



TREE BOARD MEETING MINUTES

December 17, 2025, at 5:30 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | www.TownofDundee.com

CALL TO ORDER at 5:30PM by Chair Aguilar

PLEDGE OF ALLEGIANCE led by Chair Aguilar

ROLL CALL given by Deputy Town Clerk Melissa Glogowski

PRESENT

Shiela Aguilar

Edwin Manucy Jr.

Rhonda Sara

ABSENT:

Michelle Smith

Clerk Glogowski informed the board that she had heard from Vice-Chair Smith that she would not be able to attend tonight.

Motion to excuse Michelle Smith, was made by Vice-Chair Smith

Motion Seconded by member Manucy

Voting in favor: Aguilar, Manucy, Sara

The motion passed unanimously

DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

(Each speaker shall be limited to three (3) minutes)

Chair Aguilar opened the floor for delegation. No one was present in delegation, so the floor was closed.

APPROVAL OF MINUTES

1. APPROVAL OF TREE BOARD MINUTES:

- October 15, 2025

Motion to approve the minutes from October 15, 2025 made by member Sara

Motion Seconded by member Chair Aguilar

Voting in favor: Aguilar, Manucy, Sara

The motion passed unanimously

NEW BUSINESS

2. DISCUSSION & ACTION – FY 2025 – 2026 BUDGET & GOALS

Tree Board members discussed the Tree Lighting Ceremony, stated that they would like to add small bottles of water to hand out next year as well. The Board then discussed options for the use of the remaining budget funds, which must be expended by September 30, 2026. The Board discussed participation in Dundee Elementary's S.T.R.E.A.M. Night scheduled for March 12, 2026, as well as potential Arbor Day celebrations to be held on a Saturday in April. Public Works Director John Vice stated that he will present information at the February meeting regarding landscaping at the new splash pad as a potential project for consideration.

3. DISCUSSION – TREE TRIMMING AND REMOVAL UPDATE

Public Works Director, John Vice and Parks & Recreation Department Lead, Mike Driggers provided an update on tree trimming and removal since the last Tree Board meeting.

REPORTS FROM OFFICERS

Public Works Department Comments

- Merry Christmas

Town Administration Comments

- Provided update on the Christmas Tree Lighting and Parade, the Town has received Tree City USA designation for 11th year, Merry Christmas & Happy New Year

Board Members Comments

- None

Chairperson Comments

- Complemented John for all his hard work

ADJOURNMENT at 6:30PM

Respectfully

Submitted,

Melissa Glogowski

Melissa Glogowski
Deputy Town Clerk/Events Coordinator

APPROVAL DATE: _____