



## Meeting Agenda Coversheet

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| <b>MEETING DATE:</b>                                                                                                                                                                     |  | <b>September 8, 2026</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |   | <b>Submitted By: Tracy Mercer, Public Utilities/Special Projects Director</b> |                    |
| <b>SUBJECT:</b><br><i>This will be the name of the Item as it will appear on the Agenda</i>                                                                                              |  | DISCUSSION & ACTION, C&W Equipment Repairs & Maintenance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |   |                                                                               |                    |
| <b>STAFF RECOMMENDATION:</b><br>(MOTION READY)                                                                                                                                           |  | Approval of an emergency purchase for lift station pump replacement at Lincoln Avenue and repairs and parts for the Elementary School (Fredrick / 17) Lift Station.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |   |                                                                               |                    |
| <b>SUMMARY and/or JUSTIFICATION:</b>                                                                                                                                                     |  | <p>This item was introduced by Tracy Mercer. Lincoln Avenue Lift Station experienced pump failure requiring immediate, emergency replacement to prevent sanitary sewer overflows (SSOs) and service disruption. When a pump fails, the lift station or collection system loses its ability to move wastewater, risking wet well overflows, sanitary sewer overflows (SSOs), or loss of water pressure. The Utilities has limited spare pumps, so emergency repairs are needed quickly to restore service and avoid regulatory fines.</p> <p>Emergency procurement was necessary to prevent the imminent risk to public health, the environment, and to maintain regulatory compliance. Avoiding SSOs is required under the Clean Water Act/NPDES frameworks and state environmental regulations; delays can lead to consent orders and fines of \$10,000 per day.</p> <p>Approval of this purchase will ensure continuity of operations, improve service delivery to residents, and support the Town's ongoing commitment to efficiency and fiscal stewardship.</p> |   |                                                                               |                    |
| <b>SELECT, if applicable</b>                                                                                                                                                             |  | <b>AGREEMENT:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |   | <b>BUDGET:</b>                                                                |                    |
|                                                                                                                                                                                          |  | <b>STAFF REPORT:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |   | <b>PROCLAMATION:</b>                                                          |                    |
|                                                                                                                                                                                          |  | <b>EXHIBIT(S):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 1 | <b>OTHER:</b>                                                                 |                    |
| <b>IDENTIFY EACH ATTACHMENT.</b><br><i>For example, an agreement may have 2 exhibits, identify the agreement and Exhibit A and Exhibit B</i>                                             |  | Exhibit A - Invoice #1105, Invoice#11038 and Invoice #11051                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |   |                                                                               |                    |
| <b>SELECT, if applicable</b>                                                                                                                                                             |  | <b>RESOLUTION:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |   | <b>ORDINANCE:</b>                                                             |                    |
| <b>IDENTIFY FULL RESOLUTION OR ORDINANCE TITLE</b><br><i>(If Item is <u>not</u> a Resolution or Ordinance, please erase all default text from this field's textbox and leave blank.)</i> |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |   |                                                                               |                    |
| <b>FISCAL IMPACT (if any):</b>                                                                                                                                                           |  | State what is included in the cost, i.e. new pump, repairs and parts, etc.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |   |                                                                               | <b>\$23,520.00</b> |