



# PLANNING AND ZONING BOARD MEETING

## DECEMBER 18, 2025 at 5:30 PM

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<b>AGENDA ITEM TITLE:</b>	DISCUSSION & ACTION, APPOINTMENT OF CHAIRPERSON & VICE-CHAIRPERSON
<b>SUBJECT:</b>	The Planning and Zoning Board will consider and appoint a new Chairperson & Vice-Chairperson.
<b>STAFF ANALYSIS:</b>	<p>Section 8.02.01.01(6) of the Land Development Regulations states:</p> <p>“At the first meeting held after January 1 of each year, the board shall appoint a chairman, and the chairman shall appoint a vice-chairman, and other such officers as deemed necessary. The chairman, or in his absence, the vice-chairman, shall preside over all meetings of the board. Officers shall serve terms of one year.” For your convenience, Section 8.02.01—outlining the duties and structure of the Planning and Zoning Board—is attached. With the resignation of Chairman Jeffery Guenter at the October meeting, it is necessary for the Board to elect a new chairperson and Vice-Chairperson at this meeting.</p>
<b>FISCAL IMPACT:</b>	No Fiscal Impact
<b>STAFF RECOMMENDATION:</b>	Staff recommends a Chairman and Vice-Chairman be appointed in keeping with Section 8.02.01.01 (6)
<b>ATTACHMENTS:</b>	Section 8.02.01 – Planning & Zoning Board