



## TOWN COMMISSION MEETING MINUTES

June 11, 2024 at 6:30 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | [www.TownofDundee.com](http://www.TownofDundee.com)

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**CALL TO ORDER** by Mayor Pennant at 6:30PM

**PLEDGE OF ALLEGIANCE** led by Mayor Pennant

**INVOCATION** given by Mayor Pennant

**RECOGNITION OF SERGEANT AT ARMS** - Sergeant Anderson

**ORDINANCE #13-08, PUBLIC SPEAKING INSTRUCTIONS** given by Mayor Pennant

**ROLL CALL** given by Town Clerk Douthat

**PRESENT**

Bert Goddard  
Willie Quarles  
Mary Richardson  
Sam Pennant

**ABSENT**

Steve Glenn

***MOTION TO EXCUSE Commissioner Glenn made by Goddard, Seconded by Richardson. Passed unanimously. Voting Yea: Goddard, Quarles, Richardson, Pennant***

**DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR**

*(Each speaker shall be limited to three (3) minutes)*

Diana Mikash, 309 Dolce Dr, thanked the Town for the hurricane preparedness event. She asked if the Town had considered doing Market Day as an indoor event.

Aletha Pugh, 1367 Swan Lake Cir, asked what the process to join a board for the Town is, specifically the Planning and Zoning Board.

Bernard Hammond, 611 MLK St, asked who maintains Lewis Park.

**APPROVAL OF CONSENT AGENDA: CONSENT AGENDA FOR JUNE 11, 2024**

**A. MINUTES**

- 1. February 15, 2024 Planning & Zoning Meeting**
- 2. May 28, 2024 Town Commission Meeting**

***MOTION TO APPROVE the minutes for the consent agenda for June 11, 2024 made by Goddard, Seconded by Quarles. Passed unanimously.***  
***Voting Yea: Goddard, Quarles, Richardson, Pennant***

**B. AGREEMENTS**

- 1. Central Florida Regional Planning Council Planning Advisory Services Agreement**
- 2. Dewberry Contract**
- 3. Geoplanning Contract**

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

***MOTION TO APPROVE the agreements section of the consent agenda for June 11, 2024 made by Quarles, Seconded by Goddard. Passed unanimously.***  
***Voting Yea: Goddard, Quarles, Richardson, Pennant***

**C. BOARD RESIGNATIONS**

- 1. Jill Kitto, Planning & Zoning Board Resignation**

***MOTION TO ACCEPT the board resignation from the consent agenda for June 11, 2024 made by Goddard, Seconded by Quarles. Passed unanimously.***  
***Voting Yea: Goddard, Quarles, Richardson, Pennant***

**APPROVAL OF AGENDA**

***MOTION TO APPROVE the regular agenda for June 11, 2024 made by Goddard, Seconded by Quarles. Passed unanimously.***  
***Voting Yea: Goddard, Quarles, Richardson, Pennant***

**PROCLAMATIONS, RECOGNITIONS AND DESIGNATIONS**

**1. PROCLAMATION, JUNETEENTH**

***MOTION TO SUPPORT June 19, 2024 as Juneteenth made by Goddard, Seconded by Quarles. Passed unanimously.***  
***Voting Yea: Goddard, Quarles, Richardson, Pennant***

Mayor Pennant read the proclamation into the record and presented it to CCOD.

**2. PROCLAMATION, LGBTQ PRIDE MONTH**

***MOTION TO SUPPORT June 2024 as LGBTQ Pride month made by Quarles, Seconded by Goddard.***  
***Voting Yea: Goddard, Quarles, Pennant***  
***Voting Nay: Richardson***

Mayor Pennant read the proclamation into the record and presented it to Austin Briggs with Polk Pride.

**NEW BUSINESS**

### **3. DISCUSSION & ACTION, ORDINANCE 24-07 HANDBOOK POLICY UPDATE**

Assistant Town Attorney read the ordinance title into the record.

Town Manager Davis gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

***MOTION TO APPROVE*** Ordinance 24-07 on second reading made by Goddard, Seconded by Quarles.

Voting Yea: Goddard, Quarles, Pennant

Voting Nay: Richardson

### **4. DISCUSSION & ACTION, JUNETEENTH TEMPORARY ROAD CLOSURES**

Town Manager Davis gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

***MOTION TO APPROVE Juneteenth temporary road closure*** made by Goddard, Seconded by Richardson. Passed unanimously.

Voting Yea: Goddard, Quarles, Richardson, Pennant

### **5. DISCUSSION & ACTION, JULY 4TH TEMPORARY ROAD CLOSURES**

Town Manager Davis gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

***MOTION TO APPROVE the July 4th temporary road closures*** made by Quarles, Seconded by Richardson. Passed unanimously.

Voting Yea: Goddard, Quarles, Richardson, Pennant

### **6. DISCUSSION & ACTION, BRUSH TRUCK SKID UNIT**

Town Manager Davis gave the analysis.

Fire Chief Carbone gave a presentation on the issues needing repair.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

***MOTION TO APPROVE the brush truck skid unit*** made by Goddard, Seconded by Quarles. Passed unanimously.

Voting Yea: Goddard, Quarles, Richardson, Pennant

## **REPORTS FROM OFFICERS**

Fire Chief Carbone updated the run totals.

Assistant Town Attorney updated the Commission on the Form 6 injunction. He also presented his findings on Governmental spending as requested by the Commission.

Town Manager Davis reminded the Commission about CCOD's Juneteenth events. She updated the Commission on the "Free Libraries" that have been installed throughout the town.

Commissioner Richardson clarified her comments from the May 28, 2024 meeting regarding the "hostile" environment at the Development Services Building.

**ADJOURNMENT** at 7:54PM

Respectfully Submitted,

*Trevor Douthat*

Trevor Douthat, Town Clerk

**APPROVAL DATE:** \_\_\_\_\_