



TOWN COMMISSION BUDGET WORKSHOP MINUTES

July 11, 2023 at 5:00 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | www.TownofDundee.com

CALL TO ORDER at 5:02PM by Vice Mayor Glenn

PLEDGE OF ALLEGIANCE led by Vice Mayor Glenn

ORDINANCE #13-08, PUBLIC SPEAKING INSTRUCTIONS given by Vice Mayor Glenn

ROLL CALL given by Town Clerk Douthat

PRESENT

Steve Glenn

Bert Goddard

Mary Richardson

ABSENT

Willie Quarles

Sam Pennant

MOTION TO EXCUSE Commissioner Quarles made by Goddard, seconded by Richardson. Passed unanimously.

Voting Yea, Glenn, Goddard, Richardson

MOTION TO EXCUSE Mayor Pennant made by Goddard, seconded by Richardson. Passed unanimously.

Voting Yea, Glenn, Goddard, Richardson

DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

(Each speaker shall be limited to three (3) minutes)

NEW BUSINESS

1. DISCUSSION: FY 2023-2024 BUDGET

A. LIBRARY

The Library budget will increase to \$185,619.00. This includes an increase in salaries to accommodate the Step Program and additional book purchases.

Vice Mayor Glenn asked that attendance and usage information for the library be updated quarterly to the Commission.

Assistant Town Attorney Claytor stated that, at the beginning of the meeting, there was no delegation present but a member of delegation did show up during the library presentation and the Vice Mayor should open the floor to delegation.

Vice Mayor Glenn opened the floor for comments from the public; seeing no public come forth, the floor was closed.

B. TOWN MANAGER

The Executive Management Department budget will increase to \$ 309,623.00. This increase will include bringing the HR/Executive Assistant into the Executive Management Department.

Vice Mayor Glenn opened the floor for comments from the public; seeing no public come forth, the floor was closed.

C. FINANCE

The Finance department budget will increase to \$253,614.00. This includes an increase in salary and wages for a new Finance Director.

Vice Mayor Glenn opened the floor for comments from the public; seeing no public come forth, the floor was closed.

D. SPECIAL EVENTS

The Special Events budget will increase to \$90,135.00. This includes the purchase of a tree and materials for a handmade base for the Tree Lighting Ceremony at the Community Center, townwide Centennial signage and Centennial events.

Vice Mayor Glenn opened the floor for comments from the public; seeing no public come forth, the floor was closed.

E. CENTENNIAL EVENTS

Covered under Special Events

Assistant Town Attorney Claytor stated, as a general matter, for the record that the Town is growing and has become too big for the Town Manager to be involved in every decision. Thus, at this point, it is imperative for the Town to invest in additional and more qualified employees.

Jill Kitto, 150 Kitto Lane suggested hiring a part-time person to be the Town's events person.

ADJOURNMENT at 6:22PM

Respectfully Submitted,

Trevor Douthat

Trevor Douthat, Town Clerk

APPROVAL DATE: _____