



PLANNING & ZONING BOARD MEETING MINUTES

June 15, 2023 at 5:30 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | www.TownofDundee.com

CALL TO ORDER by Chair Gunter at 5:30 PM

PLEDGE OF ALLEGIANCE led by Chair Gunter

ROLL CALL done by Town Clerk Douthat

PRESENT

Suzetta Henson

Jill Kitto

Annette Wilson

Jeff Gunter

ABSENT

Ron Hall

MOTION TO EXCUSE Board Member Hall made by Chair Gunter, Seconded by Jill Kitto, Passed Unanimously
Voting Yea; Henson, Kitto, Wilson, Gunter

DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

(Each speaker shall be limited to three (3) minutes)

Chair Gunter opened the floor for delegation comments, having no one come forward the floor was closed.

APPROVAL OF MINUTES

1. December 15, 2022 Planning & Zoning Meeting
January 19, 2023 Planning & Zoning Meeting
February 16, 2023 Planning & Zoning Meeting

Chair Gunter moved minutes approval to after the presentation as he had not had a chance to review them.

PUBLIC HEARINGS

DISCUSSION ITEMS

2. DISCUSSION, TRANSPORTATION ADEQUACY DETERMINATION AND CONCURRENCY MANAGEMENT PLAN

Town Planner Peterson introduced Alex Anaya with ESRP Corporation.

Assistant Town Attorney Claytor explained Alex Anya role and why the Town has employed his services. This is the first step in determining adequacy and will lead into a full traffic study.

Alex Anaya presented the results of the adequacy determination and concurrency management study.

Member Henson asked if the truck routes through the Town and future updates to the Polk Parkway had been taken into consideration when this study was done.

Alex Anaya assured her that all these things had been considered.

Member Wilson asked if new development would have an impact on impact fees.

Assistant Town Attorney Claytor explained that the concurrency study encompasses many elements, not just roadways.

MOTION TO RECOMMEND APPROVAL to the Town Commission of the transportation adequacy determination and concurrency management plan presented by ESRP made by Chair Gunter, seconded by Wilson. Passed unanimously.

Voting YEA; Gunter, Henson, Wilson

MOTION TO APPROVE meeting minutes from December 15, 2022 made by Gunter, seconded by Henson. Passed unanimously.

Voting YEA; Gunter, Henson, Wilson

MOTION TO APPROVE meeting minutes from January 19, 2023 made by Gunter, seconded by Henson. Passed unanimously.

Voting YEA; Gunter, Henson, Wilson

MOTION TO APPROVE meeting minutes from February 16, 2023 made by Gunter, seconded by Henson. Passed unanimously.

Voting YEA; Gunter, Henson, Wilson

REPORTS FROM OFFICERS

Board Member Comments

Member Henson asked how long it will be before the removal of water from Lake Marie is completed.

Public Works Director Vice responded that we have a ninety-day pumping permit and we are three weeks into the pumping.

Member Henson asked about using solar powered fountains to pump water from Lake Marie to Lake Ruth.

Public Works Director Vice said he would investigate alternate methods.

ADJOURNMENT at 6:27PM

Respectfully Submitted,

Trevor Douthat

Trevor Douthat, Town Clerk

APPROVAL DATE: _____

DRAFT