖾 Owner 🗀 Ago	entynepresentative		
Date Application Accepted by Town			
Project ID Number:			
Application Fee Amount Paid: Review Deposit Amount Paid:			

#### Voluntary Annexation Application

124 Dundee Road • PO Box 1000 • Dundee, FL 33838 • (863) 438-8335 • Fax (863) 438-8335

### 

## Signature of Owner Signature of Owner Signature of Owner Printed Name of Owner Printed Name of Owner STATE OF FLORIDA **OWNER'S NOTARIZATION** COUNTY OF POLK The foregoing instrument was acknowledged before me, by means of $\Box$ physical presence or $\Box$ online notarization, this \_\_\_\_\_ day of \_\_\_\_\_\_ 20\_\_\_, by, as, on its behalf, who is personally known to me or who has produced \_\_\_ identification. Notary Public, State of Florida **Printed Name** My commission expires: Page 2 of 4 Voluntary Annexation Application

124 Dundee Road • PO Box 1000 • Dundee, FL 33838 • (863) 438-8335 • Fax (863) 438-8335

#### AGENT, LESSEE, OR BUYER'S SIGNATURE PAGE

(I) (We), Town of Dundee	being being		
duly sworn, depose and say that (I) (we) se	erve as Agent for the owner(s)		
	d that the owner(s) (has) (have) authorized (me) (us)		
to act in this capacity.			
Further, (I) (we) depose and say that the statements and answers herein contained and other information attached hereto present the arguments in behalf of the petition herein requested to the best of (my) (our) ability and that the statements and information above referred to are in all respects true and correct to the best of (my) (our) knowledge and belief.			
AGENT, LE	ESSEE, OR BUYER(S)		
4.0			
Signature of Agent, Lessee, or Buyer(s)	Signature of Agent, Lessee, or Buyer(s)		
Printed Name of Agent, Lessee, or Buyer(s)	Printed Name of Agent, Lessee, or Buyer(s)		
Signature of Agent, Lessee, or Buyer(s)	Signature of Agent, Lessee, or Buyer(s)		
Printed Name of Agent, Lessee, or Buyer(s)	Printed Name of Agent, Lessee, or Buyer(s)		
STATE OF FLORIDA	AGENT, LESSEE, OR BUYER(S) NOTARIZATION		
COUNTY OF POLK			
The foregoing instrument was acknowledged before me, by means of physical presence or online notarization, this 38 day of September, 2033, by, as, on its behalf, who is personally known to me or who has produced as identification.			
	Notary Public, State of Florida		
	Brend J Carter		
Notary Public State of Florida Brenda J Carter	Printed Name		
My commission HH 359371			
Voluntary Annexation Application	Page 3 of 4		

124 Dundee Road • PO Box 1000 • Dundee, FL 33838 • (863) 438-8335 • Fax (863) 438-8335

#### Request for Extension of Processing Time

Conta	act Information:			
Revie	w Project Name:			
Application Request:				
Prope	erty Description:			
Name	of Applicant/Property Owner/Agent:			
Mailir	ng Address:			
Phone	e: Email:			
Pursu applic Statut	as Statutes Review Requirements ant to Section 166.033 of the Florida Statutes, the Town of Dundee (the "Town") must process cations for "development orders" and "development permits" (as defined by Section 166.033(4), Florida tes (2022)) pursuant to the statutory time frames set forth by applicable Florida law.  Fically, upon the Town's receipt of an application for a "development order" and/or "development			
permi writte of def	it," the Town of Dundee Development Services Department (the "Department") must review and issue a en response to the applicant indicating the application is complete or specify with particularity any areas iciency. The time frame(s) set forth by Section 166.033 of the Florida Statutes shall be applicable to each eation for a "development order" and/or "development permit."			
please proce action	quest an extension of processing time and waiver of the limitation on requests for additional information, a fill out and sign this form and return it to the Department. Applicants may request an extension of ssing time at the time of (filing an initial application or at any time an application is pending before final in Please be advised that the Applicant may incur additional costs and fees which include, but shall not litted to, notice and advertising costs.			
	e Applicant/Agent for Applicant for a "development order" or "development permit" from the Town of ee, I hereby request (check all that apply):			
	A complete waiver of all statutory processing time limits			
	An extension of days for the Town to issue final action approving, approving with conditions or denying an application for development permit or development order (up to 180 additional days)			
	A waiver of the limitation on requests for additional information per F.S. 166.033(2022).			
	Decline the waiver and agree to comply with the time frames set forth in F.S. 166.033(2022).			

#### Voluntary Annexation Application

124 Dundee Road • PO Box 1000 • Dundee, FL 33838 • (863) 438-8335 • Fax (863) 438-8335

#### FINANCIAL RESPONSIBILITY FORM

The undersigned, as the Property Owner, Lessee, Contract Purchaser, or Applicant (circle one), acknowledges responsibility for all Town expenses associated with the referenced application, including time spent by the Town's consultants consistent with the Town's adopted application fee schedule, extraordinary expenses, and development review deposit policies (Section 8.08.00 of the Land Development Code and Resolution 2007-02).

Name: Town of Dundee	Title: Owner /Agent
Company:	
Company Address: 202 E. Main Street	
City/State/Zip Code: Dundee, FL 33838	
Telephone Number: (863)438-8330	
Email Address:	
I hereby certify that all information contained he	
1. Signed this 28 day of Sopland	<u>br</u> 20_23
Signature of Property Owner, Lessee, Contract P	washana an Amelianat (circle and)
Signature of Property Owner, Lessee, Contract P	urchase, or Applicant (circle one)
STATE OF FLORIDA	
COUNTY OF POLK	
The foregoing instrument was acknowledged before	e me by means of X physical presence or $\square$ online
notarization, this 28 day of September, 20	
me or who has produced	as identification.
	Evenly Carter
Nota	ary Public, State of Florida
Br	ends J Carter
Notary Public State of Florida Brenda J Carter My Commission HH 359371	ted Name
Expires 2/7/2027	



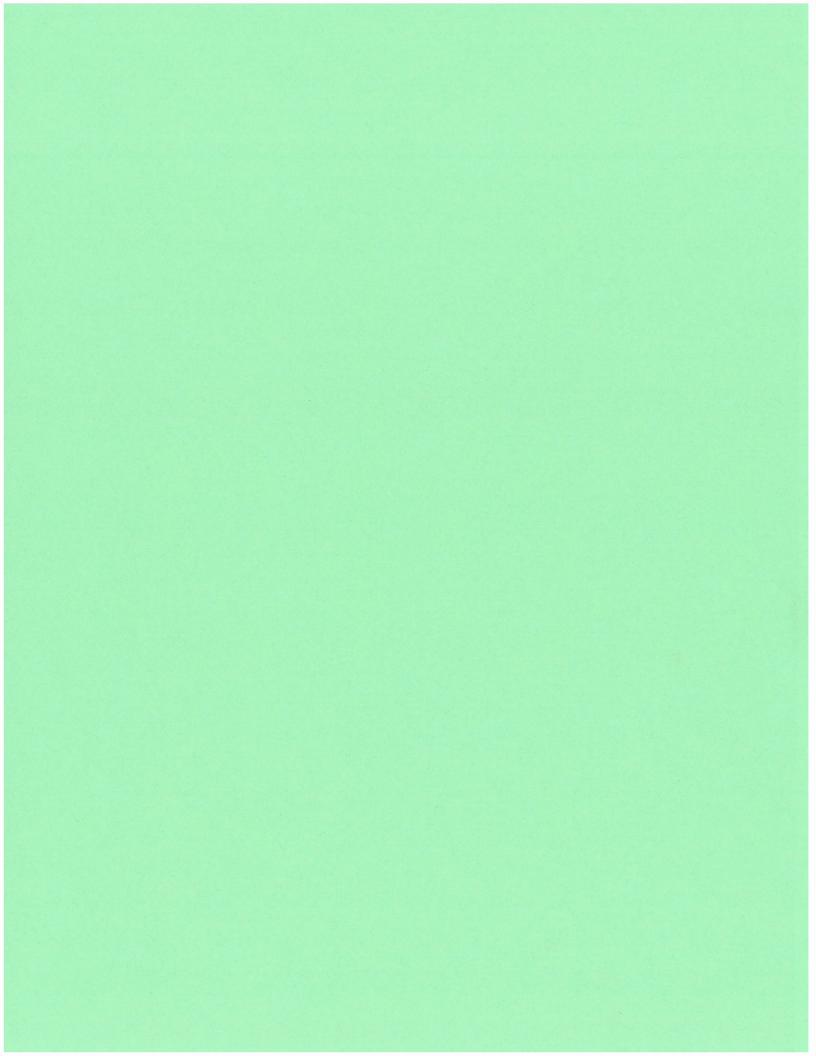
#### Time

10wn of Dunaee	Request for Extension of Processing
124 Dundee Road • PO Box 1000 • Dundee, FL	. 33838 • (863) 438-8335 • Fax (863) 438-8335
Jed.	9-28-2023 Date
Signature of Applicant/Agent for Applicant	Date
STATE OF FLORIDA	
COUNTY OF POLK	
The foregoing instrument was acknowledged before me notarization, this day of the law of	by, as, on its behalf, who is personally known to as identification.
me of who has produced	as identification.
B)	ren da Jante
·	ublic, State of Florida
Brev	rda I Carter
My commission HH 359371  Expires 2/7/2027	ame
Date Accepted by Town:	
Project ID Number:	

# TOWN OF DUNDEE STEWARD ROAD VOLUNTARY ANNEXATION LOCATION MAP



# STEWARD ROAD VOLUNTARY ANNEXATION **AERIAL MAP** STEWARDIRD SCENICHWYN ALMBURG RD Area of Steward X5 Rd to be Annexed





Howard Bd, Row

INSTR \$ 2023217937
BK 12838 Pss 2232-2240 PG(s)9
RECORDED 09/15/2023 01:47:55 PM
STACY M. BUTTERFIELD, CLERK OF COURT
POLK COUNTY
RECORDING FEES \$78.00
RECORDED BY Shakcamp

#### **RESOLUTION NO. 23-16**

OF TOWN THE RESOLUTION COMMISSION OF THE TOWN OF DUNDEE, FLORIDA; AFFIRMATIVELY ACCEPTING THE CONVEYANCE OF THAT CERTAIN REAL PROPERTY FROM POLK COUNTY, FLORIDA TO THE TOWN OF DUNDEE, FLORIDA, AS MORE PARTICULARLY DESCRIBED IN THE COUNTY DEED EXECUTED AND DELIVERED BY POLK COUNTY, FLORIDA TO THE TOWN OF DUNDEE AND RECORDED ON A SALE , 2023, IN THE OFFICIAL RECORDS BOOK (2507, PAGE (372-1376) **PUBLIC** RECORDS OF POLK COUNTY, FLORIDA; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on July 25, 2023, Polk County, a political subdivision of the State of Florida, delivered the Agreement For The Transfer of Public Roads Between The Town of Dundee, Florida and Polk County, Florida and County Deed (collectively referred to as the "Agreement") for the conveyance of real property more particularly described therein and attached hereto as Composite Exhibit "A" and incorporated herein by reference; and

WHEREAS, on July 25, 2023, the Town Commission of the Town of Dundee, at a duly noticed public meeting, approved the Agreement which provided for the transfer and conveyance of public rights-of-way located within and/or adjacent to the corporate limits of the Town of Dundee, Florida; and

whereas, on 2023, Polk County Board of County Commissioners, at a duly noticed public meeting, approved the Agreement which included, but was not limited to, the County Deed (the "Deed") which provided for the transfer and conveyance of public rights-of-way more particularly described therein and located within and/or adjacent to the corporate limits of the Town of Dundee, Florida; and

WHEREAS, the Transfer Deed was recorded on August 12. 2023, in Official Records Book (2007). Pagel373-137-0f the public records of Polk County, Florida.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF DUNDEE, FLORIDA:

1. The Town Commission of the Town of Dundee, Florida hereby affirmatively accepts from Polk County, Florida the conveyance of said real property described in the County Deed delivered and recorded on August 10

\_\_\_\_\_, 2023, in Official Records Book 12504, Page 1372-1376 of the public records of Polk County, Florida, a copy of which is attached hereto as Composite Exhibit "A" and incorporated herein by reference.

- Upon receipt of an executed County Deed, the Town Clerk is authorized and directed to record this Resolution and County Deed in the public records of Polk County, Florida.
- 3. This Resolution shall take effect immediately upon passage.

**READ, PASSED** and **ADOPTED** at a duly called meeting of the Town Commission of the Town of Dundee, Florida, assembled on the 25th day of July, 2023.

TOWN OF DUNDEE

Sam Pennant, Mayor

ATTEST WATH SEAL

Trevor Douthat, Town Clerk

Approved as to form:

Frederick Murphy Jr., rown Attorney

INSTR \$ 2023196231
BK 12808 Pes 1372-1376 PG(s)5
RECORDED 02/21/2023 03:37:51 PH
STACY M. BUTTERFIELD, CLERK OF COURT
POLY COUNTY
RECORDING FEES \$44.00

AGREEMENT FOR TRANSFER OF PUBLIC ROADS HILItorn

between

THE TOWN OF DUNDEE, FLORIDA

and

#### POLK COUNTY, FLORIDA

ALL OF STEWARD ROAD FROM LAKE MABEL LOOP ROAD SOUTH TO ALMBURG ROAD IN DUNDEE, FLORIDA.

This is an Agreement by and between the Town of Dundee, a municipal corporation of the State of Florida (TOWN), and Polk County, a political subdivision of the State of Florida (POLK), their respective successors and assigns.

#### WITNESSETH

WHEREAS, Chapter 335, Florida Statutes, Subsection 335.0415(3) authorizes the transfer of public roads between jurisdictions by mutual agreement of the affected governmental entities; and

WHEREAS, Campbell Road is a Local Residential Road and is within the County Road System that lies within and adjacent to the corporate limits of the TOWN; and

WHEREAS, TOWN has requested, and POLK has agreed to the transfer of all of Steward Road from Lake Mabel Loop Road south to Almburg Road, (ROAD) in order to accommodate the transfer of maintenance and operational responsibilities to TOWN; and

WHEREAS, Chapter 337, Florida Statutes, Subsection 337.29(3) provides that upon such transfer, liability for torts shall be in the governmental entity having operation and maintenance responsibility for such roads; and

WHEREAS, a transfer of the ROAD is in the best interests of TOWN and of POLK; and

NOW, THEREFORE, in consideration of the promises, mutual covenants, and conditions hereinafter contained, the parties agree as follows:

SECTION 1: Recitals

Florida.

The above recitals are true and correct and incorporated herein.

SECTION 2: Description of public roads subject to agreement

THE ROAD as depicted on the map attached hereto and made a part hereof as Attachment "A", and more particularly described as:

All of Steward Road from Lake Mabel Loop Road south to Almburg Road, including any rights-of-ways for Steward Road that lies within the above-described corridor, all lying and being in the North 3/4 of Section 35, Township 28 South, Range 27 East, Polk County,

SECTION 3: Transfer and acceptance of roads

POLK agrees to transfer, by County Deed, the ROAD as described above, and TOWN agrees to acknowledge and accept this transfer via Resolution adopted by the Governing Body of the TOWN. Upon the delivery and recording of a COUNTY Deed and affirmative acceptance by the TOWN via Resolution adopted by the Governing Body of the TOWN both parties agree that, the ROAD thus transferred will no longer be a part of the Polk County Road System, will become part of the Town of Dundee Road System, and all jurisdiction over the road and the responsibility for operation and maintenance of the road and associated infrastructure will be with TOWN.

SECTION 4: Liability for torts

As provided in Sections 335.0415 and 337.29, Florida Statutes, upon transfer of the ROAD from POLK to TOWN, liability for torts shall be in the TOWN, subject to the limitations of liability set forth in Section 768.28. Florida Statutes, and any other applicable sovereign

immunity defense and for defenses available under applicable Florida law.

Nothing contained in this Agreement shall be deemed a waiver, expressed or implied, of the Town's or County's sovereign immunity or an increase in the limits of liability contained in Section 768.28. Florida Statutes, regardless of whether any such obligations are based in tort, contract, statute, strict liability, negligence, product liability or otherwise.

### SECTION 5: Costs of transfer of public roads

COUNTY will record the Agreement and County Deed. Any and all costs associated with this transfer of public roads shall be home by TOWN.

#### **SECTION 6: Amendments**

No modification, amendment, or alterations of the terms or conditions contained herein shall be effective unless contained in the written document executed by the parties hereto with the same formality, and of equal dignity herewith.

#### **SECTION 7: Severability**

In the event any provision of this Agreement is held to be unenforceable for any reason, the unenforceability shall not effect the remainder of the Agreement which shall remain in full force and effect and enforceable in accordance with its terms.

#### SECTION 8: Term

This Agreement is effective upon approval of the parties respective Governing Bodies and execution by both parties set out below.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement on the respective dates under each signature: Polk County, through its Board of County Commissioners, signing by and through its Chairman, authorized to execute the same by Board action on the Lagrange by and through its Mayor, authorized to execute the same by TOWN Commission action on the Lagrange by and through its Mayor, authorized to execute the same by TOWN Commission action on the Lagrange by and through its Mayor, authorized to execute the same by TOWN Commission action on the Lagrange by and through its Mayor, authorized to execute the same by TOWN Commission action on the Lagrange by Town Of DUNDEE

By:

Town Of DUNDEE

By:

Sam Pennant, Mayor

This Lagrange by Lagrange by Attorney

ATTEST:

Stacy M. Butterfield, Clerk

POLK COUNTY

Board of County

Board of County

Foundation of County

Board of County

Board of County

Foundation of County

Board of County

Board of County

County

Frederical Advanced by Board

Frederical Advanced by Town Attorney

ATTEST:

Stacy M. Butterfield, Clerk

POLK COUNTY

Board of County

Board of County

Frederical Advanced by Board

Frederica

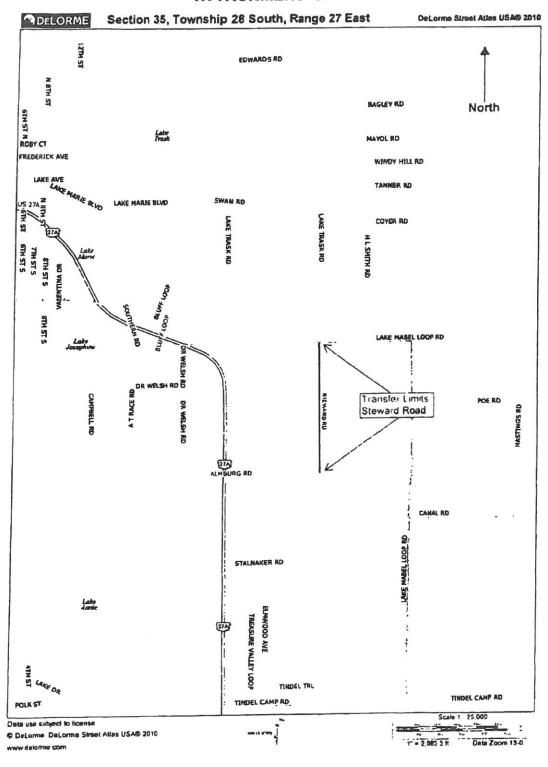
George Lindsey HI. Chairman

R.41

Reviewed as to form and legality

odni Allorney's Office

#### **ATTACHMENT "A"**



This instrument prepared under The direction of: R, Wade Allen, Administrator Polik County Real Estate Services P. O. Box 9005, Drawer RE 01 Bartow, Florida 33831-9005 By: Tareas Hase Road Transfer, Steward Road INSTR \$ 2023196232
BK 12808 Ps 1377 PG(s)1
RECORDED 08/21/2023 03:37:51 PM
STACY N. BUTTERFIELD, CLERK OF COURT
POLK COUNTY
DEED DOC \$0.70
RECORDING FEES \$10.00
RECORDED BY military

#### **COUNTY DEED**

THIS DEED, made this 8th day of August, 2023 by POLK COUNTY, a political subdivision of the State of Florida, Grantor, to the TOWN OF DUNDEE, a Florida Municipal Corporation, whose address is, 202 East Main Street, Dundee, Florida 33838, Grantee

WITNESSETH: That the Grantor, for and in consideration of the sum of \$1.00, to it in hand paid by the Grantee, receipt whereof is hereby acknowledged, has granted, bargained, and sold to Grantee, its successors and assigns forever, all the right, title, interest, including interests, if any, in rights which may have been reserved by operation of Section 270.11 Florida Statutes, claim, and demand, which the Grantor has in and to the following described land lying and being in Polk County, Florida, to wit:

All of Steward Road from Lake Mabel Loop Road south to Almburg Road, including any rights-of-ways for Steward Road that lies within the above-described corridor, all lying and being in the North 3/4 of Section 35, Township 28 South, Range 27 East, Polk County, Florida.

The purpose of this County Deed is to convey the Grantor's interest in the right-of-way pursuant to Florida Statutes 335.0415 and 337.29 for the public road.

IN WITNESS WHEREOF, said grantor has caused these presents to be executed in its name by its Board of County Commissioners, acting by the Chair or Vice-Chair of said board, the day and year aforesaid.

ATTEST:

**GRANTOR:** 

Stacy M. Butterfield Clerk to the Board

Deputy Clerk

Polk County, Florida

George Lindsey H, Chairman Board of County Commissioners

(Seal)



Book12838/Page2240 CFN#2023217937

Page 9 of 9

I hereby certify that the foregoing is a true copy of the record in my office this day, Sep 15, 2023. Redacted \_\_ Unredacted/law \_\_\_\_Stacy M, Butterfield, Clerk of Court Polk County, Florida By Jan \_\_\_\_\_ Deputy Clerk

#### COMPOSITE EXHIBIT "B" Ordinance No. 23-12 Legal Description

All of Steward Road from Lake Mabel Loop Road south to Almburg Road, including any rights-of-ways for Steward Road that lies within the above-described corridor, all lying and being in the North 3/4 of Section 35, Township 28 South, Range 27 East, Polk County, Florida.

#### COMPOSITE EXHIBIT "B" Ordinance No. 23-12 Location Map

